

UNIVERSITY OF HAWAI'I
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

| REQUESTOR CONTACT INFORMATION | |
|-------------------------------|--|
| Date: February 15, 2012 | Effective term of request (Semester-Year): 201210 <i>FALL 2011</i> |
| Name: Stuart Lau | Title: University Registrar |
| Campus: Manoa | Office/Department: Office of the Registrar |
| Phone: 956-8010 | Email: stuartl@hawaii.edu |

| 1. PROGRAM CODE, MAJOR CODE, CONCENTRATION CODE | | Banner forms: SMAPRLE, SOACURR, STVMAJR |
|--|------------------------------------|---|
| Institution: UH Manoa (MAN) <input checked="" type="checkbox"/> | College: 10 (Arts and Sciences) | Department: Microbiology |
| <input type="checkbox"/> New program code <input type="checkbox"/> Change/replace existing program code: MCB | | |
| Level: <input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> First-Professional <input type="checkbox"/> Post-Baccalaureate <input type="checkbox"/> Other: | | |
| Degree: BS | Certificate: | |
| If requesting an existing Major code and/or Concentration code in Banner: | | |
| Existing Major: | Existing Concentration: | |
| <small>Code</small> | <small>Description</small> | <small>Code</small> |
| If requesting a new <input type="checkbox"/> Major code or <input type="checkbox"/> Concentration code that does not exist in Banner: | | |
| New Code [4 char/space limit]: | Description [30 char/space limit]: | |
| If a similar major/concentration code exists in Banner, please list the code: | | |
| Is this major/concentration code being used the same way at other UH campuses? | | |
| Is 50% or greater of the classes in this program offered at a location other than the Home Campus? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(Please consult your Financial Aid Officer on Program Participation Agreement impact)</small> | | |
| Is this program/major/certificate financial aid eligible? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(Financial Aid Officer consultation required for all new program codes)</small> | | |
| Should this program be available for applicants to select as their planned course of study on the online application? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(If yes, students may select the code as their <u>only</u> program of study.)</small> | | |

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Replacing or eliminating an existing program code:

If replacing an existing program code, are current students "grandfathered" under the old code? Yes No

Should the old program code be available for use in Banner? Yes No

| Will the old program code be available for: | Banner Module | Yes | No | Ending Term (Semester-Year) |
|---|--------------------|--------------------------|--------------------------|-----------------------------|
| | Online Application | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| | Recruitment | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| | Admissions | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| | General Student | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| | Academic History | <input type="checkbox"/> | <input type="checkbox"/> | _____ |

2. CERTIFICATES ONLY:

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No

(Please consult your Financial Aid Officer or see: <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>)

For new certificates approved by the Chancellor, the related BOR authorized academic program is:

3. NEW CAMPUS, COLLEGE, DIVISION, OR DEPARTMENT CODE

Banner forms: STVCAMP, STVCOLL, STVDIVS, STVDEPT

| | |
|---------------------------------------|---|
| Campus code [3 char]: | Campus description [30 char/space limit]: |
| College code [2 char]: | College description [30 char/space limit]: |
| Division code [4 char/space limit]: | Division description [30 char/space limit]: |
| Department code [4 char/space limit]: | Department description [30 char/space limit]: |

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| | | |
|---|--|----------------------|
| 4. NEW COURSE SUBJECT CODE (Subject Alpha) | | Banner form: STVSUBJ |
| College: | Department: | |
| Subject code [4 char/space limit]: | Subject description [30 char/space limit]: | |

| | | |
|--|--|----------------------|
| 5. NEW MINOR (Minor codes are listed on the Major code table) | | Banner form: STVMAJR |
| Minor Code [4 char/space limit]: | Minor Description [30 char/space limit]: | |

Please briefly describe your request and explain why you are requesting the code(s):
Update description for MCB to "Molecular Cell Biology".

| |
|---|
| SUPPORTING DOCUMENTATION |
| <p>Please see the Code Request Guide for the required supporting documents to be submitted. Documents submitted with this form:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Board of Regents meeting minutes and supporting documents provided to the BOR <input type="checkbox"/> Memo from UH President <input type="checkbox"/> Memo from Chancellor <input type="checkbox"/> Curriculum (required for requests for new programs/majors/minors/certificates) <input type="checkbox"/> Gainful Employment Program notification to the US Department of Education <input checked="" type="checkbox"/> Other: <u>Memo from OVCAA</u> |



UNIVERSITY
of HAWAII
MĀNOA

February 7, 2012

TO: Alan Yang
Associate Vice Chancellor
for Students and Enrollment Management,
and Director of Admissions

FROM: Reed Dasenbrock 
Vice Chancellor
for Academic Affairs

SUBJECT: Correction of Degree Name – B.S. in Molecular and Cell Biology

This is to inform your office of my approval of the College of Natural Sciences' request for a name correction to their provisional B.S. Degree in Molecular and Cell Biology. The degree name should be corrected to reflect a B.S. Degree in **MOLECULAR CELL BIOLOGY** (see attached). Please implement this correction immediately where necessary and applicable. As a note, the MCB course subject code should remain as is.

