

University of Hawai'i
Code Request Form

I. REQUESTOR CONTACT INFORMATION

Name: Debie Amby

Title: Banner/Curriculum Specialist

Phone Number: 808-984-3378

Email Address: debie@hawaii.edu

Campus/Office/Department/Address: UH Maui College/VC of Academic
Affairs/310 Kaahumanu Avenue, Kahului, HI 96732

Action Requested:

NEW Program code (*new major/concentration, etc*)

NEW Subject Code

Change of existing code

Type (*subject, program, etc*):

Old:

New:

Other:

II. CODE REQUEST Academic program code preferences for consideration:

NEW Program Code

Effective Term (*semester/year*): Fall 2010

Major: Major Description:

Is major financial aid eligible? Yes No

Is major code being used the same way at other UH campuses? Yes No Comment:

Does same or similar major code exist in Banner? Yes No If yes, list code:

Concentration (*if applicable*): AAS-BUSC-4 Concentration description: AAS-BusCar – trans to SOS-Maui

Is concentration code being used the same way at other UH campuses? Yes No

Does the same or similar concentration code exist in Banner? Yes No If yes, list code: AAS-BUSC-2, AAS-BUSC-3

Attach concentration to program code? Yes No

Level: Undergraduate Graduate First-Professional Other:

Degree/Certificate: AAS-BUSC-4

College: UH Maui College Department: Business

If requesting a program name change, will current students be grandfathered in under the old program name? Yes No

If requesting a program name change, will the old code be available for:

Recruitment Yes No List the end term of old code:

Admissions Yes No List the end term of old code:

General Student Yes No List the end term of old code:

Academic History Yes No List the end term of old code:

NEW Subject/Alpha Code Effective Term (*semester/year*):

Code: Description:

College: Department:

Does the same or similar subject code exist in Banner? Yes No If yes, please list code:

Is the subject code being used the same way at other UH campuses? Yes No

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Code Request Form

Other:

Briefly describe your request and explain why you are requesting the codes:

III. SUPPORTING DOCUMENTATION

Attach required supporting documentation. See *Guide to Academic Program Actions & Approval* at http://www.Hawaii.edu/vpaa.cms/quide_to_academic_prog_121006.pdf

- BOR minutes, with supporting documentation provided to BOR, from meeting date:
 Memo from campus Chancellor.
 Signed memo from UH President.
 None required, according to the *Guide for Academic Program Actions & Approval*.
 Other: Campus Curriculum Action Request Form with signatures

IV. CAMPUS VERIFICATION

The appropriate parties (faculty, administrators, registrar) have been consulted.

Debie Amby

Name of requestor (print or type)

Debie Amby

Signature

12/2/2010

Date

Send completed form with supporting documentation to:

Institutional Research Office • 1633 Bachman Place • Sinclair Annex 2, Room 4 • Honolulu, HI 86822
Fax: 808-956-9870 Phone: 808-956-7532

For Internal use only

Appropriate documentation received: Yes No

Approval Status:

Notes:

Major code: Yes No

Concentr. code: Yes No

Program code: Yes No

Subject code: Yes No

Entered into SMAPRLE/SOACURR: _____

Entered into STVMAJR: _____

Entered into STVSUBJ: _____

Code processing completion date: _____

Copies sent to: _____

**Maui Community College
Curriculum Action Request (CAR) Form
Program/Degree/Certificate**

<i>For Banner use:</i>	
<i>Req:</i>	<i>Rcv:</i>
<input type="checkbox"/> Alpha	<input type="checkbox"/>
<input type="checkbox"/> Program/name	<input type="checkbox"/>
<input type="checkbox"/> Program Code	<input type="checkbox"/>
<input type="checkbox"/> Concentration	<input type="checkbox"/>
<input type="checkbox"/> Major Code	<input type="checkbox"/>

1. Author(s): Rick Miller, Rebecca Mirsky, Joie Taylor
2. Department: Business/Hospitality Program: Business Careers
3. Date submitted to Curriculum Committee: April 12, 2010
4. Program proposal
 New program (*attach program proposal and program map*) Change of name to existing program

Existing program *Title:*
Proposed program *Title:*

5. Credential (degree or certificate) proposal
 New credential added to existing program Modification to existing credential

Type of credential
 Degree: AA AS AAS Certificate: CA CC CO ACS
 Other, specify:

Existing credential: *Title:* *Credits:*
 Proposed credential: *Title:* Option IV: AAS Business Careers/BAS Sustainability *Credits:* 67

- If modification, describe change:
- Change in credential name
 - Change in course requirement(s); specify:
 - Change in prerequisite(s) for credential; specify:
 - Other; specify: Adds Option IV to Business Careers

Program map must be attached. (*For modifications, write changes on copy of current catalog map.*)


6. Reason for this curriculum action:
 This is the most logical place to house the first two years that will lead to the BAS in Sustainability. Option IV is very similar to Option III, except that specific CHEM and BIOL courses have been designated instead of having natural science electives. SOS and ENRG courses replace BUSN 110 and 151, ICS 214, and SP 251. There are no electives in Option IV.


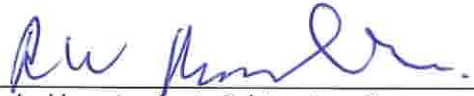
7. Proposed term of first offering: Fall semester of 2010 year.
8. Special fees required: no yes, explain:
9. Special resources (personnel, supplies, etc.) required: no yes, explain:
10. Special scheduling considerations: no yes, explain:

11. Which program SLOs does this certificate support? (*list all that apply and explain, if necessary.*)
 Program SLO 1: Explain:
 Program SLO 2: Explain:
 Program SLO 3: Explain:

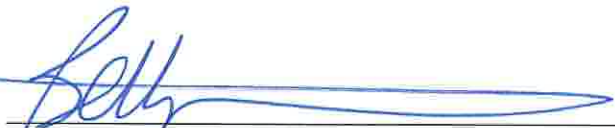
12. Current MCC Catalog needs revision on page(s): 36, 38

Maui Community College
Curriculum Action Request (CAR) Signature Page


 5-3-10
Proposed by: Author or Program Coordinator Date

 5/3/10
 5-3-10
Checked by: Academic Subject Area Representative to Curriculum Committee Date

 5/3/10
Requested by Department: Department Chair Date

 5/4/10
Recommended by: Curriculum Chair Date

 5/7/10
Approved by Academic Senate: Academic Senate Chair Date

 6-4-10
Endorsed by: Chief Academic Officer Date

 7/12/10
Approved by: Chancellor Date