REQUESTOR CONTACT INFORMATION					
Date: October 21, 2014	Effective term of re	Effective term of request (Semester-Year): Fall 2014			
Name: Stuart Lau	Title: University Re	gistrar			
Campus: Manoa	Office/Department:	Office of the Registrar			
Phone: 956-5322	Email: stuartl@haw	Email: stuartl@hawaii.edu			
1. PROGRAM CODE, MAJOR CODE, CONCENTRATION CODE		Banner forms: SMAPRLE, SOACURR, STVMAJR			
Institution: UH Manoa (MAN) College: 50		Department: LTEC			
New program code					
Level: Undergraduate Graduate First-Professional	Post-Baccalaureate	Other:			
Degree: PhD Certificate:					
If requesting an existing Major code and/or Concentration code in Bar	nner:				
Existing Major: Existing Concentration: Code Description Code Description		ion: Code Description			
If requesting a new Major code or Concentration code that does not exist in Banner:					
New Code [4 char/space limit]: LTEC Description [30 char/space limit]: Learning Design and Technology					
If a similar major/concentration code exists in Banner, please list the co	ode:				
Is this major/concentration code being used the same way at other UH	campuses?				
Is 50% or greater of the classes in this program offered at a location other than the Home Campus? Yes No (Please consult your Financial Aid Officer on Program Participation Agreement impact					
Is this program/major/certificate financial aid eligible? Yes	-	ficer consultation required for all new program codes)			
Should this program be available for applicants to select as their planned course of study on the online application?					

(If yes, students may select the code as their only program of study.)

If replacing an existing program code, are current students "grandfathered" under the old code? 🔽 Yes 🗌 No				
nner? 🔽 Yes	☐ No			
ne Application uitment issions eral Student	Yes	No	Ending Term (Semester-Year) See justification below	
elated BOR autho	rized acade	emic pr	ogram is:	
NT CODE			Banner forms: STVCAMP, STVCOLL, STVDIVS, STVDEPT	
Campus code [3 char]: Campus description [30 char/space limit]:				
College description [30 char/space limit]:				
Division descr	iption [30 c	har/space	e limit]:	
Department description [30 char/space limit]:				
	enner? Yes Program (Title IV-ed.gov/GainfulEmploy elated BOR author College descri Division descri	Program (Title IV-eligible certed gov/GainfulEmploymentInfo/inelated BOR authorized acade NT CODE Campus description [30 certed gov/GainfulEmploymentInfo/inelated BOR authorized acade Division description [30 certed gov/GainfulEmploymentInfo/inelated BOR authorized acade	Program (Title IV-eligible certificate ed.gov/GainfulEmploymentInfo/index.html elated BOR authorized academic pr College description [30 char/space Division description [30	

4. NEW COURSE SUBJECT CODE (Subject Alpha)	Banner form: STVSUBJ
College:	Department:
Subject code [4 char/space limit]:	Subject description [30 char/space limit]:
5. NEW MINOR (Minor codes are listed on the Major code t	able) Banner form: STVMAJR
Minor Code [4 char/space limit]:	Minor Description [30 char/space limit]:
Please briefly describe your request and explain wh	y you are requesting the code(s):
	in Educational Technology which has been approved to be changed to Learning Design
	ded as EDUC-PHD which also covers other programs which are still in effect.
SFACPUR RULES: LONGTH 5 YEAR CHODONING LON	5 SPOCINE PROGRAM = N
COO GOOTINE CEN	100 EG C111-)
SUPPORTING DOCUMENTATION	
Please see the Code Request Guide for the required	supporting documents to be submitted. Documents submitted with this form:
Board of Regents meeting minutes and supp	porting documents provided to the BOR
Memo from UH President	
Memo from Chancellor	
Curriculum (required for requests for new p	rograms/majors/minors/certificates)
Gainful Employment Program notification to	the US Department of Education
Other:	

CAMPUS VERIFICATION		
Requestor Signature Dark	Date Octob	per 21, 2014
Registrar (If different from Requestor)		
Print name Email/memo in lieu of Registrar's signature may be attached	Signature	Date
Financial Aid Officer (Financial Aid Officer consultation of the Kuba Print name Email/memo in lieu of Financial Aid Officer's signature may be a signature of the consultation of the co	Signature	10/27/14 Date
For Community Colleges, verification of cons	sultation with OVPCC Academic Affairs:	
Print name Email/memo in lieu of signature may be attached	Signature	Date

Send completed form and supporting documentation to:

Institutional Research and Analysis Office (IRAO)

1633 Bachman Place

Email: iro-mail@lists.hawaii.edu

Sinclair Annex 2, Room 4

Fax: 808-956-9870

Honolulu, HI 96822

Phone: 808-956-7532

After <u>all</u> required forms and supporting documents have been submitted, please allow at least two weeks for processing by IRAO and Banner Central.

