

University of Hawai'i Code Request Form

I. REQUESTOR CONTACT INFORMATION

Name: Bruce Mathews Date: 4/28/2011

Title: Professor, College of Agriculture, Forestry

Phone Number: 933-0853

Email Address: bmathews@hawaii.edu

Campus/Office/Department/Address:
UH Hilo, College of Agriculture, Forestry, and Natural Resource Management

Action Requested:

NEW Program Code (new major/concentration, etc.)

NEW Subject Code

Change of existing code

Type (subject, program, etc):

Old: _____

New: _____

OTHER: _____

II. CODE REQUEST

Academic program code preferences for consideration:

NEW Program Code Effective Term (semester/year): Fall 2011

Major: Agriculture Major Description: _____ Is this major financial aid eligible? YES NO

Is the major code being used the same way at other UH campuses? YES NO Comment: _____

Does the same or similar major code exist in Banner? YES NO If YES, please list code: _____

Concentration (if applicable): TPSA Concentration Description: Trop Plt Sci & Agroecology

Is the concentration code being used the same way at other UH campuses? YES NO

Does the same or similar concentration code exist in Banner? YES NO If YES, please list code: _____

Attach concentration to program code? YES NO

Level: Undergraduate Graduate First-Professional Other: _____

Degree/Certificate: BS in Agriculture

College: Agriculture, Forestry, & NatResMgt Department: --

If requesting a program name change, will current students be grandfathered in under the old program name? YES NO

If requesting a program name change, will the old code be available for:

Recruitment? YES NO List the end term of old code: _____

Admissions? YES NO List the end term of old code: _____

General Student? YES NO List the end term of old code: _____

Academic History? YES NO List the end term of old code: _____

NEW Subject Alpha/Code Effective Term (semester/year): _____

Code: _____ Description: _____

College: _____ Department: _____

Does the same or similar subject code exist in Banner? YES NO If YES, please list code: _____

Is the subject code being used the same way at other UH campuses? YES NO

**University of Hawai'i
Code Request Form**

OTHER:

Please briefly describe your request and explain why you are requesting the codes:

III. SUPPORTING DOCUMENTATION

Please attach the required supporting documentation. See *Guide to Academic Program Actions and Approval* at:
http://www.hawaii.edu/vpaa/cms/guide_to_acad_prog_121006.pdf

- BOR minutes from _____ (date) meeting with supporting documentation provided to BOR
- Memo from campus Chancellor
- Signed memo from UH President
- None required according to the Guide to Academic Program Actions and Approval
- Other: _____

IV. CAMPUS VERIFICATION

The appropriate parties (faculty, administrators, registrar) have been consulted.

Kerith Simmons
Name of Requestor (print or type)

[Signature]
Signature

4-29-2011
Date

Send completed form with supporting documentation to:

Institutional Research Office • 1633 Bachman Place • Sinclair Annex 2, Room 4 • Honolulu, HI 96822
Fax: 808-956-9870 Phone: 808-956-7532

For Internal Use Only:

Appropriate Documentation Received: YES NO

Approval Status:

Major code: YES NO
 Concentr. code: YES NO
 Program code: YES NO
 Subject code: YES NO

NOTES:

Entered into SMAPRLE/SOACURR: _____
 Entered into STVMAJR: _____
 Entered into STVSUBJ: _____
 Other: _____

