University of Hawai`i
Code Request Form

I. REQUESTOR CONTACT INFORMATION

Name: Jean A. Pezzoli

Title: Institutional Researcher

Phone Number: (808) 984-3234

Email Address: Pezzoli@hawaii.edu

Campus/Office/Department/Address: MauiCC, Pilina 201

Action Requested:

☒ NEW Program code *(new major/concentration, etc)*
☐ NEW Subject Code
☐ Change of existing code
   Type *(subject, program, etc)*:
   Old:
   New:
☐ Other:

II. CODE REQUEST   Academic program code preferences for consideration:

☐ **NEW Program Code**   Effective Term *(semester/year)*: Fall 2010 (BOR allowed courses to be offered F09-Sp10, but no Majors until F10.

Major: ENGT   Major Description: Engineering Technology   Is Major financial aid eligible? ☒ Yes   ☐ No

Is major code being used the same way at other UH campuses? ☒ Yes ☐ No Comment: ENGT used at LeeCC, HonCC, KapCC, WinCC between 1987-1997; altho for an Associate, and not a Bachelor, pgm.

Does same or similar major code exist in Banner?   ☐ Yes   ☐ No If yes, list code:

Concentration *(if applicable)*: none Concentration description:

Is concentration code being used the same way at other UH campuses? ☐ Yes   ☐ No

Does the same or similar concentration code exist in Banner?   ☐ Yes   ☐ No If yes, list code:

Attach concentration to program code?   ☐ Yes   ☐ No

Level: ☒ Undergraduate ☐ Graduate   ☐ First-Professional   ☐ Other:

Degree/Certificate: BAS

College: Instructional   Department: ENGT

If requesting a program name change, will current students be grandfathered in under the old program name? ☐ Yes   ☐ No

If requesting a program name change, will the old code be available for:

Recruitment   ☐ Yes ☐ No   List the end term of old code:
Admissions   ☐ Yes ☐ No   List the end term of old code:
General Student   ☐ Yes ☐ No   List the end term of old code:
Academic History ☐ Yes ☐ No   List the end term of old code:

☐ **NEW Subject/Alpha Code** Effective Term *(semester/year)*:

Code: Description:
College: Department:
Does the same or similar subject code exist in Banner?   ☐ Yes   ☐ No   If yes, please list code:
Is the subject code being used the same way at other UH campuses? ☐ Yes ☐ No

☐ **Other**:

    Briefly describe your request and explain why you are requesting the codes:

III. SUPPORTING DOCUMENTATION

Attach required supporting documentation. See *Guide to Academic Program Actions & Approval* at *http://www.Hawaii.edu/vpaa.cms/quide_to_academic_prog_121006.pdf*

☒ BOR minutes, with supporting documentation provided to BOR, from meeting date: May 29, 2009
☐ Memo from campus Chancellor.
☐ Signed memo from UH President.
☐ None required, according to the *Guide for Academic Program Actions & Approval.*

IV. CAMPUS VERIFICATION

The appropriate parties (faculty, administrators, registrar) have been consulted.

Jean A. Pezzoli   22 February 2010

_____
Name of requestor (print or type)   *Signature*   *Date*

Send completed form with supporting documentation to:
    Institutional Research Office (Attn: Lynn Inoshita or Christine Shaw)   ●   1633 Bachman Place   ●   Sinclair Annex 2, Room 4   ●   Honolulu, HI 86822
    Fax: 808-956-9870   Phone: 808-956-7532

University of Hawaiʻi
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For Internal use only

Appropriate documentation received: □ Yes   □ No

Approval Status: Notes:

   Major code: □ Yes   □ No   _____

   Concentr. code: □ Yes   □ No   _____

   Program code: □ Yes   □ No   _____

   Subject code: □ Yes   □ No   _____

Entered into SMAPRLE/SOACURR: _____   Code processing completion date: _____

Entered into STVMAJR: _____   Copies sent to: _____

Entered into STVSUBJ: _____