FOR INTERNAL USE ONLY	Date form/docs received: 10 28 14
Program code [12]: LTEC - PHD	Program Description [30]: Learning Design & Tech-MED
CIP code [6]: 130501	CIP description [30]: Educational Jtech

Sullivan) voted for a public vetting process for the finalists and 3 (Regent Kudo, Regent Shigemoto and Regent Dean) voted no.

There was further discussion and agreement that the committee target May to give the list of 5 or 6 names to the Board and do the best they can with all the challenges they are facing.

Chair Holzman noted that several matters had been decided and requested a motion be put forth that the selection process would go forward, the search committee would provide the Board with 5 or 6 names of candidates with observations on strengths and weaknesses, and from that list the Board will somehow select 3 names via a process that has yet to be decided, and those 3 finalists will be asked to go through some type of public process that has yet to be defined. Regent Portnoy moved for approval of the motion, Regent Moore seconded, and the motion was unanimously approved.

Chair Holzman said in the interest of time he would take items out of order, starting with Item 9.

University of Hawai'i at Mānoa

9. <u>Approve as Established the Doctor of Philosophy in Educational Technology, College of Education, UH Mānoa</u>

Regent Gee said that he had discussed this earlier at length in his committee report and stated that the committee recommends this proposal for approval. Regent Gee moved to approve, seconded by Regent Matayoshi. The motion carried by unanimous vote.

10. <u>Approve as Provisional the Bachelor of Environmental Design, School of Architecture, UH Mānoa</u>

Regent Gee said that he reported on this matter earlier at length in his committee report and moved to approve the proposal. Regent Matayoshi seconded the motion. The motion carried by unanimous vote.

12. <u>Award Honorary Doctorate of Human Letters Degree to Richard Kekuni Blaisdell, M.D.</u>

Regent Gee invited IEVPAA Itano to speak on this item, as it is the most important honor that any university can give. IEVPAA Itano invited UHM Vice Chancellor for Academic Affairs (VCAA) Reed Dasenbrock to speak on behalf of the campus. VCAA Dasenbrock provided some background on Dr. Richard Kekuni Blaisdell, M.D. and highlighted his important role in the development of the John A. Burns School of Medicine, his distinguished career on the mainland United States and in Hawai'i, and the strong support from the Native Hawaiian community.

MECEIVED

College of Education
Office of the Dean
DTS# 15633



14 MY 22 P1 58

PROS BONTES OF HAWAH

April 23, 2014

MEMORANDUM

TO:

David Lassner

Interim President

VIA:

Tom Apple

Chancellor

VIA:

Reed Dasenbrock

Vice Chancellor for Academic Affairs

FROM:

Donald B. Young

Dean, College of Education

SUBJECT:

REQUEST TO AMEND THE DEGREE TYTLES OF EDUCATIONAL

TECHNOLOGY MED AND PHD TO "MED IN LEARNING DESIGN AND TECHNOLOGY" AND "PHD IN LEARNING DESIGN AND TECHNOLOGY"

SPECIFIC ACTION REQUESTED:

It is requested that the President amend the title of both graduate degrees in the Department of Educational Technology to the "Master of Education in Learning Design and Technology" and the "PhD in Learning Design and Technology" at the University of Hawai'i at Mānoa. This request parallels a separate action memo requesting the same change of name for the department as a whole.

RECOMMENDED EFFECTIVE DATE:

To be effective upon approval

ADDITIONAL COST:

There will be no additional cost for this action.

PURPOSE:

The requested amendment will provide degree names.

