

UNIVERSITY OF HAWAI'I
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

REQUESTOR CONTACT INFORMATION	
Date: 6/21/13	Effective term of request (Semester-Year): Fall 2013
Name: Ellen Ishida-Babineau	Title: Interim Vice Chancellor of Academic Affairs
Campus: Windward Community College	Office/Department: Academic Affairs
Phone: 235-7339, 235-7463 (Carol Okimi, secretary)	Email: cokimi@hawaii.edu (secretary)

1. PROGRAM CODE, MAJOR CODE, CONCENTRATION CODE		Banner forms: SMAPRLE, SOACURR, STVMAJR
Institution: Windward CC (WIN)	College: IN	Department: HWST
<input checked="" type="checkbox"/> New program code <input type="checkbox"/> Change/replace existing program code:		
Level: <input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> First-Professional <input type="checkbox"/> Post-Baccalaureate <input type="checkbox"/> Other:		
Degree:	Certificate: ASC in Hawaiian Studies	
If requesting an existing Major code and/or Concentration code in Banner:		
Existing Major: HAWN	Existing Concentration:	
<small>Code</small>	<small>Description</small>	<small>Code</small> <small>Description</small>
If requesting a new <input type="checkbox"/> Major code or <input checked="" type="checkbox"/> Concentration code that does not exist in Banner:		
New Code [4 char/space limit]: HAPA	Description [30 char/space limit]: Hawaiian Performing Arts	
If a similar major/concentration code exists in Banner, please list the code:		
Is this major/concentration code being used the same way at other UH campuses?		
Is 50% or greater of the classes in this program offered at a location other than the Home Campus? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<small>(Please consult your Financial Aid Officer on Program Participation Agreement impact)</small>		
Is this program/major/certificate financial aid eligible? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>(Financial Aid Officer consultation required for all new program codes)</small>		
Should this program be available for applicants to select as their planned course of study on the online application? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<small>(If yes, students may select the code as their <u>only</u> program of study.)</small>		

UNIVERSITY OF HAWAII
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

Replacing or eliminating an existing program code:

If replacing an existing program code, are current students "grandfathered" under the old code? Yes No

Should the old program code be available for use in Banner? Yes No

Will the old program code be available for:	Banner Module	Yes	No	Ending Term (Semester-Year)
	Online Application	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Recruitment	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Admissions	<input type="checkbox"/>	<input type="checkbox"/>	_____
	General Student	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Academic History	<input type="checkbox"/>	<input type="checkbox"/>	_____

2. CERTIFICATES ONLY:

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No
(Please consult your Financial Aid Officer or see: <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>)

For new certificates approved by the Chancellor, the related BOR authorized academic program is:

3. NEW CAMPUS, COLLEGE, DIVISION, OR DEPARTMENT CODE

Banner forms: STVCAMP, STV COLL, STVDIVS, STVDEPT

Campus code [3 char]: WIN	Campus description [30 char/space limit]: Windward Community College
College code [2 char]: 00	College description [30 char/space limit]: Windward Community College
Division code [4 char/space limit]: HAWN	Division description [30 char/space limit]: Hawaiian Studies
Department code [4 char/space limit]: HAWN	Department description [30 char/space limit]: Hawaiian Studies

UNIVERSITY OF HAWAI'I
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

4. NEW COURSE SUBJECT CODE (Subject Alpha)		Banner form: STVSUBJ
College:	Department:	
Subject code [4 char/space limit]:	Subject description [30 char/space limit]:	

5. NEW MINOR (Minor codes are listed on the Major code table)		Banner form: STVMAJR
Minor Code [4 char/space limit]:	Minor Description [30 char/space limit]:	

Please briefly describe your request and explain why you are requesting the code(s):
The ASC in Hawaiian Studies was modified. The new code reflects creation of a new area of concentration.

