

UNIVERSITY OF HAWAII
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

REQUESTOR CONTACT INFORMATION	
Date: June 12, 2014	Effective term of request (Semester-Year): Spring 2014
Name: Stuart Lau	Title: University Registrar
Campus: Manoa	Office/Department: Office of the Registrar
Phone: 956-5322	Email: stuartl@hawaii.edu

1. PROGRAM CODE, MAJOR CODE, CONCENTRATION CODE		Banner forms: SMAPRLE, SOACURR, STVMAJR
Institution: UH Manoa (MAN) <input type="checkbox"/>	College: 15, <u>School of Architecture</u>	Department: ARCH (Architecture) ✓
<input checked="" type="checkbox"/> New program code <input type="checkbox"/> Change/replace existing program code: <u>ARCH-DARCH-U M</u>		
Level: <input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> First-Professional <input type="checkbox"/> Post-Baccalaureate <input type="checkbox"/> Other:		
Degree: BENVD (Bachelor of Environmental Design) <u>NEW</u>		Certificate:
If requesting an existing Major code and/or Concentration code in Banner:		
Existing Major: ARCH <u>Architecture</u>	Existing Concentration:	
Code	Description	Code Description
If requesting a new <input checked="" type="checkbox"/> Major code or <input type="checkbox"/> Concentration code that does not exist in Banner:		
New Code [4 char/space limit]: ENVD		Description [30 char/space limit]: <u>NEW</u> Environmental Design
If a similar major/concentration code exists in Banner, please list the code:		
Is this major/concentration code being used the same way at other UH campuses?		
Is 50% or greater of the classes in this program offered at a location other than the Home Campus? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>(Please consult your Financial Aid Officer on Program Participation Agreement impact)</small>		
Is this program/major/certificate financial aid eligible? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <small>(Financial Aid Officer consultation required for all new program codes)</small>		
Should this program be available for applicants to select as their planned course of study on the online application? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <small>(If yes, students may select the code as their <u>only</u> program of study.)</small>		

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Replacing or eliminating an existing program code:

If replacing an existing program code, are current students "grandfathered" under the old code? Yes No

Should the old program code be available for use in Banner? Yes No

Will the old program code be available for:	Banner Module	Yes	No	Ending Term (Semester-Year)
	Online Application	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Summer 2014
	Recruitment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Summer 2014
	Admissions	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Summer 2014
	General Student	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Summer 2014
	Academic History	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Summer 2014

2. CERTIFICATES ONLY:

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No
(Please consult your Financial Aid Officer or see: <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>)

For new certificates approved by the Chancellor, the related BOR authorized academic program is:

3. NEW CAMPUS, COLLEGE, DIVISION, OR DEPARTMENT CODE

Banner forms: STVCAMP, STV_COLL, STVDIVS, STVDEPT

Campus code [3 char]:	Campus description [30 char/space limit]:
College code [2 char]:	College description [30 char/space limit]:
Division code [4 char/space limit]:	Division description [30 char/space limit]:
Department code [4 char/space limit]:	Department description [30 char/space limit]:

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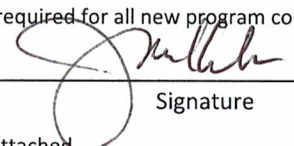
4. NEW COURSE SUBJECT CODE (Subject Alpha)		Banner form: STVSUBJ
College:	Department:	
Subject code [4 char/space limit]:	Subject description [30 char/space limit]:	

5. NEW MINOR (Minor codes are listed on the Major code table)		Banner form: STVMAJR
Minor Code [4 char/space limit]:	Minor Description [30 char/space limit]:	

Please briefly describe your request and explain why you are requesting the code(s):
 The seven year Doctor of Architecture program has been approved to change to a four year bachelor program and a three year doctorate program/

SUPPORTING DOCUMENTATION
<p>Please see the Code Request Guide for the required supporting documents to be submitted. Documents submitted with this form:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Board of Regents meeting minutes and supporting documents provided to the BOR <input type="checkbox"/> Memo from UH President <input type="checkbox"/> Memo from Chancellor <input type="checkbox"/> Curriculum (required for requests for new programs/majors/minors/certificates) <input type="checkbox"/> Gainful Employment Program notification to the US Department of Education <input type="checkbox"/> Other: _____

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CAMPUS VERIFICATION		
Requestor Signature _____ 	Date <u>June 12, 2014</u>	
Registrar (If different from Requestor)		
_____	_____	_____
Print name	Signature	Date
Email/memo in lieu of Registrar's signature may be attached		
Financial Aid Officer (Financial Aid Officer consultation required for all new program codes)		
<u>Vodie Kuba</u>		<u>6/20/14</u>
Print name	Signature	Date
Email/memo in lieu of Financial Aid Officer's signature may be attached		
For Community Colleges, verification of consultation with OVPCC Academic Affairs:		
_____	_____	_____
Print name	Signature	Date
Email/memo in lieu of signature may be attached		

Send completed form and supporting documentation to:

Institutional Research and Analysis Office (IRAO)
 1633 Bachman Place Email: iro-mail@lists.hawaii.edu
 Sinclair Annex 2, Room 4 Fax: 808-956-9870
 Honolulu, HI 96822 Phone: 808-956-7532

After all required forms and supporting documents have been submitted, please allow at least two weeks for processing by IRAO and Banner Central.