BACKGROUND INFORMATION:

Pursuant to Board of Regents Policy 5-1. h(1), Instructional Programs, Naming of Programs, the President has the authority to approve changes in the functional names of

David Lassner April 23, 2014 Page 2 OFFICE OF ADA

academic programs and credentials that involve no significant change in program requirements. This request makes no other changes than the names of the graduate degrees in the Department of Educational Technology.

The Department currently has two degree programs, a Master of Education in Educational Technology and a PhD in Educational Technology. The former has been in existence under various names for almost 50 years while the Board of Regents approved the PhD in March 2014 as a new title for an existing specialization. This proposed name change for the degrees is being forwarded along with a similar request to rename the department as a whole to the Department of Learning Design and Technology.

Several reasons are prompting this change request:

1. During our annual fall faculty retreat, we spend time benchmarking our program against other leading programs in our field. One part of this exercise in fall 2013 involved looking at department and associated degree names at other major institutions. We found only two departments that use the same name as ours, educational technology, among approximately thirty with leading programs; one of the two is also in the process of renaming. Several top programs have been recently renamed to reflect shifts in a field that has undergone rapid change as a result of online learning, social communications, and ubiquitous network-linked mobile devices in educational contexts.

There is no standard name. Stanford and Pennsylvania State use the name we are proposing: Purdue and San Diego State use the similar "Learning Design and Technologies." More than half the programs include "design" in the name, reflecting the importance of design that has emerged in many disciplines in recent years. Learning has become more prevalent than the previous instructional design, recognizing the many ways learning may occur beyond direct teaching. A few departments have gone to the learning sciences model, but in most cases these are multi-disciplinary departments, which is not appropriate for us. We have chosen to follow the Stanford version as best reflecting our current specializations.

- 2. In the process of seeking other departments with our current name (educational technology), we learned that at some institutions this is the title for the information technology services unit. In fact, we discovered that our front office regularly gets calls for UH ITS, which our secretary and students reroute to the correct office; they have politely handled this over multiple years without complaint or comment to the faculty. A name change will eliminate the confusion.
- 3. During our meeting with the Board of Regents Academic Affairs Sub-committee on March 5, 2014, related to the approval of the new PhD in Educational Technology, Regent Chuck Gee asked why we didn't have a more up-to-date name for the degree such as the "Learning Design and Technology" used by Stanford. We assured him that this name change was planned. While the new name had not been included in the proposal, which had been written three years earlier, the change of name would be

forthcoming. The PhD proposal did not include any changes from the current program except separating it administratively from the larger college-wide PhD in Education so as not to tie two different changes together and complicate the proposal. That proposal was passed by the full BOR at the March 2014 meeting. By changing the name now, we hope to have the new degree issued from the start with the updated name.

We have reviewed the name change for our degrees since our fall retreat among the ETEC faculty, who supported it unanimously. We discussed it with our graduate students who were highly supportive. We also had positive reviews for the change by the College of Education Dean's Council, the college curriculum committee, and the COE Senate.

To accurately reflect the nature and field of the degree program, we request that the MEd in Educational Technology degree title be amended to *MEd in Learning Design and Technology*; and that the PhD in Educational Technology be amended to *PhD in Learning Design and Technology*.

ACTION RECOMMENDED:

It is recommended that the President amend the title MEd in Educational Technology to *MEd in Learning Design and Technology*; and that the PhD in Educational Technology be amended to the *PhD in Learning Design and Technology*, effective upon approval.

APPROVED / DISAPPROVED:				
Nowal Com	MAY 2 7 2014			
David Lassner, Interim President	Date			
c: Joanne Itano, Interim Executive Vice Krystyna Aune, Dean, Graduate Edu Śtuart Lau, Registrar Curtis Ho, Chair, Department of Edu	ucation	irs and	PEN -6 P I: U	OFFICE OF ADMISSIONS

College of Education
Office of the Dean





14 MAY 20 P1:30

MANOA CHANGE TURRS OFFICE

April 23, 2014

MEMORANDUM

TO:

Tom Apple

Chancellor

VIA:

Reed Dasenbrock

Vice Chancellor for Academic Affairs

FROM:

Donald B. Young

Dean, College of Education

SUBJECT:

PROPOSED NAME CHANGE FOR THE DEPARTMENT OF EDUCATIONAL TECHNOLOGY (ETEC) TO THE DEPARTMENT OF LEARNING DESIGN AND

TECHNOLOGY (LTEC), COLLEGE OF EDUCATION, UNIVERSITY OF HAWAI'I

AT MĀNOA

SPECIFIC ACTION REQUESTED:

It is requested that the Chancellor approve a name change from the Department of Educational Technology to the **Department of Learning Design and Technology**, College of Education, University of Hawai'i at Mānoa, effective fall 2014.