SUPPORTING DOCUMENTATION
Please see the Code Request Guide for the required supporting documents to be submitted. Documents submitted with this form:
<input type="checkbox"/> Board of Regents meeting minutes and supporting documents provided to the BOR
<input type="checkbox"/> Memo from UH President
<input checked="" type="checkbox"/> Memo from Chancellor
<input checked="" type="checkbox"/> Curriculum (required for requests for new programs/majors/minors/certificates)
<input type="checkbox"/> Gainful Employment Program notification to the US Department of Education
<input type="checkbox"/> Other: _____

UNIVERSITY OF HAWAII
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

CAMPUS VERIFICATION		
Requestor Signature <u><i>Allen O. Prada-Bonard</i></u>		Date <u>6/21/13</u>
Registrar (If different from Requestor)		
Geri Imai	<u><i>Geri Imai</i></u>	<u>6/24/13</u>
Print name	Signature	Date
Email/memo in lieu of Registrar's signature may be attached		
Financial Aid Officer (Financial Aid Officer consultation required for all new program codes)		
Steven Chigawa	<u><i>Steven Chigawa</i></u>	<u>6/24/13</u>
Print name	Signature	Date
Email/memo in lieu of Financial Aid Officer's signature may be attached		
For Community Colleges, verification of consultation with OVPCC Academic Affairs:		
<u>Suzelle Robinson</u>	<u><i>Suzelle Robinson</i></u>	<u>7/22/13</u>
Print name	Signature	Date
Email/memo in lieu of signature may be attached		

Send completed form and supporting documentation to:

Institutional Research and Analysis Office (IRAO)
 1633 Bachman Place Email: iro-mail@lists.hawaii.edu
 Sinclair Annex 2, Room 4 Fax: 808-956-9870
 Honolulu, HI 96822 Phone: 808-956-7532

After all required forms and supporting documents have been submitted, please allow at least two weeks for processing by IRAO and Banner Central.

FOR INTERNAL USE ONLY	Date form/docs received:
Program code [12]:	Program Description [30]:
CIP code [6]:	CIP description [30]:

Program and Certificate Proposal Signature Page
Windward Community College

1. Name of Proposal: HWST ASC Modification

2. Proposer


_____ Date

3. Department Review


Department Chairperson

2-5-13
Date

4. Curriculum Committee Review


Curriculum Committee Chairperson

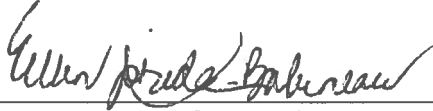
2/5/13 (UNANIMOUS)
Date in FAVOR

5. Faculty Senate Review


Faculty Senate Chairperson

2/5/13
Date

6. Division


Dean of Instruction

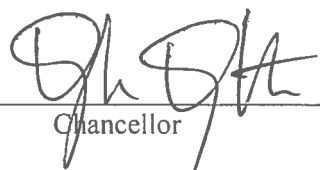
2/6/13
Date

7. Vice Chancellor for Instruction


Vice Chancellor for Instruction

FEB - 7 2013
Date

8. Chancellor


Chancellor

2/11/13
Date

WINDWARD COMMUNITY COLLEGE

To: Kathleen French, Chair, CCAAC, WCC
From: Kalawaia Moore
Coordinator, Hawaiian Studies
Date: October 29, 2012
Re: Modifications to the Academic Subject Certificate in Hawaiian Studies

On Monday, November 28, 2011, Kalani Meinecke, Keliko Hoe, and Kalawaia Moore met to discuss changes to the ASC in Hawaiian Studies. We came up with the following changes that we agreed address some problems we have seen with our current ASC. We also want to incorporate the new courses and areas of focus that have emerged since the inception of the ASC.

1) Classes that fulfill the area core requirements are not always available.

We have had to write a number of "letters of exception" over the past few years to allow for substitute classes to count as area core requirements. Under the current ASC in the History/Culture area, the core requirement HIST 284 is not always offered, and HWST 270 and REL 205 are offered only once each full academic year.

