



UNIVERSITY OF HAWAI'I  
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

**Replacing or eliminating an existing program code:**

If replacing an existing program code, are current students "grandfathered" under the old code?  Yes  No

Should the old program code be available for use in Banner?  Yes  No

| Will the old program code be available for: | Banner Module      | Yes                      | No                       | Ending Term (Semester-Year) |
|---|--------------------|--------------------------|--------------------------|-----------------------------|
|   | Online Application | <input type="checkbox"/> | <input type="checkbox"/> | _____                       |
|   | Recruitment        | <input type="checkbox"/> | <input type="checkbox"/> | _____                       |
|   | Admissions         | <input type="checkbox"/> | <input type="checkbox"/> | _____                       |
|   | General Student    | <input type="checkbox"/> | <input type="checkbox"/> | _____                       |
|   | Academic History   | <input type="checkbox"/> | <input type="checkbox"/> | _____                       |

**2. CERTIFICATES ONLY:**

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?  Yes  No  
(Please consult your Financial Aid Officer or see: <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>)

For new certificates approved by the Chancellor, the related BOR authorized academic program is:

**3. NEW CAMPUS, COLLEGE, DIVISION, OR DEPARTMENT CODE**

Banner forms: STVCAMP, STV\_COLL, STVDIVS, STVDEPT

|  |   |
|--|---|
| Campus code [3 char]: WIN                  | Campus description [30 char/space limit]: Windward Community College  |
| College code [2 char]: 00                  | College description [30 char/space limit]: Windward Community College |
| Division code [4 char/space limit]: HAWN   | Division description [30 char/space limit]: Hawaiian Studies          |
| Department code [4 char/space limit]: HAWN | Department description [30 char/space limit]: Hawaiian Studies        |

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|   |  |                      |
|---|--|----------------------|
| <b>4. NEW COURSE SUBJECT CODE (Subject Alpha)</b> |  | Banner form: STVSUBJ |
| College:  | Department:                                |                      |
| Subject code [4 char/space limit]:                | Subject description [30 char/space limit]: |                      |

|  |  |                      |
|--|--|----------------------|
| <b>5. NEW MINOR (Minor codes are listed on the Major code table)</b> |  | Banner form: STVMAJR |
| Minor Code [4 char/space limit]:                                     | Minor Description [30 char/space limit]: |                      |

Please briefly describe your request and explain why you are requesting the code(s):

The ASC in Hawaiian Studies was modified. The request for for a new code to reflect the changes.

|   |
|---|
| <b>SUPPORTING DOCUMENTATION</b>   |
| <p>Please see the <b>Code Request Guide</b> for the required supporting documents to be submitted. Documents submitted with this form:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Board of Regents meeting minutes and supporting documents provided to the BOR</li> <li><input type="checkbox"/> Memo from UH President</li> <li><input checked="" type="checkbox"/> Memo from Chancellor</li> <li><input checked="" type="checkbox"/> Curriculum (required for requests for new programs/majors/minors/certificates)</li> <li><input type="checkbox"/> Gainful Employment Program notification to the US Department of Education</li> <li><input type="checkbox"/> Other: _____</li> </ul> |

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|   |   |                        |
|---|---|------------------------|
| <b>CAMPUS VERIFICATION</b>  |   |                        |
| <b>Requestor Signature</b> <u><i>Suzelle Robinson</i></u>   |   | Date <u>6/21/13</u>    |
| <b>Registrar</b> (If different from Requestor)<br>Geri Imai<br>_____<br>Print name  | <u><i>Geri Imai</i></u><br>Signature        | <u>6/24/13</u><br>Date |
| Email/memo in lieu of Registrar's signature may be attached   |   |                        |
| <b>Financial Aid Officer</b> (Financial Aid Officer consultation required for all new program codes)<br>Steven Chigawa<br>_____<br>Print name | <u><i>St Chigawa</i></u><br>Signature       | <u>6/24/13</u><br>Date |
| Email/memo in lieu of Financial Aid Officer's signature may be attached   |   |                        |
| <b>For Community Colleges, verification of consultation with OVPCC Academic Affairs:</b>  |   |                        |
| <u><i>Suzelle Robinson</i></u><br>Print name  | <u><i>Suzelle Robinson</i></u><br>Signature | <u>7/22/13</u><br>Date |
| Email/memo in lieu of signature may be attached   |   |                        |

**Send completed form and supporting documentation to:**

Institutional Research and Analysis Office (IRAO)  
1633 Bachman Place                      Email: iro-mail@lists.hawaii.edu  
Sinclair Annex 2, Room 4              Fax: 808-956-9870  
Honolulu, HI 96822                      Phone: 808-956-7532