RECOMMENDED EFFECTIVE DATE:

Fall 2014

ADDITIONAL COST:

There is minimal administrative cost, such as business cards. Changes to the Catalog and Banner can be made as other updates are processed.

PURPOSE:

The requested change will update the department name to reflect contemporary changes in the field of educational technology, as digital technologies have advanced and match names now in use at other prestigious institutions.

BACKGROUND INFORMATION:

Pursuant to the Board of Regents Policy 5-1 (g.) "Naming of Programs:" Naming of Programs: (1) Programs are given a name at the time they are approved by the Board. Thereafter, the President may approve changes in the functional names of academic programs

Tom Apple April 23, 2014 Page 2

and credentials as may become necessary to remain current with the terminology and focus of their fields and involve no significant change in the program requirements.

Since this is a department name change and not an academic program name change, the Chancellor has the authority to approve the action.

The Department of Educational Technology will celebrate its 50th anniversary in two years, making it one of the oldest in the field in the US. Initially it was named the Department of Educational Communications. The name changed to its present form in 1988, and today the Department of Educational Technology includes master's and doctoral programs along with educational technology courses for undergraduates and a graduate certificate in online learning.

This name change for the department is being forwarded along with a similar request to rename the two graduate degree programs, the MEd and PhD in Educational Technology, under a separate memorandum.

Several reasons are prompting this change request:

1. During our annual fall faculty retreat, we spend time benchmarking our program against other leading programs in our field. One part of this exercise in fall 2013 involved looking at department and associated degree names at other major institutions. We found only two departments that use the same name as ours, educational technology, among approximately forty with leading programs in the U.S.; one of the two is also in the process of renaming. Several top programs have been recently renamed to reflect shifts in a field that has undergone rapid change as a result of online learning, social communications, and ubiquitous network-linked mobile devices in educational contexts.

There is no standard name. Stanford and Pennsylvania State use the name we are proposing; Purdue and San Diego State use the similar "Learning Design and Technologies." More than half the programs include "design" in the name, reflecting the importance of design that has emerged in many disciplines in recent years. Learning has become more prevalent than the previous instructional design, recognizing the many ways learning may occur beyond direct teaching. Some have gone to the learning sciences model, but in most cases these are multi-disciplinary departments, which is not appropriate for us. We have chosen to follow the Stanford version as best reflecting our current specializations.

- 2. In the process of seeking other departments with our current name (educational technology), we learned that at some institutions this is the title for the information technology services unit. In fact, we discovered that our front office regularly gets calls for UH ITS, which our secretary and students reroute to the correct office; they have politely handled this over multiple years without complaint or comment to the faculty. A name change will eliminate the confusion.
- During our meeting with the Board of Regents Academic Affairs Sub-committee on March 5, 2014, related to the approval of the new PhD in Educational Technology,

Tom Apple April 23, 2014 Page 3

Regent Chuck Gee asked why we didn't have a more up-to-date name for the degree such as the "Learning Design and Technology" used by Stanford. We were able to assure him that this name change was planned. While the new name had not been included in the proposal, which had been written three years earlier, the change of name would be forthcoming. That proposal for the new PhD was passed by the full BOR at the March 2014 meeting. By changing the name now, we hope to have the new degree issued from the start with the updated name.

We have reviewed the name change since our fall retreat among the ETEC faculty, who supported it unanimously. We discussed it with our graduate students who were highly supportive. Given the interest by the Regents sub-committee at this time, we also had positive reviews for the change by the COE Dean's Council, the college curriculum committee, and the COE Senate in April 2014.

To accurately reflect the nature and field of the academic program, we request that the Department of Educational Technology name be amended to the *Department of Learning Design and Technology*.

ACTION RECOMMENDED:

It is recommended that the Chancellor approve a name change for the Department of Educational Technology to the **Department of Learning Design and Technology**, College of Education, University of Hawai'i at Mānoa, effective fall 2014.