Thank you for your continuing assistance. If you need further information, please contact Interim Associate Vice Chancellor Krystyna Aune at x67486.

Attachments

c: Interim Associate Vice Chancellor Aune
Dean Ditto
Chair Patek
✓Registrar Lau
FAS Director Kuba
Catalog Coordinator Nakashima
Program Officer Pearson

RECEIVED

FEB 10 A 10:46

OFFICE OF ADMISSIONS
UNIVERSITY OF MICHIGAN



RECEIVED

12 FEB -2 AM 1:09

University of Hawaii at Manoa

Department of Microbiology

MANOA CHANCELLOR'S

Snyder Hall 207 • 2538 The Mall • Honolulu, Hawaii 96822 OFFICE

Telephone: (808) 956-7025 • Facsimile: (808) 956-5339 • patek@hawaii.edu

November 3, 2011

TO: Reed Dasenbrock
Vice Chancellor for Academic Affairs

VIA: William Ditto *W.D.*
Dean, College of Natural Sciences

FROM: Paul Patek *Paul Patek*
Chair, Department of Microbiology

SUBJECT: Correcting the name of the Molecular Cell Biology BS degree program

At the September 16, 2010 Board of Regents (BOR) meeting, the BOR approved the establishment of a BS degree in Molecular Cell Biology in the College of Natural Sciences, Department of Microbiology.

However, in the meeting agenda and, more importantly, in the meeting minutes, the approved program was referred to Molecular and Cell Biology instead of Molecular Cell Biology. Although the difference in the names is small, the two names do not mean exactly the same thing. Additionally, there is already a Cell and Molecular Biology Department in JABSOM offering graduate degrees and that program should not be confused with our BS degree program.

Stuart Lau, in the Office of Admissions and Records, tells us that since the BOR approved the name Molecular and Cell Biology, he cannot make the corrections in the UH system records without your approval.

Accordingly, I seek your approval to have the name of the BS degree program officially changed from Molecular and Cell Biology to **Molecular Cell Biology**

APPROVED/DISAPPROVED:

Reed Dasenbrock
Reed Dasenbrock
Vice Chancellor for Academic Affairs

7 FEB 12
Date

c: Interim Associate Vice Chancellor Aune

request involves focusing the KRS department on graduate degrees and on higher enrollment.

Upon motion by Regent Gee and second by Regent Haynes, both the Request to Terminate the Athletic Training Specialization in the Bachelor of Science in Kinesiology and Rehabilitation Science Program and Request to Terminate the Recreational Leadership Specialization in the Bachelor of Science in Kinesiology and Rehabilitation Science Program were unanimously approved.

Approval of Establishment of a Bachelor of Science Degree in Molecular and Cell Biology, College of Natural Sciences

Vice Chancellor Dasenbrock said that UH Mānoa went through the approval process to create an undergraduate program that would be crucial to build the workforce in the emerging field of molecular biology.

Regent Gee strongly supports the program, as it is very timely with the planned Cancer Research Center. He wondered if there was an area of synergy where some of the researchers from the Cancer Research Center might participate in the capstone course to bring instruction and research together. UH Mānoa Microbiology Department Chair, Paul Patek, said that was part of the plan. They want to bring in local researchers to talk about specific actions. Regent Gee asked if the bachelor's degree would facilitate their going into a graduate program. Chair Patek confirmed that the bachelor's degree is an essential for any number of Ph.D. programs in biological sciences and the medical school. President Greenwood strongly supported the program, adding that it should have been implemented a decade ago.

Regent Dias moved for approval and Regent Lee seconded the motion. Chair Karr said the action memo should say "provisionally establish", and for them to amend the action memo accordingly. The provisional establishment of a Bachelor of Science Degree in Molecular and Cell Biology, College of Natural Sciences, was unanimously approved.

VII. EXECUTIVE SESSION

Upon motion by Regent Gee and second by Regent Haynes, the Board unanimously approved convening in executive session, pursuant to HRS §92-5(a)(2)(3)(4). The Board convened in executive session at 1:30 p.m. and reconvened in public session following a motion to come out of executive session at 3:05 p.m. by Regent Haynes and second by Regent Martinson, which was unanimously approved.

VIII. ITEMS FOR BOARD ACTION – Part A (Continued)

COMMUNITY COLLEGES

Honolulu Community College

Approval of Tuition for the Off Campus/Military Students Program

12 FEB 10 10 11 AM
OFFICE OF ADMISSIONS
UNIVERSITY OF HAWAII