**After all required forms and supporting documents have been submitted, please allow at least two weeks for processing by IRAO and Banner Central.**

|                              |                           |
|------------------------------|---------------------------|
| <b>FOR INTERNAL USE ONLY</b> | Date form/docs received:  |
| Program code [12]:           | Program Description [30]: |
| CIP code [6]:                | CIP description [30]:     |



**WINDWARD COMMUNITY COLLEGE**

To: Kathleen French, Chair, CCAAC, WCC  
From: Kalawaia Moore  
Coordinator, Hawaiian Studies  
Date: October 29, 2012  
Re: Modifications to the Academic Subject Certificate in Hawaiian Studies

On Monday, November 28, 2011, Kalani Meinecke, Keliko Hoe, and Kalawaia Moore met to discuss changes to the ASC in Hawaiian Studies. We came up with the following changes that we agreed address some problems we have seen with our current ASC. We also want to incorporate the new courses and areas of focus that have emerged since the inception of the ASC.

**1) Classes that fulfill the area core requirements are not always available.**

We have had to write a number of "letters of exception" over the past few years to allow for substitute classes to count as area core requirements. Under the current ASC in the History/Culture area, the core requirement HIST 284 is not always offered, and HWST 270 and REL 205 are offered only once each full academic year.

In the Science area, the IS 160 and IS 260 are only offered every other year, and in fact, these courses were not offered as a two class sequence two years ago meaning that no one was eligible to attain an ASC in Hawaiian Studies in the area emphasis of Science for several years. The new changes requested remedy this issue by expanding the classes available that count toward each of these two area core requirements.

**2) We have several new courses that expand upon our current ASC areas, and have lent themselves to the changing and creation of additional areas of emphasis.**

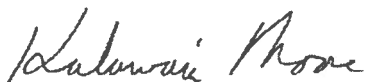
First, we have changed the Science area to an Ahupua'a area and incorporated more classes that touch upon Hawaiian land and ocean systems for our students to choose from to meet the area core requirements.

Second, we have added two new areas of emphasis that have emerged based on the new courses that have been created in recent years. The two new areas are Hawaiian Performing Arts, and Hawaiian Visual Art and Design.

We think these changes work in the best interest of our students and give greater coherence to the Hawaiian Studies discipline at WCC. We look forward to any questions anyone might have regarding the changes we are requesting.

The HWST ASC changes mean we are now offering five different possible ASCs. Currently we offer three different ASCs (Hawaiian Language, History/Culture, and Science). So what we are doing is offering two more additional ASCs (Hawaiian Performing Arts, Hawaiian Visual Arts) and changing the names on the other three ('Ōlelo Hawai'i, Mo'olelo Hawai'i, Ahupua'a: Hawaiian land and ocean systems). The ASC is still available for students and community members who want to only take Hawaiian studies courses without pursuing the larger AA degree.

Me Ka Pono,



Kalawaia Moore

## Current ASC in Hawaiian Studies

### Core Requirements (11 Credits):

HWST 107 Hawai'i: Center of the Pacific  
HAW 101 Beginning Hawaiian I  
HAW 102 Beginning Hawaiian II

Areas of Emphasis 1: *HAWN-LAN*  
**Hawaiian Language (8 Credit Core):**  
HAW 201 Intermediate Hawaiian I  
HAW 202 Intermediate Hawaiian II

Area of Emphasis 2: *HAWN-HIC*

**History/Culture (6 Credits Core):**  
HIST 224/284 History of Hawai'i  
HWST 270 Hawaiian Mythology  
Or REL 205 Understanding Hawaiian  
Religion

Area of Emphasis 3: *HAWN-SCI*

**Science (9 credits Core):**  
BOT 105 Ethnobotany  
IS 160A Polynesian Voyaging &  
Seamanship  
IS 260 Polynesian Voyaging & Stewardship

### Electives 5-8 Credits

(Any one course can be used only once in each Academic Subject Certificate.)