APPROVED / DISAPPROVED:

Tom Apple Chancellor

Data

c: Joanne Itano, Interim Executive Vice President for Academic Affairs and Provost Krystyna Aune, Dean, Graduate Education
Curtis Ho, Chair, Department of Educational Technology



Princess Soares <pfrederi@hawaii.edu>

Additional Information Needed: Replace EDTC-MED w/ LTEC-MED and New Program LTEC-PHD

Stuart Lau <stuartl@hawaii.edu>

Thu, Oct 30, 2014 at 1:40 PM

To: Princess Soares <pfrederi@hawaii.edu>

Cc: Stuart Lau <stuartl@hawaii.edu>

For item 2, modules may be inactivated effective Fall 2015 (201610).

Thanks, Stuart

On Tue, Oct 28, 2014 at 10:18 AM, Princess Soares <pfrederi@hawaii.edu> wrote: Aloha Stuart,

The program code request to replace EDTC-MED with LTEC-MED has been received. Additional information is needed to process the request:

- 1. Department listed on the form, LTEC, does not exist. Is a new department to be created or is ETEC the correct department?
- 2. Not required, but recommended. Banner recommends that future ending terms be provided so that code is not forgotten to turn off all Banner modules. Do you have a term that general student and academic history can be turned off?

Mahalo, Princess

Princess Soares

Institutional Research Analyst Institutional Research and Analysis University of Hawai'i System Sinclair Annex 1, Room 1 1633 Bachman Place Honolulu, HI 96822

Phone: 808-956-5464 Fax: 808-956-9870

Stuart Lau University Registrar Office of the Registrar University of Hawaii at Manoa Ph: 808 956-8010

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The Integrated Postsecondary Education Data System (IPEDS)

Statistical data and Information on Postsecondary Institutions

Classification of Instructional Programs (CIP)

2

3	CIP	SA	lector
pr &	CIL	20	ECCOL

011	1
CII	J
	elj

Contact NCES

CIP 2010 (change year)

Browse Search Crosswalk Resources

Quick CIP (1)

Detail for CIP Code 13.0501



Go

Title: Educational/Instructional Technology.

Definition: A program that focuses on integrating technology into educational curricula. Includes instruction in foundations of educational technology, computer applications, utilizing technology for assessment, multimedia instruction, web-based instruction, distance education, and designing and producing educational software and materials.

Action: No Substantive Changes

Text Change: CIP title or definition was updated

🕶 Crosswalk 🛈

✓ CIP Title or Definition Changed

CIP 2000		CIP 2010			
Code	Title	Action	V	Code	Title
13.0501	Educational/Instructional Media Design.	No.	✓	13.0501	Educational/Instructional Technology.

Illustrative Examples ②

[Advanced Learning Technologies]

Browse 3

- 3 13) EDUCATION.
 - 13.01) Education, General.
 - 13.0101) Education, General.
 - § 13.02) Bilingual, Multilingual, and Multicultural Education.
 - 13.0201) Bilingual and Multilingual Education.
 - 13.0202) Multicultural Education.
 - 13.0203) Indian/Native American Education.
 - 13.0299) Bilingual, Multilingual, and Multicultural Education, Other.
- ⊕ 13.03) Curriculum and Instruction.
 - 13.0301) Curriculum and Instruction.
- 13.04) Educational Administration and Supervision.
 - 13.0401) Educational Leadership and Administration, General.
 - 13.0402) Administration of Special Education.
 - 13.0403) Adult and Continuing Education Administration.
 - 13.0404) Educational, Instructional, and Curriculum Supervision.
 - 13.0406) Higher Education/Higher Education Administration.
 - 13.0407) Community College Education.
 - 13.0408) Elementary and Middle School Administration/Principalship.
 - 13.0409) Secondary School Administration/Principalship.
 - 13.0410) Urban Education and Leadership.
 - 13.0411) Superintendency and Educational System Administration.
 - 13.0499) Educational Administration and Supervision, Other.
- 13.05) Educational/Instructional Media Design.
 - 13.0501) Educational/Instructional Technology.
- 13.06) Educational Assessment, Evaluation, and Research.
 - 13.0601) Educational Evaluation and Research.