Code processing completion date: _____

Copies sent to: _____

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II. CODE REQUEST													
Academic program code preferences for consideration:													
<input checked="" type="checkbox"/> NEW Program Code Effective Term (semester/year): <u>Fall 2011</u> Major: <u>Agriculture</u> Major Description: _____ Is this major financial aid eligible? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Is the major code being used the same way at other UH campuses? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Comment: _____ Does the same or similar major code exist in Banner? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please list code: _____													
Concentration (if applicable): <u>CRWM</u> Concentration Description: <u>Coastal Resrcs & Watershed Mgt</u> Is the concentration code being used the same way at other UH campuses? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Does the same or similar concentration code exist in Banner? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please list code: _____ Attach concentration to program code? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO													
Level: <input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> First-Professional <input type="checkbox"/> Other: _____ Degree/Certificate: <u>BS in Agriculture</u> College: <u>Agriculture, Forestry, & NatResourceMgt</u> Department: _____													
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<table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">Recruitment?</td> <td style="width: 15%;"><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</td> <td style="width: 55%;">List the end term of old code: _____</td> </tr> <tr> <td>Admissions?</td> <td><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</td> <td>List the end term of old code: _____</td> </tr> <tr> <td>General Student?</td> <td><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</td> <td>List the end term of old code: _____</td> </tr> <tr> <td>Academic History?</td> <td><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</td> <td>List the end term of old code: _____</td> </tr> </table>		Recruitment?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	List the end term of old code: _____	Admissions?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	List the end term of old code: _____	General Student?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	List the end term of old code: _____	Academic History?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	List the end term of old code: _____
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<input type="checkbox"/> NEW Subject Alpha/Code Effective Term (semester/year): _____ Code: _____ Description: _____ College: _____ Department: _____ Does the same or similar subject code exist in Banner? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please list code: _____ Is the subject code being used the same way at other UH campuses? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO													

**University of Hawai'i
Code Request Form**

OTHER: _____

Please briefly describe your request and explain why you are requesting the codes: The College of Agriculture, Forestry, and Natural Resource Management
has added two specializations to its BS in Agriculture. This is one of them.


III. SUPPORTING DOCUMENTATION

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Kenith Simmous  4-29-2011
Name of Requestor (print or type) Signature Date

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For Internal Use Only:

Appropriate Documentation Received:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	NOTES: _____ _____ _____
Approval Status:			
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Concentr. code:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Program code:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Subject code:	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Entered into SMAPRLE/SOACURR:	_____	Code processing completion date:	_____
Entered into STVMAJR:	_____	Copies sent to:	_____
Entered into STVSUBJ:	_____		_____
Other:	_____		

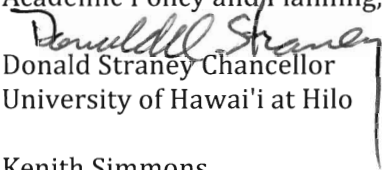
UNIVERSITY OF HAWAII AT HILO


Office of the Vice Chancellor for Academic Affairs

April 28, 2011

MEMORANDUM

TO: Linda Johnsrud, Vice President
Academic Policy and Planning, University of Hawaii System

VIA:  Donald Straney, Chancellor
University of Hawai'i at Hilo

FROM: Kenith Simmons
Interim Vice Chancellor for Academic Affairs 

SUBJECT: New Specializations in the BS in Agriculture

After appropriate review by the UH Hilo review committees, I have approved these Specializations in the BS in Agriculture:

Tropical Plant Sciences & Agroecology
Coastal Resources and Watershed Management

We request the following Banner code for these programs:

Name of Specialization: Tropical Plant Sciences and Agroecology (Trop Plt Sci & Agroecology)
Code: TPSA

Name of Specialization: Coastal Resources and Watershed Management (Coastal Resrcs & Watershed Mgt)
Code: CRWM

The TPS&A specialization emphasizes the long-term sustainability of our managed crop production systems and the surrounding ecosystems in the tropical environment. The CR&WM specialization focuses on efficient management of land, biota and water coastal and watershed ecosystems through improved planning, policy and regulation.

Thank you for your assistance in notifying the appropriate University offices so this program will be reflected properly in the University's operational and reporting systems.

Cc: William Steiner, Dean, College of Agriculture, Forestry, and Natural Resource Management
Cathy Zenz, Registrar
Kainoa Ariola, Director, Advising Center
Luoluo Hong, Vice Chancellor for Student Affairs
Pearl Imada Iboshi, Director, UH System Institutional Research Office
Joanne Itano, Director, Academic Planning and Policy
Bruce Mathews, Professor, College of Agriculture, Forestry, and Natural Resource Management