In the Science area, the IS 160 and IS 260 are only offered every other year, and in fact, these courses were not offered as a two class sequence two years ago meaning that no one was eligible to attain an ASC in Hawaiian Studies in the area emphasis of Science for several years. The new changes requested remedy this issue by expanding the classes available that count toward each of these two area core requirements.

2) We have several new courses that expand upon our current ASC areas, and have lent themselves to the changing and creation of additional areas of emphasis.

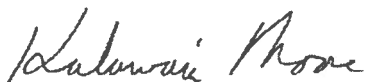
First, we have changed the Science area to an Ahupua'a area and incorporated more classes that touch upon Hawaiian land and ocean systems for our students to choose from to meet the area core requirements.

Second, we have added two new areas of emphasis that have emerged based on the new courses that have been created in recent years. The two new areas are Hawaiian Performing Arts, and Hawaiian Visual Art and Design.

We think these changes work in the best interest of our students and give greater coherence to the Hawaiian Studies discipline at WCC. We look forward to any questions anyone might have regarding the changes we are requesting.

The HWST ASC changes mean we are now offering five different possible ASCs. Currently we offer three different ASCs (Hawaiian Language, History/Culture, and Science). So what we are doing is offering two more additional ASCs (Hawaiian Performing Arts, Hawaiian Visual Arts) and changing the names on the other three ('Ōlelo Hawai'i, Mo'olelo Hawai'i, Ahupua'a: Hawaiian land and ocean systems). The ASC is still available for students and community members who want to only take Hawaiian studies courses without pursuing the larger AA degree.

Me Ka Pono,



Kalawaia Moore

Current ASC in Hawaiian Studies

Core Requirements (11 Credits):

HWST 107 Hawai'i: Center of the Pacific
HAW 101 Beginning Hawaiian I
HAW 102 Beginning Hawaiian II

Areas of Emphasis 1: *HAWN-LAN*
Hawaiian Language (8 Credit Core):
HAW 201 Intermediate Hawaiian I
HAW 202 Intermediate Hawaiian II

Area of Emphasis 2: *HAWN-HIC*

History/Culture (6 Credits Core):
HIST 224/284 History of Hawai'i
HWST 270 Hawaiian Mythology
Or REL 205 Understanding Hawaiian
Religion

Area of Emphasis 3: *HAWN-SCI*

Science (9 credits Core):
BOT 105 Ethnobotany
IS 160A Polynesian Voyaging &
Seamanship
IS 260 Polynesian Voyaging & Stewardship

Electives 5-8 Credits

(Any one course can be used only once in each Academic Subject Certificate.)

ANTH 175 Polynesian Surf Culture
ANTH 175L Polynesian Surf Culture Field Lab
AQUA 201 The Hawaiian Fishpond (3)
AQUA 201L The Hawaiian Fishpond Lab (1)
ART 189 Ka Unu Pa'a-Introduction to Hawaiian Art &
Design (3)
ASTR 110 Introduction to Astronomy (3)
BIOL 200 Coral Reefs (3)
BOT 105 Ethnobotany (3)
BOT 130 Plants in the Hawaiian Environment (4)
GEOG 122 Geography of Hawai'i (3)
GG 103 Geology of the Hawaiian Islands (3)
GG 210 O'ahu Field Geology (1)
GG 211 Big Island Field Geology (1)
GG 212 Maui Field Geology (1)
GG 213 Moloka'i, Lana'i, and Kaho'olawe Field
Geology (1)
GG 214 Kaua'i and Ni'ihau Field Geology (1)
HAW 201 Intermediate Hawaiian I (4)
HAW 202 Intermediate Hawaiian II (4)
HWST 115 Mo'okū 'auhau Hawaiian Genealogies
HWST 130 Hula 'Ōlapa
HWST 131 Hula 'Ōlapa 'Elua
HWST 135 Kālai La'au Hawaiian Woodwork and
Woodcarving
HWST 222 Ma'awe No'eau Hawaiian Fiber Work
HWST 255 Introduction to the Hawaiian Kingdom

Proposed Revisions ASC in Hawaiian Studies

Core Requirements (11 Credits):