How to Apply (/academics/educational-technology/phd/how-to-apply)

Forms & Documents (/academics/educational-technology/phd/forms-documents)

The Learning Design & Technology PhD is designed to prepare influential professionals in the field of Learning Design and Technology (LTEC) and the learning sciences. The LTEC program requires a minimum of 40 credit hours of coursework and completion of a scholarly research project written as a dissertation. The current program is campus based, but courses are offered in the evenings to support working professionals. Many courses are offered in

hybrid (Programs designated as hybrid or statewide generally combine online delivery and infrequent travel (ex: 3-4 weekends per semester or summer only) to neignoor is large on Online Classes: or online formats.

The program is research focused, designed to prepare future faculty and education leaders. Scholars in the field explore the uses of innovative media and technologies for education, studying aspects from student learning and cognition to impacts on individuals and institutions. The field provides the research base for effective utilization of new media in education and by default is interdisciplinary in its approaches and theories.

From the beginning, students are expected to actively engage and contribute to the field through publication, conference presentations, and applied instructional projects. The LTEC PhD program is designed to enhance and facilitate educational, social, and economic growth locally, nationally, and internationally with a pool of highly qualified educational scholars and leaders.

94acdd3daeaf&portal_id=334562&redirect_url=MlhY9LrhmPD%25KIrmQFfN1di1bmziff6gndUDEg*<28ZrD1V%28gFGD2g3CjZbgZFz2J%26m0umc1IZzEf\http://www.catalog.hawaii.edu/sc



The LTEC PhD is campus-based and cannot be completed online. Courses are offered in all semesters including summers, but the required first-year courses must be completed in the fall and spring terms. All courses are offered in the evenings, usually from 5 to 7:30 PM. Some elective courses are available online, but may require live online sessions from 6-8 PM HST. Those interested in an alternative delivery option for those not living near the UHM campus may want to watch for details on program changes for 2016 when the department plans to implement a summer and weekend alternative schedule.

Coursework

The Learning Design and Technology PhD requires a minimum 40 credit hours, including:

- · Research core (4 courses)
- Learning Design and Technology doctoral core (5 seminar courses),
- · Emphasis area (5 electives)
- · Minimum of one course of dissertation credit (1 credit minimum)

First Year Requirements

LTEC doctoral students are part of a cohort experience which requires a minimum of two courses each semester during the first year. This includes a doctoral seminar and a research course in the fall and spring term. Students not able to commit to attending courses on campus two evenings per week will not be accepted into the program. These courses are typically held on Monday and Wednesday evenings.

Fall Semester, first year

- LTEC 750: Seminar in Educational Technology Issues (3)
- · LTEC 611: ET Research & Evaluation (3)
- Full-time students may add an emphasis or breadth course (3)



QUICK FACTS

Credits:

40

Teacher Licensure:

Evening Classes:

Admissions:

Fall

Typical Length (Months): 60

LINKS

- About the Department lechnology%2Fphd&canon=https%scolleges/education/etec.htm)
 - UHM Graduate Admissions (http://manoa.hawaii.edu/graduat ntent/prospective-students)
 - UHM Class Availability (https://www.sis.hawaii.edu/uhdac il.classes?i=MAN)
 - LTEC Course List (http://www.catalog.hawaii.edu/co s/departments/etec.htm)

CONTACT

UHM College of Education LTEC, Wist Hall Rm 232 1776 University Ave Honolulu, HI 96822

Phone (808) 956-7671 Fax (808) 956-3905 Email edtech-dept@lists.hawaii.edu (mailto:edtech-dept@lists.hawaii.edu Google Maps (http://etec.hawaii.edu/ UH Campus Map (http://manoa.hawaii.edu/campusm:

Spring semester, first year

- LTEC 750: Seminar in Educational Technology Issues (3)
- . LTEC 668: Quantitative Research in Educational Technology (3)
- Full-time students may add an emphasis or breadth course (3)

Coursework after the first year is planned with the student's advisor to meet both program requirements and personal goals. Students are able to select from a wide range of LTEC graduate courses, including online options for electives.

Apply No

10897123rd31e&portal_id=334562&mairect_url=yEXx0D4uY\AO%2Bfgcmlk;U5x2BE44yPinEH0MPpF3mhl7IP27xeuxTracqk2lkhXx3ZPltLmnHvN5mJyamGxcCu5x2BR36InVFxkQZCu2rYv3T