

## University of Hawai'i Code Request Form

I. REQUESTOR CONTACT INFORMATION	
Name: <u>Stuart Lau</u> Date: <u>2/10/10</u> Title: <u>University Registrar</u>  Phone Number: <u>956-5322</u>  Email Address: <u>stuartl@hawaii.edu</u>  Campus/Office/Department/Address: <u>2600 Campus Rd, 001</u> <span style="padding-left: 150px;"><u>Honolulu, HI 96822</u></span>	Action Requested: <input checked="" type="checkbox"/> NEW Program Code (new major/concentration, etc.) <input type="checkbox"/> NEW Subject Code <input type="checkbox"/> Change of existing code Type (subject, program, etc): _____  Old: _____ New: _____ <input type="checkbox"/> OTHER: _____
II. CODE REQUEST	
Academic program code preferences for consideration: <u>CMB-PHD-NS</u>	
<input checked="" type="checkbox"/> <b>NEW Program Code</b> Effective Term (semester/year): <u>Fall 2010</u>	
Major: <u>CMB</u> Major Description: <u>Cell &amp; Molecular Biology</u> Is this major financial aid eligible? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Is the major code being used the same way at other UH campuses? <input type="checkbox"/> YES <input type="checkbox"/> NO Comment: _____	
Does the same or similar major code exist in Banner? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, please list code: <u>CMB</u>	
Concentration (if applicable): <u>NS</u> Concentration Description: <u>Neurosciences</u>	
Is the concentration code being used the same way at other UH campuses? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Does the same or similar concentration code exist in Banner? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please list code: _____	
Attach concentration to program code? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Level: <input type="checkbox"/> Undergraduate <input checked="" type="checkbox"/> Graduate <input type="checkbox"/> First-Professional <input type="checkbox"/> Other: _____	
Degree/Certificate: <u>PHD</u>	
College: <u>50</u> Department: <u>CMB</u>	
If requesting a program name change, will current students be grandfathered in under the old program name? <input type="checkbox"/> YES <input type="checkbox"/> NO	
If requesting a program name change, will the old code be available for:	
Recruitment? <input type="checkbox"/> YES <input type="checkbox"/> NO	List the end term of old code: _____
Admissions? <input type="checkbox"/> YES <input type="checkbox"/> NO	List the end term of old code: _____
General Student? <input type="checkbox"/> YES <input type="checkbox"/> NO	List the end term of old code: _____
Academic History? <input type="checkbox"/> YES <input type="checkbox"/> NO	List the end term of old code: _____
<input type="checkbox"/> <b>NEW Subject Alpha/Code</b> Effective Term (semester/year): _____	
Code: _____ Description: _____	
College: _____ Department: _____	
Does the same or similar subject code exist in Banner? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, please list code: _____	
Is the subject code being used the same way at other UH campuses? <input type="checkbox"/> YES <input type="checkbox"/> NO	

**University of Hawai'i  
Code Request Form**

**OTHER:** \_\_\_\_\_

Please briefly describe your request and explain why you are requesting the codes:  
See Attached Memo \_\_\_\_\_

**III. SUPPORTING DOCUMENTATION**

Please attach the required supporting documentation. See *Guide to Academic Program Actions and Approval* at:  
[http://www.hawaii.edu/vpaa/cms/guide\\_to\\_acad\\_prog\\_121006.pdf](http://www.hawaii.edu/vpaa/cms/guide_to_acad_prog_121006.pdf)

- BOR minutes from \_\_\_\_\_ (date) meeting with supporting documentation provided to BOR
- Memo from campus Chancellor
- Signed memo from UH President
- None required according to the Guide to Academic Program Actions and Approval
- Other: See Ateached Memo

**IV. CAMPUS VERIFICATION**

The appropriate parties (faculty, administrators, registrar) have been consulted.

<u>Stuart Lau</u>		2/10/10
Name of Requestor (print or type)	Signature	Date

Send completed form with supporting documentation to:  
Institutional Research Office • 1633 Bachman Place • Sinclair Annex 2, Room 4 • Honolulu, HI 96822  
Fax: 808-956-9870 Phone: 808-956-7532

**For Internal Use Only:**

Appropriate Documentation Received:  YES  NO

Approval Status: \_\_\_\_\_ NOTES: \_\_\_\_\_

Major code:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Concentr. code:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Program code:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Subject code:	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Entered into SMAPRLE/SOACURR: \_\_\_\_\_  
Entered into STVMAJR: \_\_\_\_\_  
Entered into STVSUBJ: \_\_\_\_\_  
Other: \_\_\_\_\_

Code processing completion date: \_\_\_\_\_  
Copies sent to: \_\_\_\_\_



UNIVERSITY  
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MĀNOA

Office of the Vice Chancellor for Academic Affairs



June 25, 2009

**MEMORANDUM**

TO: Alan Yang, Interim Director  
Office of Admissions and Records

FROM: Reed Dasenbrock *[Signature]*  
Vice Chancellor for Academic Affairs

SUBJECT: Degree Name Change for the Graduate Specialization in Cell, Molecular, and  
Neuro Sciences

This is to inform your office that on June 23, 2009, the President has approved a request for a graduate specialization name change from Dean Peter Garrod of the Graduate Division. The request is to change the name of the interdisciplinary graduate specialization in Cell, Molecular, and Neuro Sciences to the interdisciplinary graduate specialization in **Neurosciences**. The effective term is Spring 2010. Background information may be found in the attached memorandum.