ANTH 175 Polynesian Surf Culture  
ANTH 175L Polynesian Surf Culture Field Lab  
AQUA 201 The Hawaiian Fishpond (3)  
AQUA 201L The Hawaiian Fishpond Lab (1)  
ART 189 Ka Unu Pa'a-Introduction to Hawaiian Art &  
Design (3)  
ASTR 110 Introduction to Astronomy (3)  
BIOL 200 Coral Reefs (3)  
BOT 105 Ethnobotany (3)  
BOT 130 Plants in the Hawaiian Environment (4)  
GEOG 122 Geography of Hawai'i (3)  
GG 103 Geology of the Hawaiian Islands (3)  
GG 210 O'ahu Field Geology (1)  
GG 211 Big Island Field Geology (1)  
GG 212 Maui Field Geology (1)  
GG 213 Moloka'i, Lana'i, and Kaho'olawe Field  
Geology (1)  
GG 214 Kaua'i and Ni'ihau Field Geology (1)  
HAW 201 Intermediate Hawaiian I (4)  
HAW 202 Intermediate Hawaiian II (4)  
HWST 115 Mo'okū 'auhau Hawaiian Genealogies  
HWST 130 Hula 'Ōlapa  
HWST 131 Hula 'Ōlapa 'Elua  
HWST 135 Kālai La'au Hawaiian Woodwork and  
Woodcarving  
HWST 222 Ma'awe No'eau Hawaiian Fiber Work  
HWST 255 Introduction to the Hawaiian Kingdom

## Proposed Revisions ASC in Hawaiian Studies

### Core Requirements (11 Credits):

HWST 107 Hawai'i: Center of the Pacific  
HAW 101 Beginning Hawaiian I  
HAW 102 Beginning Hawaiian II

Area of Emphasis 1:  
**'Ōlelo Hawai'i (Hawaiian Language)  
(8 Credits)**  
HAW 201 Intermediate Hawaiian I  
HAW 202 Intermediate Hawaiian II  
(Core: 6 Additional Elective Credits)

Area of Emphasis 2:  
**Mo'olelo Hawai'i (Hawaiian History and  
Traditions)**  
(Core: 9 Credits from the list below)

HWST 115 Mo'okū 'auhau: Hawaiian Genealogies  
HWST 255 Introduction to the Hawaiian Kingdom  
HWST 270 Hawaiian Mythology  
REL 205 Understanding Hawaiian Religion  
POLS 180 Introduction to Hawaiian Politics  
HIST 224/284 History of Hawai'i  
(5 additional elective credits)

Area of Emphasis 3:  
**Ahupua'a (Hawaiian Land and Ocean Systems)**  
(Core: 9 credits from list below)

HWST 275 Wahi Pana: Mythology of the  
Landscape  
HWST 285 La'au Lapa'au: Hawaiian medicinal  
Herbs  
IS 201 Ahupua'a  
IS 160 Polynesian Voyaging and Seamanship  
IS 260 Polynesian Voyaging and Stewardship  
ANTH 175 Polynesian Surf Culture  
AQUA 201 The Hawaiian Fishpond  
BIOL 200 Coral Reefs  
BOT 105 Ethnobotany  
BOT 130 Plants in the Hawaiian Environment  
GG 103 Geology of the Hawaiian Islands  
GEOG 122 Geography of Hawai'i  
ZOO 105 Hawaiian Uses of Fish and Aquatic  
Invertebrates  
ZOO 107 Identification of Hawaiian Fishes  
(5 additional elective credits)

ADD this Area of Emphasis 4:

**Hawaiian Performing Arts**  
(Core: 9 Credits from the list below)

HWST 130 Hula 'Ōlapa  
HWST 131 Hula 'Ōlapa 'Elua  
MUS 177 Introduction to Hawaiian Music  
MUS 121F Beginning Slack Key Guitar  
MUS 122F Intermediate Slack Key Guitar  
MUS 130F Slack Key Ensemble

HWST 270 Hawaiian Mythology (3)  
 HWST 273 Tattoo Traditions of Polynesia  
 HWST 275 Wahi Pana: Mythology of the Hawaiian Landscape  
 HWST 275L Wahi Pana: Mythology of the Hawaiian Landscape Field Lab  
 HWST 285 La'au Lapa'au Hawaiian Medicinal Herbs  
 HIST 224 History of Hawai'i (3)  
 IS 160A/B Polynesian Voyaging and Seamanship (3)  
 IS 160L Polynesian Voyaging and Seamanship Lab (1)  
 IS 201 The Ahupua'a (3)  
 IS 260A/B Polynesian Voyaging and Stewardship (3)  
 IS 260L Polynesian Voyaging and Stewardship Lab (1)  
 MUS 121F Beginning Slack Key Guitar (1)  
 MUS 121Z Beginning 'Ukulele (1)  
 MUS 122F Intermediate Slack Key Guitar I (1)  
 MUS 130F Slack Key Guitar Ensemble (1)  
 MUS 177 Introduction to Hawaiian Music (3)  
 OCN 201 Science of the Sea (3)  
 OCN 260 Pacific Surf Science and Technology (3)  
 OCN 260L O'ahu Surf Science and Technology Lab (1)  
 PACS 108 Pacific Worlds: and Intro to Pacific Island Studies (3)  
 POLS 180 Introduction to Hawaiian Politics (3)  
 REL 205 Understanding Hawaiian Religion (3)  
 SOC 250 Community Forces in Hawai'i (3)  
 ZOOL 105 Hawaiian Use of Fish and Aquatic Invertebrates (3)  
 ZOOL 107 Identification of Hawaiian Fishes (3)