HWST 107 Hawai'i: Center of the Pacific
HAW 101 Beginning Hawaiian I
HAW 102 Beginning Hawaiian II

Area of Emphasis 1:
**'Ōlelo Hawai'i (Hawaiian Language)
(8 Credits)**
HAW 201 Intermediate Hawaiian I
HAW 202 Intermediate Hawaiian II
(Core: 6 Additional Elective Credits)

Area of Emphasis 2:
**Mo'olelo Hawai'i (Hawaiian History and
Traditions)**
(Core: 9 Credits from the list below)

HWST 115 Mo'okū 'auhau: Hawaiian Genealogies
HWST 255 Introduction to the Hawaiian Kingdom
HWST 270 Hawaiian Mythology
REL 205 Understanding Hawaiian Religion
POLS 180 Introduction to Hawaiian Politics
HIST 224/284 History of Hawai'i
(5 additional elective credits)

Area of Emphasis 3:
Ahupua'a (Hawaiian Land and Ocean Systems)
(Core: 9 credits from list below)

HWST 275 Wahi Pana: Mythology of the
Landscape
HWST 285 La'au Lapa'au: Hawaiian medicinal
Herbs
IS 201 Ahupua'a
IS 160 Polynesian Voyaging and Seamanship
IS 260 Polynesian Voyaging and Stewardship
ANTH 175 Polynesian Surf Culture
AQUA 201 The Hawaiian Fishpond
BIOL 200 Coral Reefs
BOT 105 Ethnobotany
BOT 130 Plants in the Hawaiian Environment
GG 103 Geology of the Hawaiian Islands
GEOG 122 Geography of Hawai'i
ZOO 105 Hawaiian Uses of Fish and Aquatic
Invertebrates
ZOO 107 Identification of Hawaiian Fishes
(5 additional elective credits)

ADD this Area of Emphasis 4:

Hawaiian Performing Arts
(Core: 9 Credits from the list below)

HWST 130 Hula 'Ōlapa
HWST 131 Hula 'Ōlapa 'Elua
MUS 177 Introduction to Hawaiian Music
MUS 121F Beginning Slack Key Guitar
MUS 122F Intermediate Slack Key Guitar
MUS 130F Slack Key Ensemble

HWST 270 Hawaiian Mythology (3)
 HWST 273 Tattoo Traditions of Polynesia
 HWST 275 Wahi Pana: Mythology of the Hawaiian Landscape
 HWST 275L Wahi Pana: Mythology of the Hawaiian Landscape Field Lab
 HWST 285 La'au Lapa'au Hawaiian Medicinal Herbs
 HIST 224 History of Hawai'i (3)
 IS 160A/B Polynesian Voyaging and Seamanship (3)
 IS 160L Polynesian Voyaging and Seamanship Lab (1)
 IS 201 The Ahupua'a (3)
 IS 260A/B Polynesian Voyaging and Stewardship (3)
 IS 260L Polynesian Voyaging and Stewardship Lab (1)
 MUS 121F Beginning Slack Key Guitar (1)
 MUS 121Z Beginning 'Ukulele (1)
 MUS 122F Intermediate Slack Key Guitar I (1)
 MUS 130F Slack Key Guitar Ensemble (1)
 MUS 177 Introduction to Hawaiian Music (3)
 OCN 201 Science of the Sea (3)
 OCN 260 Pacific Surf Science and Technology (3)
 OCN 260L O'ahu Surf Science and Technology Lab (1)
 PACS 108 Pacific Worlds: and Intro to Pacific Island Studies (3)
 POLS 180 Introduction to Hawaiian Politics (3)
 REL 205 Understanding Hawaiian Religion (3)
 SOC 250 Community Forces in Hawai'i (3)
 ZOOL 105 Hawaiian Use of Fish and Aquatic Invertebrates (3)
 ZOOL 107 Identification of Hawaiian Fishes (3)

MUS 121Z Beginning Ukulele
 MUS 122Z Intermediate Ukulele
 (5 additional elective credits)