Please arrange to have the appropriate codes made in Banner and that future diplomas reflect this name change. If you have questions about this name change, please contact my office at 68447. Thank you.

Attachment

c: Vice President Linda Johnsrud  
Vice Chancellor Gary Ostrander  
Dean Peter Garrod  
Dean Peter Crouch  
Dean Richard Dubanoski  
Dean Andrew Hashimoto  
Dean Jerris Hedges  
Dean Brian Taylor  
Interim Dean Alan Teramura  
Registrar Stuart Lau  
Catalog Coordinator Diane Nakashima  
UH Bookstore

2500 Campus Road, Hawai'i Hall 209  
Honolulu, Hawai'i 96822  
Telephone: (808) 956-8447  
Fax: (808) 956-7115

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MEMORANDUM

TO: Alan Yang, Assistant Director  
Office of Admissions and Records

FROM: Paul Deshpande  
Vice-Chancellor for Academic Affairs

SUBJECT: Request for Name Change for the Graduate Specialization in M.S. Molecular and  
Non-Scholar

The following information was received from the Registrar's Office on June 21, 2009. The Registrar has approved a request for a graduate specialization name change from Earth System Science to M.S. Molecular and Non-Scholar. The Registrar's Office has advised that the name change is in progress and that the Registrar's Office will be updating the system to reflect the name change. The Registrar's Office will be updating the system to reflect the name change. The Registrar's Office will be updating the system to reflect the name change.

Please advise if you have any questions about this request and that there are no other matters to be discussed. Thank you.

- Attachment
- 1. Vice President, Paul Johnston
  - 2. Vice Chancellor, Gary Osterder
  - 3. Dean, Paul G. Gendron
  - 4. Dean, Peter G. Gendron
  - 5. Dean, Richard Gendron
  - 6. Dean, Alan W. Hagan
  - 7. Dean, James Hagan
  - 8. Dean, John Hagan
  - 9. Dean, Alan W. Hagan
  - 10. Registrar, Steve Lee
  - 11. Catalog Coordinator, Diane Lee
  - 12. LH Johnston

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AND RECORDS  
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UNIVERSITY of HAWAI'I MĀNOA

DT 3253 Graduate Division Office of the Dean 10633

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JUN 15 2009

June 3, 2009

MEMORANDUM

TO: David McClain, President
VIA: Virginia S. Hinshaw, Chancellor
VIA: Reed Dasenbrock, Vice Chancellor for Academic Affairs
VIA: Gary K. Ostrander, Vice Chancellor for Research and Graduate Education
FROM: Peter Garrod, Dean
SUBJECT: Name Change

SPECIFIC ACTION REQUESTED:

Change the name of the Graduate Specialization in Cell, Molecular, and Neuro Sciences to Neurosciences.

RECOMMENDED EFFECTIVE DATE:

Spring 2010.

ADDITIONAL COST:

No additional cost.

PURPOSE:

To change the name of a graduate specialization (which is a parenthetical modification to graduate degrees offered in various schools and colleges at Mānoa).

BACKGROUND:

In the late Eighties, an interdisciplinary specialization in Cell, Molecular and Neuro Sciences (CMNS) was developed by faculty from at least 10 departments and 4 colleges. This specialization awarded no degrees, but it did facilitate faculty cooperation and advanced training for graduate students. Following CMNS, similar specializations were formed in Marine Biology (MB) and Ecology, Evolution and Conservation Biology (EECB).

In June of 1991, the Board of Regents approved the addition of three graduate specializations, Marine Biology; Ecology, Evolution and Conservation Biology; and Cell, Molecular and Neuro Sciences to University of Hawai'i diplomas. The idea was that each of these topics is the focus of instruction and research in multiple departments, and the creation of cross-disciplinary programs to

be offered in cooperation with the student's own program made academic sense and recognizing it on the diploma would aid the student in the marketplace.

Mechanically, the student first had to be admitted to a graduate program and then to the specialization. The student's program of study would be approved first by the student's field, and then by the faculty in the specialization. The formation of the student's thesis or dissertation committee was controlled by the field of study, with the prior agreement that it would also include faculty from the specialization.

