

UNIVERSITY OF HAWAI'I
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

REQUESTOR CONTACT INFORMATION	
Date: October 22, 2013	Effective term of request (Semester-Year): Spring 2014
Name: Stuart Lau	Title: University Registrar
Campus: Manoa	Office/Department: Office of the Registrar
Phone: 956-5322	Email: stuartl@hawaii.edu

1. PROGRAM CODE, MAJOR CODE, CONCENTRATION CODE		Banner forms: SMAPRLE, SOACURR, STVMAJR
Institution: UH Manoa (MAN) <input type="checkbox"/>	College: 50 <i>Graduate Division</i>	Department: KRS ✓
<input type="checkbox"/> New program code <input checked="" type="checkbox"/> Change/replace existing program code: KLS6-MS		
Level: <input type="checkbox"/> Undergraduate <input checked="" type="checkbox"/> Graduate <input type="checkbox"/> First-Professional <input type="checkbox"/> Post-Baccalaureate <input type="checkbox"/> Other:		
Degree: MS ✓	Certificate:	
If requesting an existing Major code and/or Concentration code in Banner:		
Existing Major:	Existing Concentration:	
<small>Code</small>	<small>Description</small>	<small>Code</small>
		<small>Description</small>
If requesting a new <input checked="" type="checkbox"/> Major code or <input type="checkbox"/> Concentration code that does not exist in Banner:		
New Code [4 char/space limit]: KRS7 ✓	Description [30 char/space limit]: KRS, Phys Act & Adapt Phys Act	
If a similar major/concentration code exists in Banner, please list the code:		
Is this major/concentration code being used the same way at other UH campuses?		
Is 50% or greater of the classes in this program offered at a location other than the Home Campus? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>(Please consult your Financial Aid Officer on Program Participation Agreement impact)</small>		
Is this program/major/certificate financial aid eligible? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <small>(Financial Aid Officer consultation required for all new program codes)</small>		
Should this program be available for applicants to select as their planned course of study on the online application? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <small>(If yes, students may select the code as their <u>only</u> program of study.)</small>		

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Replacing or eliminating an existing program code:

If replacing an existing program code, are current students "grandfathered" under the old code? Yes No
Should the old program code be available for use in Banner? Yes No

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Will the old program code be available for:	Banner Module	Yes	No	Ending Term (Semester-Year)
	Online Application	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fall 2013
	Recruitment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fall 2013
	Admissions	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fall 2013
	General Student	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Academic History	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

RECEIVED

2. CERTIFICATES ONLY:

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No
(Please consult your Financial Aid Officer or see: <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>)

For new certificates approved by the Chancellor, the related BOR authorized academic program is:

3. NEW CAMPUS, COLLEGE, DIVISION, OR DEPARTMENT CODE

Banner forms: STVCAMP, STV_COLL, STVDIVS, STVDEPT

Campus code [3 char]:	Campus description [30 char/space limit]:
College code [2 char]:	College description [30 char/space limit]:
Division code [4 char/space limit]:	Division description [30 char/space limit]:
Department code [4 char/space limit]:	Department description [30 char/space limit]:

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4. NEW COURSE SUBJECT CODE (Subject Alpha)		Banner form: STVSUBJ
College:	Department:	
Subject code [4 char/space limit]:	Subject description [30 char/space limit]:	

5. NEW MINOR (Minor codes are listed on the Major code table)		Banner form: STVMAJR
Minor Code [4 char/space limit]:	Minor Description [30 char/space limit]:	


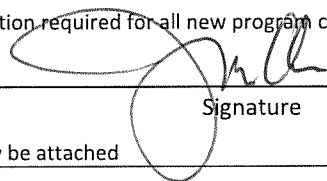
Please briefly describe your request and explain why you are requesting the code(s):

SUPPORTING DOCUMENTATION
<p>Please see the Code Request Guide for the required supporting documents to be submitted. Documents submitted with this form:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Board of Regents meeting minutes and supporting documents provided to the BOR <input type="checkbox"/> Memo from UH President <input checked="" type="checkbox"/> Memo from Chancellor <input type="checkbox"/> Curriculum (required for requests for new programs/majors/minors/certificates) <input type="checkbox"/> Gainful Employment Program notification to the US Department of Education <input type="checkbox"/> Other: _____

