

## University of Hawai'i Code Request Form

### I. REQUESTOR CONTACT INFORMATION

Name: Stuart Lau Date: 2/10/10

Title: University Registrar

Phone Number: 956-5322

Email Address: stuartl@hawaii.edu

Campus/Office/Department/Address: 2600 Campus Rd, 001  
Honolulu, HI 96822

Action Requested:

- NEW Program Code (new major/concentration, etc.)  
 NEW Subject Code  
 Change of existing code  
 Type (subject, program, etc):

Old: \_\_\_\_\_

New: \_\_\_\_\_

OTHER: \_\_\_\_\_

### II. CODE REQUEST

Academic program code preferences for consideration: MICR-PHD-NS

**NEW Program Code** Effective Term (semester/year): Fall 2010

Major: MICR Major Description: Microbiology

Is this major financial aid eligible?  YES  NO

Is the major code being used the same way at other UH campuses?  YES  NO Comment: \_\_\_\_\_

Does the same or similar major code exist in Banner?  YES  NO If YES, please list code: MICR

Concentration (if applicable): NS Concentration Description: Neurosciences

Is the concentration code being used the same way at other UH campuses?  YES  NO

Does the same or similar concentration code exist in Banner?  YES  NO If YES, please list code: \_\_\_\_\_

Attach concentration to program code?  YES  NO

Level:  Undergraduate  Graduate  First-Professional  Other: \_\_\_\_\_

Degree/Certificate: PHD

College: 50 Department: MICR

If requesting a program name change, will current students be grandfathered in under the old program name?  YES  NO

If requesting a program name change, will the old code be available for:

Recruitment?  YES  NO List the end term of old code: \_\_\_\_\_

Admissions?  YES  NO List the end term of old code: \_\_\_\_\_

General Student?  YES  NO List the end term of old code: \_\_\_\_\_

Academic History?  YES  NO List the end term of old code: \_\_\_\_\_

**NEW Subject Alpha/Code** Effective Term (semester/year): \_\_\_\_\_

Code: \_\_\_\_\_ Description: \_\_\_\_\_

College: \_\_\_\_\_ Department: \_\_\_\_\_

Does the same or similar subject code exist in Banner?  YES  NO If YES, please list code: \_\_\_\_\_

Is the subject code being used the same way at other UH campuses?  YES  NO

**University of Hawai'i  
Code Request Form**

**OTHER:**

Please briefly describe your request and explain why you are requesting the codes:  
See Attached Memo

**III. SUPPORTING DOCUMENTATION**

Please attach the required supporting documentation. See *Guide to Academic Program Actions and Approval* at:  
[http://www.hawaii.edu/vpaa/cms/guide\\_to\\_acad\\_prog\\_121006.pdf](http://www.hawaii.edu/vpaa/cms/guide_to_acad_prog_121006.pdf)

- BOR minutes from \_\_\_\_\_ (date) meeting with supporting documentation provided to BOR
- Memo from campus Chancellor
- Signed memo from UH President
- None required according to the Guide to Academic Program Actions and Approval
- Other: See Attached Memo

**IV. CAMPUS VERIFICATION**

The appropriate parties (faculty, administrators, registrar) have been consulted.

Stuart Lau



2/10/10

Name of Requestor (print or type)

Signature

Date

Send completed form with supporting documentation to:

Institutional Research Office • 1633 Bachman Place • Sinclair Annex 2, Room 4 • Honolulu, HI 96822  
Fax: 808-956-9870 Phone: 808-956-7532

**For Internal Use Only:**

Appropriate Documentation Received:  YES  NO

Approval Status:

Major code:  YES  NO  
 Concentr. code:  YES  NO  
 Program code:  YES  NO  
 Subject code:  YES  NO

NOTES:

Entered into SMAPRLE/SOACURR: \_\_\_\_\_

Entered into STVMAJR: \_\_\_\_\_

Entered into STVSUBJ: \_\_\_\_\_

Other: \_\_\_\_\_

Code processing completion date: \_\_\_\_\_

Copies sent to: \_\_\_\_\_



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Office of the Vice Chancellor for Academic Affairs



June 25, 2009

**MEMORANDUM**

TO: Alan Yang, Interim Director  
Office of Admissions and Records

FROM: Reed Dasenbrock *Reed Dasenbrock*  
Vice Chancellor for Academic Affairs

SUBJECT: Degree Name Change for the Graduate Specialization in Cell, Molecular, and  
Neuro Sciences

This is to inform your office that on June 23, 2009, the President has approved a request for a graduate specialization name change from Dean Peter Garrod of the Graduate Division. The request is to change the name of the interdisciplinary graduate specialization in Cell, Molecular, and Neuro Sciences to the interdisciplinary graduate specialization in **Neurosciences**. The effective term is Spring 2010. Background information may be found in the attached memorandum.