MUS 121Z Beginning Ukulele  
 MUS 122Z Intermediate Ukulele  
 (5 additional elective credits)

ADD this Area of Emphasis 5:

**Hawaiian Visual Art and Design**  
 (Core: 9 Credits from the list below)

HWST 135 Kālai Lā'au: Hawaiian Woodcarving and Woodwork  
 HWST 136 Kālai Lā'au II: Advanced Techniques in Hawaiian Woodcarving  
 HWST 222 Ma'awe No'eau: Hawaiian Fiber Work  
 HWST 273 Tattoo Traditions of Polynesia  
 ART 189 Ka Unu Pa'a: Introduction to Hawaiian Art and Design  
 ART 113 Introduction to Drawing  
 (5 additional elective credits)

**Electives 5-6 Credits**

(Any one course can be used only once in each Academic Subject Certificate.)

ANTH 175 Polynesian Surf Culture  
 ANTH 175L Polynesian Surf Culture Field Lab  
 AQUA 201 The Hawaiian Fishpond (3)  
 AQUA 201L The Hawaiian Fishpond Lab (1)  
 ART 113 Introduction to Drawing  
 ART 189 Ka Unu Pa'a-Introduction to Hawaiian Art & Design (3)  
 ASTR 110 Introduction to Astronomy (3)  
 BIOL 200 Coral Reefs (3)  
 BOT 105 Ethnobotany (3)  
 BOT 130 Plants in the Hawaiian Environment (4)  
 GEOG 122 Geography of Hawai'i (3)  
 GG 103 Geology of the Hawaiian Islands (3)  
 GG 210 O'ahu Field Geology (1)  
 GG 211 Big Island Field Geology (1)  
 GG 212 Maui Field Geology (1)  
 GG 213 Moloka'i, Lana'i, and Kaho'olawe Field Geology (1)  
 GG 214 Kaua'i and Ni'ihau Field Geology (1)  
 HAW 201 Intermediate Hawaiian I (4)  
 HAW 202 Intermediate Hawaiian II (4)  
 HWST 115 Mo'okū 'auhau Hawaiian Genealogies  
 HWST 130 Hula 'Ōlapa  
 HWST 131 Hula 'Ōlapa 'Elua  
 HWST 135 Kālai La'au Hawaiian Woodwork and Woodcarving  
 HWST 136 Kālai Lā'au II: Advanced Techniques in Hawaiian Woodcarving  
 HWST 222 Ma'awe No'eau Hawaiian Fiber Work  
 HWST 255 Introduction to the Hawaiian Kingdom  
 HWST 270 Hawaiian Mythology (3)  
 HWST 273 Tattoo Traditions of Polynesia  
 HWST 275 Wahi Pana: Mythology of the Hawaiian Landscape  
 HWST 275L Wahi Pana: Mythology of the Hawaiian Landscape Field Lab



HWST 285 La'au Lapa'au Hawaiian Medicinal Herbs  
HIST 284 History of Hawai'i (3)  
IS 160A/B Polynesian Voyaging and Seamanship (3)  
IS 160L Polynesian Voyaging and Seamanship Lab (1)  
IS 201 The Ahupua'a (3)  
IS 260A/B Polynesian Voyaging and Stewardship (3)  
IS 260L Polynesian Voyaging and Stewardship Lab (1)  
MUS 121F Beginning Slack Key Guitar (1)  
MUS 121Z Beginning 'Ukulele (1)  
MUS 122F Intermediate Slack Key Guitar I (1)  
MUS 122Z Intermediate Ukulele (1)  
MUS 130F Slack Key Guitar Ensemble (1)  
MUS 177 Introduction to Hawaiian Music (3)  
OCN 201 Science of the Sea (3)  
OCN 260 Pacific Surf Science and Technology (3)  
OCN 260L O'ahu Surf Science and Technology Lab (1)  
PACS 108 Pacific Worlds: and Intro to Pacific Island  
Studies (3)  
POLS 180 Introduction to Hawaiian Politics (3)  
REL 205 Understanding Hawaiian Religion (3)  
SOC 250 Community Forces in Hawai'i (3)  
ZOO 105 Hawaiian Use of Fish and Aquatic  
Invertebrates (3)  
ZOO 107 Identification of Hawaiian Fishes (3)