

UNIVERSITY OF HAWAI'I
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

REQUESTOR CONTACT INFORMATION	
Date: 11/21/14	Effective term of request (Semester-Year): Fall 1998
Name: Terri Ota	Title: Academic Program/Faculty Affairs Officer
Campus: University of Hawaii-West Oahu	Office/Department: Academic Affairs
Phone: 589-2314	Email: tota@hawaii.edu

1. PROGRAM CODE, MAJOR CODE, CONCENTRATION CODE		Banner forms: SMAPRLE, SOACURR, STVMAJR
Institution: UH West Oahu (WOA) <input type="checkbox"/>	College: HUM	Department: HUM
<input type="checkbox"/> New program code <input checked="" type="checkbox"/> Change/replace existing program code: Terminate code BA-HAST (effective Fall 1998)		
Level: <input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> First-Professional <input type="checkbox"/> Post-Baccalaureate <input type="checkbox"/> Other:		
Degree: BA-HAST		Certificate:
If requesting an existing Major code and/or Concentration code in Banner:		
Existing Major:		Existing Concentration:
<small>Code</small>	<small>Description</small>	<small>Code</small>
<small>Description</small>		<small>Description</small>
If requesting a new <input type="checkbox"/> Major code or <input type="checkbox"/> Concentration code that does not exist in Banner:		
New Code [4 char/space limit]:		Description [30 char/space limit]:
If a similar major/concentration code exists in Banner, please list the code:		
Is this major/concentration code being used the same way at other UH campuses?		
Is 50% or greater of the classes in this program offered at a location other than the Home Campus? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(Please consult your Financial Aid Officer on Program Participation Agreement impact)</small>		
Is this program/major/certificate financial aid eligible? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(Financial Aid Officer consultation required for all new program codes)</small>		
Should this program be available for applicants to select as their planned course of study on the online application? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(If yes, students may select the code as their <u>only</u> program of study.)</small>		

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Replacing or eliminating an existing program code:

If replacing an existing program code, are current students "grandfathered" under the old code? Yes No

Should the old program code be available for use in Banner? Yes No

Will the old program code be available for:	Banner Module	Yes	No	Ending Term (Semester-Year)
	Online Application	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Spring 1998
	Recruitment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Spring 1998
	Admissions	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Spring 1998
	General Student	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Academic History	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

2. CERTIFICATES ONLY:

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No
(Please consult your Financial Aid Officer or see: <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>)

For new certificates approved by the Chancellor, the related BOR authorized academic program is:

3. NEW CAMPUS, COLLEGE, DIVISION, OR DEPARTMENT CODE

Banner forms: STVCAMP, STVCOLL, STVDIVS, STVDEPT

Campus code [3 char]:	Campus description [30 char/space limit]:
College code [2 char]:	College description [30 char/space limit]:
Division code [4 char/space limit]:	Division description [30 char/space limit]:
Department code [4 char/space limit]:	Department description [30 char/space limit]:

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4. NEW COURSE SUBJECT CODE (Subject Alpha)		Banner form: STVSUBJ
College:	Department:	
Subject code [4 char/space limit]:	Subject description [30 char/space limit]:	

5. NEW MINOR (Minor codes are listed on the Major code table)		Banner form: STVMAJR
Minor Code [4 char/space limit]:	Minor Description [30 char/space limit]:	

Please briefly describe your request and explain why you are requesting the code(s):

Request to terminate the code BA-HAST; this is an artifact of a set of program codes that were terminated, effective Fall 1998. (See attached excerpt of BOR minutes, 7/17/1998.) Other program codes that were terminated at that time included: BA-HASA, BA-HPAC, BA-HHIP, and BA-HEUR.