FOR INTERNAL USE ONLY	Date form/docs received: <u>6/23/2014</u>
Program code [12]:	Program Description [30]:
CIP code [6]:	CIP description [30]:



UNIVERSITY
of HAWAII
MĀNOA

Office of the Vice Chancellor for Academic Affairs

UH-MANOA
OFFICE OF ADMISSIONS
AND RECORDS


14 JUN -9 P 1:33

RECEIVED

June 3, 2014

MEMORANDUM

TO: Francisco Hernandez
Vice Chancellor for Students

FROM: Reed Dasenbrock 
Vice Chancellor
for Academic Affairs

SUBJECT: Establishment of the Provisional Bachelor of Environmental Design
Degree, School of Architecture

This is to inform your office that the Board of Regents has approved the establishment of the Bachelor of Environmental Design (BEnvD) degree in the School of Architecture. The appropriate pages from the Board minutes is attached for your information.

The BEnvD is a redesignation of the current Bachelor of Interdisciplinary Studies. Award degrees with this new Bachelor of Environmental Design title is effective Spring 2014.

Should you have any questions, please contact me at 956-8447.

Attachment

c: Interim Executive Vice President/Provost Joanne Itano
Interim Dean Thomas Bingham
FAS Director Jodie Kuba
✓ Registrar Stuart Lau
Catalog Coordinator Diane Nakashima
Program Officer Wendy Pearson

VI. COMMITTEE REPORTS

a. Report from the Committee on Academic Affairs

Regent Gee reported that the committee met on March 5th and discussed six agenda items up for approval at the Board Meeting related to new program proposals for a PhD in Educational Technology and a Bachelor in Environmental Design; accreditation updates for UH Maui College and UH West O'ahu; updates on the UH Mānoa Office of Public Health plans and the UH Mānoa Research Faculty salary report.

The PhD in Educational Technology is a redesignation with a title that represents trends in the field and enables the College of Education to better market the program. This new program will move administratively to EdTech and no new resources are required.

The Bachelor in Environmental Design is a redesignation of the current Bachelor of Interdisciplinary Studies. This new degree title allows the School of Architecture to better represent the disciplinary contents of the program and recognizes a specific concentration area that is valuable for careers that do not require licensure in architecture. In addition, this program provides a pre-professional degree for students continuing in the Doctor of Architecture program and a Bachelor degree with broad interdisciplinary scope to students who pursue graduate degrees in other disciplines. No additional resources are needed aside from those currently designated.

John McKee, Vice Chancellor for Academic Affairs at UH Maui College provided an accreditation update. WASC is scheduled for an on-site visit at Maui College in April 2014. In a previous visit, WASC had questioned whether the college understands which members of its student population are "truly degree seeking" and in response the college is participating in a Pre-Registration Check List pilot program that provides information on the educational goals of students. VC McKee said Chair Holzman may be asked to talk with the accreditation team during their April visit.

Linda Randall, Vice Chancellor for Academic Affairs at UH West O'ahu provided an accreditation update. The campus institutional report was completed in 2010 and the capacity report was completed in 2012. WASC is slated to visit in Fall 2014. In their 2012 visit, WASC identified four areas of concerns that have either been addressed or are in the process of being addressed. Eun Ahn, Interim Associate Vice Chancellor for Academic Affairs at UH West O'ahu said the WASC consultant indicated the college is on track to pass the visit and the campus developed a website to show the accreditation process in a transparent way.

UH Mānoa Chancellor Tom Apple and Jay Maddock, the Director of the Office of Public Health Services, provided an update on the possible reestablishment of the School of Public Health. Chair Holzman had requested this item be placed on the agenda for a proposal that details the entire program in a holistic way that includes the School of Nursing and any other relevant programs that may be affected.

Sullivan) voted for a public vetting process for the finalists and 3 (Regent Kudo, Regent Shigemoto and Regent Dean) voted no.

There was further discussion and agreement that the committee target May to give the list of 5 or 6 names to the Board and do the best they can with all the challenges they are facing.

Chair Holzman noted that several matters had been decided and requested a motion be put forth that the selection process would go forward, the search committee would provide the Board with 5 or 6 names of candidates with observations on strengths and weaknesses, and from that list the Board will somehow select 3 names via a process that has yet to be decided, and those 3 finalists will be asked to go through some type of public process that has yet to be defined. Regent Portnoy moved for approval of the motion, Regent Moore seconded, and the motion was unanimously approved.

Chair Holzman said in the interest of time he would take items out of order, starting with Item 9.

University of Hawai'i at Mānoa

9. Approve as Established the Doctor of Philosophy in Educational Technology, College of Education, UH Mānoa

Regent Gee said that he had discussed this earlier at length in his committee report and stated that the committee recommends this proposal for approval. Regent Gee moved to approve, seconded by Regent Matayoshi. The motion carried by unanimous vote.

10. Approve as Provisional the Bachelor of Environmental Design, School of Architecture, UH Mānoa

Regent Gee said that he reported on this matter earlier at length in his committee report and moved to approve the proposal. Regent Matayoshi seconded the motion. The motion carried by unanimous vote.

12. Award Honorary Doctorate of Human Letters Degree to Richard Kekuni Blaisdell, M.D.

Regent Gee invited IEVPAA Itano to speak on this item, as it is the most important honor that any university can give. IEVPAA Itano invited UHM Vice Chancellor for Academic Affairs (VCAA) Reed Dasenbrock to speak on behalf of the campus. VCAA Dasenbrock provided some background on Dr. Richard Kekuni Blaisdell, M.D. and highlighted his important role in the development of the John A. Burns School of Medicine, his distinguished career on the mainland United States and in Hawai'i, and the strong support from the Native Hawaiian community.