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CAMPUS VERIFICATION		
Requestor Signature <u></u>	Date <u>October 22, 2013</u>	
Registrar (If different from Requestor) <div style="text-align: right; font-weight: normal; font-size: 1.2em;">RECEIVED</div>		
_____	_____	_____
Print name	Signature	Date
Email/memo in lieu of Registrar's signature may be attached		
Financial Aid Officer (Financial Aid Officer consultation required for all new program codes) <div style="text-align: right; font-weight: normal; font-size: 1.2em;">RECEIVED</div>		
<u>Jodie Kuba</u>	<u></u>	<u>11/4/13</u>
Print name	Signature	Date
Email/memo in lieu of Financial Aid Officer's signature may be attached		
For Community Colleges, verification of consultation with OVPCC Academic Affairs:		
_____	_____	_____
Print name	Signature	Date
Email/memo in lieu of signature may be attached		

Send completed form and supporting documentation to:

Institutional Research and Analysis Office (IRAIO)
 1633 Bachman Place Email: iro-mail@lists.hawaii.edu
 Sinclair Annex 2, Room 4 Fax: 808-956-9870
 Honolulu, HI 96822 Phone: 808-956-7532

After all required forms and supporting documents have been submitted, please allow at least two weeks for processing by IRAO and Banner Central.

FOR INTERNAL USE ONLY	Date form/docs received: <u>11/18/2013 pt</u>
Program code [12]: <u>KRS7</u>	Program Description [30]: <u>KRS, Phys Act & Adapt Phys Act</u>
CIP code [6]: <u>310505</u>	CIP description [30]: <u>Exercise & sports science</u>



UNIVERSITY
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MĀNOA

April 10, 2013

MEMORANDUM

TO: Reed W. Dasenbrock
Vice Chancellor for Academic Affairs

FROM: *for* Donald B. Young
Dean, College of Education

Reed W. Dasenbrock

SUBJECT: Changing one of the specialization names in the KRS MS from Physical Education/Adapted Physical Education to Physical Activity/Adapted Physical Activity

SPECIFIC ACTION REQUESTED:

It is requested that the Vice-Chancellor approve changing one of the specialization names in the KRS MS from Physical Education/Adapted Physical Education to Physical Activity/Adapted Physical Activity. This change in the name of the specialization more accurately reflects content coverage across the lifespan rather than being limited to school-age populations. The Dean's Office and the COE Faculty Senate recommend this change.

RECOMMENDED EFFECTIVE DATE:

Spring 2014

ADDITIONAL COST:

There is no additional cost (no change in faculty or program requirements).

PURPOSE:

The purpose of this request is to change one of the specialization names in the KRS MS from Physical Education/Adapted Physical Education to Physical Activity/Adapted Physical Activity.

BACKGROUND:

KRS offers three specializations in the MS degree: athletic training, physical education/adapted physical education, and rehabilitation counselor education. KRS faculty who advise and teach in the physical education/adapted physical education specialization cover content across the lifespan, rather than limiting the focus of the specialization to school-age populations. This request for a change in specialization name is based on careful evaluation of the curriculum, trends in the profession, student inquiries about physical activity beyond school-age individuals, and changing student interests. This change does not negatively affect current course offerings or resources in the department. The proposed change will help KRS attract a wider group of

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Everly Hall, Room 128
Honolulu, Hawai'i 96822
Fax: (808) 956-3106


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prospective graduate students while still providing a source of professional development for school personnel.

ACTION RECOMMENDED:

It is recommended that the Vice-Chancellor approve changing one of the specialization names in the KRS MS from Physical Education/Adapted Physical Education to Physical Activity/Adapted Physical Activity.

APPROVED / DISAPPROVED:



Reed W. Dasenbrock
Vice Chancellor for Academic Affairs



Date

- c: Beth Pateman, Interim Associate Dean for Academic Affairs, COE
Julienne K. Maeda, Chair, Kinesiology and Rehabilitation Science, COE
✓ Stuart Lau, University Registrar
Diane Nakashima, Catalog Office
Roberta Enoki, Scheduling Office

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