SUPPORTING DOCUMENTATION
<p>Please see the Code Request Guide for the required supporting documents to be submitted. Documents submitted with this form:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Board of Regents meeting minutes and supporting documents provided to the BOR <input type="checkbox"/> Memo from UH President <input type="checkbox"/> Memo from Chancellor <input type="checkbox"/> Curriculum (required for requests for new programs/majors/minors/certificates) <input type="checkbox"/> Gainful Employment Program notification to the US Department of Education <input type="checkbox"/> Other: _____

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CAMPUS VERIFICATION		
Requestor Signature <u> <i>Jurri Ota</i> </u>	Date <u> 11/21/14 </u>	
Registrar (If different from Requestor)		
Robyn Oshiro	<u> <i>[Signature]</i> </u>	<u> 11/21/14 </u>
Print name	Signature	Date
Email/memo in lieu of Registrar's signature may be attached		
Financial Aid Officer (Financial Aid Officer consultation required for all new program codes)		
Lester Ishimoto	<u> <i>[Signature]</i> </u>	<u> 11/21/14 </u>
Print name	Signature	Date
Email/memo in lieu of Financial Aid Officer's signature may be attached		
For Community Colleges, verification of consultation with OVPCC Academic Affairs:		
_____	_____	_____
Print name	Signature	Date
Email/memo in lieu of signature may be attached		

Send completed form and supporting documentation to:

Institutional Research and Analysis Office (IRAO)
 1633 Bachman Place Email: iro-mail@lists.hawaii.edu
 Sinclair Annex 2, Room 4 Fax: 808-956-9870
 Honolulu, HI 96822 Phone: 808-956-7532

After all required forms and supporting documents have been submitted, please allow at least two weeks for processing by IRAO and Banner Central.

FOR INTERNAL USE ONLY	Date form/docs received:
Program code [12]:	Program Description [30]:
CIP code [6]:	CIP description [30]:

The July 17, 1998 BOR Minutes that are posted at
<http://www.hawaii.edu/offices/bor/regular/minute/19980717.regular.html>

Included the following:

Modification of Degree Credentials Offered by the University of Hawai'i-West O'ahu

Interim Chancellor Clark said that when the University of Hawai'i-West O'ahu was established in 1976, it was designed as an educational alternative to the Manoa and Hilo campuses. The academic program required students to pursue study in a broad area of concentration such as Humanities, Social Sciences, or Professional Studies rather than limit program emphasis to one discipline. The program also provided a framework by which students could focus their educational experiences on developing competencies in specific related areas. The intent was to ensure students a quality liberal arts education that was broad in scope.

An interdisciplinary approach and a strong liberal arts foundation are key elements of the UH West O'ahu educational experience. While this interdisciplinary approach differs from UH West O'ahu's sister campuses, it has served West O'ahu students well as they have gone on to graduate work and meaningful jobs in the community.

In 1997-98, UH West O'ahu conducted program reviews for the currently approved baccalaureate degrees - the Bachelor of Arts in Humanities, the Bachelor of Arts in Social Sciences, and the Bachelor of Arts in Professional Studies. As a result of these program reviews, the interdisciplinary approach in the Humanities and Social Sciences was reaffirmed, and disciplinary specialization in all three degree areas were assessed as being essential to meeting UH West O'ahu's mission. Interim Chancellor Clark requested the approval of modifications to degree credentials offered by that campus.

These requested actions formalize the gradual evolution of curricula at UH West O'ahu and are consistent with the institution's Board-approved mission and strategic plan. Furthermore, the requested modifications would respond to the Western Association of Schools and College's (WASC) recommendation to rethink and restructure its programs based on the results of assessment data and program reviews. The proposed action would permit UH West O'ahu to align diploma information more closely with program curriculum and student expectations while maintaining the interdisciplinary focus as set forth in its original 1977 degree proposal.

In summary, the proposal calls for modifications to degree credentials at UH West O'ahu to include (1) two new degrees in place of the Bachelor of Arts degree in Professional Studies, and (2) specialization in all degree programs. Approval of the proposal would result in four degree programs instead of the current three degree programs at UH West O'ahu.

The proposed changes were reviewed and endorsed by the University of Hawai'i-West O'ahu's Curriculum Committee. Participants at a student forum, sponsored by the Associated Students of the University of Hawai'i-West O'ahu, indicated unanimous support of these proposed actions including the formalization of proposed specialization and the establishment of two new degrees.

No additional resources would be required to support the proposed actions.

Regent Hoag moved to modify degree credentials at the University of Hawai'i-West O'ahu, effective Fall 1998, subject to the Regents' policy on academic programs with the understanding that those already in the program to be deleted will be allowed to complete their academic objectives, as presented in President's Memorandum No. 60 (Agenda), Item A-2, dated July 17, 1998. Regent McElrath seconded the motion which was carried unanimously.