Since then a Department of Cell and Molecular Biology has been created in the John A. Burns School of Medicine and currently offers interdisciplinary masters and doctorate degrees in Cell and Molecular Biology involving faculty from the School of Medicine, the College of Tropical Agriculture, and the College of Natural Sciences.

Now that students can receive an interdisciplinary graduate degrees in Cell and Molecular Biology the name of the interdisciplinary specialization in Cell, Molecular, and Neuro Sciences should be changed. There also is significant extramural funding available for advanced study and research in neuroscience.

Historically, the CMNS specialization was offered in:

Eight programs in the John A Burns School of Medicine

Anatomy – now Cell and Molecular Biology

Biochemistry – the graduate program is now closed

Biophysics – the graduate program is now closed

Biomedical Sciences – this interdisciplinary program now focuses on clinical research

Pharmacology – the graduate program is now closed

Genetics - now Cell and Molecular Biology

Physiology – now Developmental and Reproductive Biology

Tropical Medicine and Medical Microbiology

Three departments in the College of Natural Sciences

Botany

Microbiology

Zoology

Five departments in the College of Tropical Agriculture and Human Resources

Animal Sciences – now part of Human Nutrition, Food and Animal Sciences

Food Sciences and Human Nutrition – now part of Human Nutrition, Food and Animal Sciences

Horticulture – now part of Tropical Plant and Soil Sciences

Plant Molecular Physiology – now Molecular Biosciences and Bioengineering

Plant Pathology – now part of Plant and Environmental Protection Sciences

The Psychology department in the College of Social Sciences

What is proposed here is that the Neuroscience (NS) specialization be offered in the same programs that offered the CMNS specialization who currently have programs complementary to neuroscience:

Animal Sciences (MS)

Cell and Molecular Biology (MS and PhD)

Developmental and Reproductive Biology (MS and PhD)

Nutrition and Nutritional Sciences (MS and PhD)

Tropical Medicine and Medical Microbiology (MS and PhD)

Microbiology (MS and PhD)

Molecular Biosciences and Bioengineering (MS and PhD)

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OFFICE OF ADMISSIONS  
UH MANOA  
100 RECORDS



Psychology (MA and PhD)  
Zoology (MS and PhD)

Also, reflecting the interdisciplinary nature of neuroscience research, faculty from several more programs have expressed interest in offering the Neuroscience specialization:

Computer Science (MS and PhD)  
Electrical Engineering (MS and PhD)  
Nursing (MS and PhD)  
Public Health Sciences (MS and DrPH)  
Communication Sciences and Disorders (MS)  
Oceanography (MS and PhD)

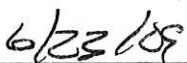
The proposed name change has been discussed with faculty whose teaching and/or research is related to neuroscience from the School of Medicine, the College of Tropical Agriculture and Human Resources, the College of Natural Sciences, the College of Social Sciences, the College of Engineering, the School of Ocean and Earth Science and Technology, as well as in the Pacific Biosciences Research Center. It was also reviewed by an ad hoc committee of the Graduate Council that subsequently recommended approval.

**ACTION RECOMMENDED:**

Change the name of the Graduate Specialization in Cell, Molecular, and Neuro Sciences to Neurosciences, effective spring 2010.

APPROVED/DISAPPROVED:

  
\_\_\_\_\_  
David McClain  
President

  
\_\_\_\_\_  
Date

- cc: Linda Johnsrud, Vice President  
Peter Crouch, Dean  
Dick Dubanoski, Dean  
Andrew Hashimoto, Dean  
Jerris Hedges, Dean  
Brian Taylor, Dean  
Alan Teramura, Interim Dean

Psychology (MS and PhD)  
Zoology (MS and PhD)  
Also, following the interdisciplinary nature of neurobiological research, two research areas  
programs have been created, namely in offering the Neuroscience and Behavior  
Computer Science (MS and PhD)  
Electrical Engineering (MS and PhD)  
Nutrition (MS and PhD)  
Public Health Sciences (MS and PhD)  
Communication Sciences and Disorders (MS)  
Oceanography (MS and PhD)

The proposed name change has been discussed with faculty whose teaching workload remains  
related to courses from the School of Medicine, the College of Tropical Agriculture and  
Human Resources, the College of Natural Science, the College of Social Science, the College of  
Education, the School of Ocean and Earth Systems and Technology, as well as in the Faculty  
Development Research Center. It was also reviewed by a sub-committee of the Faculty Council  
that subsequently recommended approval.

ACTION RECOMMENDED:

Change the name of the Coastal Specialties in Cell, Molecular, and Tissue Sciences to  
Neuroscience effective July 2010.

APPROVED

  
Date

  
Faculty Council  
President

- 1. John Johnson, PhD, President
- 2. Peter C. Kelly, Dean
- 3. Mark Dubendorf, Dean
- 4. Andrew Harrison, Dean
- 5. Jack Hedges, Dean
- 6. Brent Lyman, Dean
- 7. Alan Freeman, Interim Dean

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