Please arrange to have the appropriate codes made in Banner and that future diplomas reflect this name change. If you have questions about this name change, please contact my office at 68447. Thank you.

Attachment

c: Vice President Linda Johnsrud  
Vice Chancellor Gary Ostrander  
Dean Peter Garrod  
Dean Peter Crouch  
Dean Richard Dubanoski  
Dean Andrew Hashimoto  
Dean Jerris Hedges  
Dean Brian Taylor  
Interim Dean Alan Teramura  
Registrar Stuart Lau  
Catalog Coordinator Diane Nakashima  
UH Bookstore

2500 Campus Road, Hawai'i Hall 209  
Honolulu, Hawai'i 96822  
Telephone: (808) 956-8447  
Fax: (808) 956-7115

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MEMORANDUM

TO: Alan Yang, Assistant Director  
Office of Admissions and Records

FROM: Paul Deshpande  
Vice Chancellor for Academic Affairs

SUBJECT: Degree Name Change for the Graduate Specialization in Molecules and  
Non-Solids

The Graduate Specialization in Molecules and Non-Solids was approved by the  
Faculty Senate on June 21, 2009. The President has approved a request  
for a graduate specialization name change from "Molecules and Non-Solids"  
to "Molecules and Non-Solids" in the Graduate Specialization in Molecules  
and Non-Solids. The change is being made to better reflect the nature of  
the specialization. The attached memorandum provides information on the  
change and the appropriate codes to be used in Banner and that there is  
no need to change the name in Banner. If you have questions about the name change, please contact my  
office at 808-957-1234. Thank you.

Attachment

- 1. Vice President Paul Johnston
- 2. Vice Chancellor Gary Oswald
- 3. Dean Paul Gendron
- 4. Dean Peter Gosh
- 5. Dean Richard Johnson
- 6. Dean Alan Johnston
- 7. Dean James Hedges
- 8. Dean John Hight
- 9. Dean Alan Johnston
- 10. Registrar Steve Lee
- 11. Catalog Coordinator Diane Lee
- 12. LH Johnston

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DT 3253 Graduate Division Office of the Dean 10633

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June 3, 2009

MEMORANDUM

TO: David McClain, President
VIA: Virginia S. Hinshaw, Chancellor
VIA: Reed Dasenbrock, Vice Chancellor for Academic Affairs
VIA: Gary K. Ostrander, Vice Chancellor for Research and Graduate Education
FROM: Peter Garrod, Dean
SUBJECT: Name Change

SPECIFIC ACTION REQUESTED:

Change the name of the Graduate Specialization in Cell, Molecular, and Neuro Sciences to Neurosciences.

RECOMMENDED EFFECTIVE DATE:

Spring 2010.

ADDITIONAL COST:

No additional cost.

PURPOSE:

To change the name of a graduate specialization (which is a parenthetical modification to graduate degrees offered in various schools and colleges at Mānoa).

BACKGROUND:

In the late Eighties, an interdisciplinary specialization in Cell, Molecular and Neuro Sciences (CMNS) was developed by faculty from at least 10 departments and 4 colleges. This specialization awarded no degrees, but it did facilitate faculty cooperation and advanced training for graduate students. Following CMNS, similar specializations were formed in Marine Biology (MB) and Ecology, Evolution and Conservation Biology (EECB).

In June of 1991, the Board of Regents approved the addition of three graduate specializations, Marine Biology; Ecology, Evolution and Conservation Biology; and Cell, Molecular and Neuro Sciences to University of Hawai'i diplomas. The idea was that each of these topics is the focus of instruction and research in multiple departments, and the creation of cross-disciplinary programs to

be offered in cooperation with the student's own program made academic sense and recognizing it on the diploma would aid the student in the marketplace.

Mechanically, the student first had to be admitted to a graduate program and then to the specialization. The student's program of study would be approved first by the student's field, and then by the faculty in the specialization. The formation of the student's thesis or dissertation committee was controlled by the field of study, with the prior agreement that it would also include faculty from the specialization.

Since then a Department of Cell and Molecular Biology has been created in the John A. Burns School of Medicine and currently offers interdisciplinary masters and doctorate degrees in Cell and Molecular Biology involving faculty from the School of Medicine, the College of Tropical Agriculture, and the College of Natural Sciences.

