

University of Hawai'i Code Request Form

I. REQUESTOR CONTACT INFORMATION

Name: Stuart Lau Date: 1/11/11
 Title: University Registrar

Phone Number: 956-8010

Email Address: stuartl@hawaii.edu

Campus/Office/Department/Address: 2600 Campus Rd, 001
Honolulu, HI 96822

Action Requested:

- NEW Program Code (new major/concentration, etc.)
 NEW Subject Code
 Change of existing code
 Type (subject, program, etc): _____

Old: _____

New: _____

OTHER: _____

II. CODE REQUEST

Academic program code preferences for consideration:

NEW Program Code Effective Term (semester/year): Fall 2011
 Major: MCB Major Description: Molecular and Cell Biology Is this major financial aid eligible? YES NO

Is the major code being used the same way at other UH campuses? YES NO Comment: _____

Does the same or similar major code exist in Banner? YES NO If YES, please list code: _____

Concentration (if applicable): _____ Concentration Description: _____

Is the concentration code being used the same way at other UH campuses? YES NO

Does the same or similar concentration code exist in Banner? YES NO If YES, please list code: _____

Attach concentration to program code? YES NO

Level: Undergraduate Graduate First-Professional Other: _____

Degree/Certificate: Bachelor of Science

College: 10 Department: Microbiology

If requesting a program name change, will current students be grandfathered in under the old program name? YES NO

If requesting a program name change, will the old code be available for:

Recruitment? YES NO List the end term of old code: _____

Admissions? YES NO List the end term of old code: _____

General Student? YES NO List the end term of old code: _____

Academic History? YES NO List the end term of old code: _____

NEW Subject Alpha/Code Effective Term (semester/year): _____

Code: _____ Description: _____

College: _____ Department: _____

Does the same or similar subject code exist in Banner? YES NO If YES, please list code: _____

Is the subject code being used the same way at other UH campuses? YES NO

**University of Hawai'i
Code Request Form**

OTHER:

Please briefly describe your request and explain why you are requesting the codes:

See Attached

III. SUPPORTING DOCUMENTATION

Please attach the required supporting documentation. See *Guide to Academic Program Actions and Approval* at:
http://www.hawaii.edu/vpaa/cms/guide_to_acad_prog_121006.pdf

- BOR minutes from September 16, 2010 (date) meeting with supporting documentation provided to BOR
- Memo from campus Chancellor
- Signed memo from UH President
- None required according to the Guide to Academic Program Actions and Approval
- Other: _____

IV. CAMPUS VERIFICATION

The appropriate parties (faculty, administrators, registrar) have been consulted.

Stuart Lau



1/11/11

Name of Requestor (print or type)

Signature

Date

Send completed form with supporting documentation to:

Institutional Research Office • 1633 Bachman Place • Sinclair Annex 2, Room 4 • Honolulu, HI 96822

Fax: 808-956-9870

Phone: 808-956-7532

For Internal Use Only:

Appropriate Documentation Received: YES NO

Approval Status:

NOTES:

Major code: YES NO

Concentr. code: YES NO

Program code: YES NO

Subject code: YES NO

Entered into SMAPRLE/SOACURR: _____

Code processing completion date: _____

Entered into STVMAJR: _____

Copies sent to: _____

Entered into STVSUBJ: _____

Other: _____



UNIVERSITY
of HAWAII
MĀNOA

RECEIVED

10 DEC 14 P 6:05

MANOA CHANCELLOR'S
OFFICE

MEMORANDUM

December 14, 2010

TO: Reed Dasenbrock
Vice Chancellor for Academic Affairs

FROM: Alan H. Teramura
Dean

A handwritten signature in black ink, appearing to be 'AT'.

SUBJECT: Molecular Cell Biology

At its September 2010 meeting, the Board of Regents approved the provisional establishment of a Bachelor of Science degree in Molecular and Cell Biology in the College of Natural Sciences with a Spring 2011 effective date.

In order to implement the degree program, we request your approval to establish a new Course Subject and all the necessary associated Banner codes. We request that MCB be assigned as the Course Subject code. The home department for Molecular and Cell Biology is the Microbiology Department.

If additional information is needed, please contact my office at x66451 or Paul Patek, Microbiology Department Chair, at x67025. Your consideration of our request is appreciated.

c: Paul Patek

APPROVED / DISAPPROVED: Effective Fall 2011

A handwritten signature in black ink, appearing to be 'RD'.

Reed Dasenbrock

12/15/11
Date

2545 McCarthy Mall, Bilger Hall 102
Honolulu, Hawai'i 96822
Telephone: (808) 956-6451
Fax: (808) 956-9111

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request involves focusing the KRS department on graduate degrees and on higher enrollment.

Upon motion by Regent Gee and second by Regent Haynes, both the Request to Terminate the Athletic Training Specialization in the Bachelor of Science in Kinesiology and Rehabilitation Science Program and Request to Terminate the Recreational Leadership Specialization in the Bachelor of Science in Kinesiology and Rehabilitation Science Program were unanimously approved.

Approval of Establishment of a Bachelor of Science Degree in Molecular and Cell Biology, College of Natural Sciences

Vice Chancellor Dasenbrock said that UH Mānoa went through the approval process to create an undergraduate program that would be crucial to build the workforce in the emerging field of molecular biology.

Regent Gee strongly supports the program, as it is very timely with the planned Cancer Research Center. He wondered if there was an area of synergy where some of the researchers from the Cancer Research Center might participate in the capstone course to bring instruction and research together. UH Mānoa Microbiology Department Chair, Paul Patek, said that was part of the plan. They want to bring in local researchers to talk about specific actions. Regent Gee asked if the bachelor's degree would facilitate their going into a graduate program. Chair Patek confirmed that the bachelor's degree is an essential for any number of Ph.D. programs in biological sciences and the medical school. President Greenwood strongly supported the program, adding that it should have been implemented a decade ago.

Regent Dias moved for approval and Regent Lee seconded the motion. Chair Karr said the action memo should say "provisionally establish", and for them to amend the action memo accordingly. The provisional establishment of a Bachelor of Science Degree in Molecular and Cell Biology, College of Natural Sciences, was unanimously approved.

VII. EXECUTIVE SESSION

Upon motion by Regent Gee and second by Regent Haynes, the Board unanimously approved convening in executive session, pursuant to HRS §92-5(a)(2)(3)(4). The Board convened in executive session at 1:30 p.m. and reconvened in public session following a motion to come out of executive session at 3:05 p.m. by Regent Haynes and second by Regent Martinson, which was unanimously approved.

VIII. ITEMS FOR BOARD ACTION – Part A (Continued)

COMMUNITY COLLEGES

Honolulu Community College

Approval of Tuition for the Off Campus/Military Students Program