ADD this Area of Emphasis 5:

Hawaiian Visual Art and Design
 (Core: 9 Credits from the list below)

HWST 135 Kālai Lā'au: Hawaiian Woodcarving and Woodwork
 HWST 136 Kālai Lā'au II: Advanced Techniques in Hawaiian Woodcarving
 HWST 222 Ma'awe No'eau: Hawaiian Fiber Work
 HWST 273 Tattoo Traditions of Polynesia
 ART 189 Ka Unu Pa'a: Introduction to Hawaiian Art and Design
 ART 113 Introduction to Drawing
 (5 additional elective credits)

Electives 5-6 Credits

(Any one course can be used only once in each Academic Subject Certificate.)

ANTH 175 Polynesian Surf Culture
 ANTH 175L Polynesian Surf Culture Field Lab
 AQUA 201 The Hawaiian Fishpond (3)
 AQUA 201L The Hawaiian Fishpond Lab (1)
 ART 113 Introduction to Drawing
 ART 189 Ka Unu Pa'a-Introduction to Hawaiian Art & Design (3)
 ASTR 110 Introduction to Astronomy (3)
 BIOL 200 Coral Reefs (3)
 BOT 105 Ethnobotany (3)
 BOT 130 Plants in the Hawaiian Environment (4)
 GEOG 122 Geography of Hawai'i (3)
 GG 103 Geology of the Hawaiian Islands (3)
 GG 210 O'ahu Field Geology (1)
 GG 211 Big Island Field Geology (1)
 GG 212 Maui Field Geology (1)
 GG 213 Moloka'i, Lana'i, and Kaho'olawe Field Geology (1)
 GG 214 Kaua'i and Ni'ihau Field Geology (1)
 HAW 201 Intermediate Hawaiian I (4)
 HAW 202 Intermediate Hawaiian II (4)
 HWST 115 Mo'okū 'auhau Hawaiian Genealogies
 HWST 130 Hula 'Ōlapa
 HWST 131 Hula 'Ōlapa 'Elua
 HWST 135 Kālai La'au Hawaiian Woodwork and Woodcarving
 HWST 136 Kālai Lā'au II: Advanced Techniques in Hawaiian Woodcarving
 HWST 222 Ma'awe No'eau Hawaiian Fiber Work
 HWST 255 Introduction to the Hawaiian Kingdom
 HWST 270 Hawaiian Mythology (3)
 HWST 273 Tattoo Traditions of Polynesia
 HWST 275 Wahi Pana: Mythology of the Hawaiian Landscape
 HWST 275L Wahi Pana: Mythology of the Hawaiian Landscape Field Lab

HWST 285 La'au Lapa'au Hawaiian Medicinal Herbs
HIST 284 History of Hawai'i (3)
IS 160A/B Polynesian Voyaging and Seamanship (3)
IS 160L Polynesian Voyaging and Seamanship Lab (1)
IS 201 The Ahupua'a (3)
IS 260A/B Polynesian Voyaging and Stewardship (3)
IS 260L Polynesian Voyaging and Stewardship Lab (1)
MUS 121F Beginning Slack Key Guitar (1)
MUS 121Z Beginning 'Ukulele (1)
MUS 122F Intermediate Slack Key Guitar I (1)
MUS 122Z Intermediate Ukulele (1)
MUS 130F Slack Key Guitar Ensemble (1)
MUS 177 Introduction to Hawaiian Music (3)
OCN 201 Science of the Sea (3)
OCN 260 Pacific Surf Science and Technology (3)
OCN 260L O'ahu Surf Science and Technology Lab (1)
PACS 108 Pacific Worlds: and Intro to Pacific Island
Studies (3)
POLS 180 Introduction to Hawaiian Politics (3)
REL 205 Understanding Hawaiian Religion (3)
SOC 250 Community Forces in Hawai'i (3)
ZOO 105 Hawaiian Use of Fish and Aquatic
Invertebrates (3)
ZOO 107 Identification of Hawaiian Fishes (3)