Now that students can receive an interdisciplinary graduate degrees in Cell and Molecular Biology the name of the interdisciplinary specialization in Cell, Molecular, and Neuro Sciences should be changed. There also is significant extramural funding available for advanced study and research in neuroscience.

Historically, the CMNS specialization was offered in:

Eight programs in the John A Burns School of Medicine

Anatomy – now Cell and Molecular Biology

Biochemistry – the graduate program is now closed

Biophysics – the graduate program is now closed

Biomedical Sciences – this interdisciplinary program now focuses on clinical research

Pharmacology – the graduate program is now closed

Genetics - now Cell and Molecular Biology

Physiology – now Developmental and Reproductive Biology

Tropical Medicine and Medical Microbiology

Three departments in the College of Natural Sciences

Botany

Microbiology

Zoology

Five departments in the College of Tropical Agriculture and Human Resources

Animal Sciences – now part of Human Nutrition, Food and Animal Sciences

Food Sciences and Human Nutrition – now part of Human Nutrition, Food and Animal Sciences

Horticulture – now part of Tropical Plant and Soil Sciences

Plant Molecular Physiology – now Molecular Biosciences and Bioengineering

Plant Pathology – now part of Plant and Environmental Protection Sciences

The Psychology department in the College of Social Sciences

What is proposed here is that the Neuroscience (NS) specialization be offered in the same programs that offered the CMNS specialization who currently have programs complementary to neuroscience:

Animal Sciences (MS)

Cell and Molecular Biology (MS and PhD)

Developmental and Reproductive Biology (MS and PhD)

Nutrition and Nutritional Sciences (MS and PhD)

Tropical Medicine and Medical Microbiology (MS and PhD)

Microbiology (MS and PhD)

Molecular Biosciences and Bioengineering (MS and PhD)

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/ NO RECORDS

Psychology (MA and PhD)  
Zoology (MS and PhD)

Also, reflecting the interdisciplinary nature of neuroscience research, faculty from several more programs have expressed interest in offering the Neuroscience specialization:

Computer Science (MS and PhD)  
Electrical Engineering (MS and PhD)  
Nursing (MS and PhD)  
Public Health Sciences (MS and DrPH)  
Communication Sciences and Disorders (MS)  
Oceanography (MS and PhD)

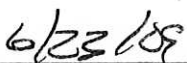
The proposed name change has been discussed with faculty whose teaching and/or research is related to neuroscience from the School of Medicine, the College of Tropical Agriculture and Human Resources, the College of Natural Sciences, the College of Social Sciences, the College of Engineering, the School of Ocean and Earth Science and Technology, as well as in the Pacific Biosciences Research Center. It was also reviewed by an ad hoc committee of the Graduate Council that subsequently recommended approval.

**ACTION RECOMMENDED:**

Change the name of the Graduate Specialization in Cell, Molecular, and Neuro Sciences to Neurosciences, effective spring 2010.

APPROVED/DISAPPROVED:

  
\_\_\_\_\_  
David McClain  
President

  
\_\_\_\_\_  
Date

- cc: Linda Johnsrud, Vice President  
Peter Crouch, Dean  
Dick Dubanoski, Dean  
Andrew Hashimoto, Dean  
Jerris Hedges, Dean  
Brian Taylor, Dean  
Alan Teramura, Interim Dean

Psychology (MS and PhD)  
Zoology (MS and PhD)  
Also, following the interdisciplinary nature of neurobiological research, two research areas  
programs have been created, namely in offering the Neuroscience and Behavior  
Computer Science (MS and PhD)  
Electrical Engineering (MS and PhD)  
Nutrition (MS and PhD)  
Public Health Sciences (MS and PhD)  
Communication Sciences and Disorders (MS)  
Oceanography (MS and PhD)

The proposed name change has been discussed with faculty whose teaching workload remains  
related to courses from the School of Medicine, the College of Tropical Agriculture and  
Human Resources, the College of Natural Science, the College of Social Science, the College of  
Education, the School of Ocean and Earth Systems and Technology, as well as in the Faculty  
Development Research Center. It was also reviewed by a sub-committee of the University Council  
that subsequently recommended approval.

ACTION RECOMMENDED:

Change the name of the Coastal Specialties in Cell, Molecular, and Tissue Sciences to  
Neuroscience effective July 2010.

APPROVED

  
Date

  
Faculty  
President

- 1. John Johnson, PhD, President
- 2. Peter C. Kelly, Dean
- 3. Mark Dubose, Dean
- 4. Andrew Harrison, Dean
- 5. Jack Hedges, Dean
- 6. Brent Lyman, Dean
- 7. Alan Freeman, Interim Dean

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