

UNIVERSITY OF HAWAI'I
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

REQUESTOR CONTACT INFORMATION	
Date: March 20 2013	Effective term of request (Semester-Year): Fall 2013
Name: Abdul-Karim Khan	Title: Professor
Campus: Leeward CC	Office/Department: Arts & Humanities
Phone: 455-0358	Email: khana@hawaii.edu

1. PROGRAM CODE, MAJOR CODE, CONCENTRATION CODE		Banner forms: SMAPRLE, SOACURR, STVMAJR
Institution: Leeward CC (LEE)	College: Instructional	Department: Arts & Humanities
<input checked="" type="checkbox"/> New program code <input type="checkbox"/> Change/replace existing program code:		
Level: <input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> First-Professional <input type="checkbox"/> Post-Baccalaureate <input type="checkbox"/> Other:		
Degree:	Certificate: ASC (Academic Subject Certificate)	
If requesting an existing Major code and/or Concentration code in Banner:		
Existing Major:	Existing Concentration:	
<small>Code</small>	<small>Description</small>	<small>Code</small> <small>Description</small>
If requesting a new <input type="checkbox"/> Major code or <input type="checkbox"/> Concentration code that does not exist in Banner:		
New Code [4 char/space limit]: GLST	Description [30 char/space limit]: Global Studies	
If a similar major/concentration code exists in Banner, please list the code:		
Is this major/concentration code being used the same way at other UH campuses?		
Is 50% or greater of the classes in this program offered at a location other than the Home Campus? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(Please consult your Financial Aid Officer on Program Participation Agreement impact)</small>		
Is this program/major/certificate financial aid eligible? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>(Financial Aid Officer consultation required for all new program codes)</small>		
Should this program be available for applicants to select as their planned course of study on the online application? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <small>(If yes, students may select the code as their <u>only</u> program of study.)</small>		

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Replacing or eliminating an existing program code:

If replacing an existing program code, are current students "grandfathered" under the old code? Yes No

Should the old program code be available for use in Banner? Yes No

Will the old program code be available for:	Banner Module	Yes	No	Ending Term (Semester-Year)
	Online Application	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Recruitment	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Admissions	<input type="checkbox"/>	<input type="checkbox"/>	_____
	General Student	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Academic History	<input type="checkbox"/>	<input type="checkbox"/>	_____

2. CERTIFICATES ONLY:

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No
(Please consult your Financial Aid Officer or see: <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>)

For new certificates approved by the Chancellor, the related BOR authorized academic program is:

3. NEW CAMPUS, COLLEGE, DIVISION, OR DEPARTMENT CODE

Banner forms: STVCAMP, STV_COLL, STVDIVS, STVDEPT

Campus code [3 char]:	Campus description [30 char/space limit]:
College code [2 char]:	College description [30 char/space limit]:
Division code [4 char/space limit]:	Division description [30 char/space limit]:
Department code [4 char/space limit]:	Department description [30 char/space limit]:

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4. NEW COURSE SUBJECT CODE (Subject Alpha)		Banner form: STVSUBJ
College:	Department:	
Subject code [4 char/space limit]:	Subject description [30 char/space limit]:	

5. NEW MINOR (Minor codes are listed on the Major code table)		Banner form: STVMAJR
Minor Code [4 char/space limit]:	Minor Description [30 char/space limit]:	

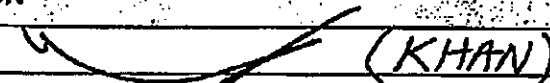

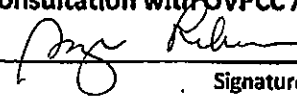
Please briefly describe your request and explain why you are requesting the code(s):

SUPPORTING DOCUMENTATION

Please see the **Code Request Guide** for the required supporting documents to be submitted. Documents submitted with this form:

- Board of Regents meeting minutes and supporting documents provided to the BOR
- Memo from UH President
- Memo from Chancellor
- Curriculum (required for requests for new programs/majors/minors/certificates)
- Gainful Employment Program notification to the US Department of Education
- Other: _____

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CAMPUS VERIFICATION		
Requestor Signature <u></u> (KHAN)		Date <u>March 20, 2013</u>
Registrar (If different from Requestor) <u>Grant Helgeson</u> Print name	<u></u> Signature	<u>7/22/13</u> Date
Email/memo in lieu of Registrar's signature may be attached		
Financial Aid Officer (Financial Aid Officer consultation required for all new program codes) <u>Aileen Lum-Akana</u> Print name	<u>Aileen Lum-Akana</u> Signature	<u>07-22-13</u> Date
Email/memo in lieu of Financial Aid Officer's signature may be attached		
For Community Colleges, verification of consultation with OVPCC Academic Affairs:		
<u>Suzette Robinson</u> Print name	<u></u> Signature	<u>7/22/13</u> Date
Email/memo in lieu of signature may be attached		

Send completed form and supporting documentation to:

Institutional Research and Analysis Office (IRAO)
1633 Bachman Place Email: iro-mail@lsts.hawaii.edu
Sinclair Annex 2, Room 4 Fax: 808-956-9870
Honolulu, HI 96822 Phone: 808-956-7532

After all required forms and supporting documents have been submitted, please allow at least two weeks for processing by IRAO and Banner Central.


FOR INTERNAL USE ONLY	Date form/docs received:
Program code [12]:	Program Description [30]:
CIP code [6]:	CIP description [30]:

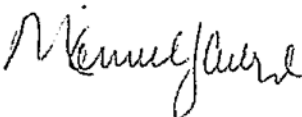


February 11, 2013

MEMORANDUM

TO: Linda Johnsrud
Office of the Executive Vice President for Academic Affairs/Provost

VIA: Michael Pecsok 
Vice Chancellor for Academic Affairs

FROM: Manuel J. Cabral 
Chancellor

SUBJECT: Curriculum Approval

I have approved the following new certificates on 2/6/13. These certificates are effective Fall 2013. The approvals can be found at: <http://curriculumcentral.its.hawaii.edu:8080/central/core.cas.jsp>

Academic Subject Certificate (ASC) – Global Studies
Certificate of Achievement (CA) – Digital Media Production
Certificate of Competence (CCP) – Database Support
Certificate of Competence (CCP) – Information Security
Certificate of Competence (CCP) – Mobile Developer
Certificate of Competence (CCP) – Network Support
Certificate of Competence (CCP) – Software Developer

c Division Chairs
James Goodman
Ron Umehira
Della Anderson
Nancy Buchanan
Alicia Brown
Candy Hochstein
Michael Lane
Pearl Imada-Iboshi

96-045 Ala Ika
Pearl City, Hawai'i 96782-3393
Telephone: (808) 455-0215
Fax: (808) 455-0641

Leeward Community College

Degree:	Academic Subject Certificate
Division:	Arts and Humanities
Title:	Global Studies
Description:	The Academic Subject Certificate in Global Studies is designed to promote cultural sensitivities and international engagement by students at Leeward Community College. It builds upon the strengths of our Hawaiian and multiethnic communities in the Pacific. This program correlates with the system-wide efforts to position the University of Hawaii as a preeminent center of international learning. The purpose of this certificate is to prepare students to meet the challenges of an interconnected and interdependent world as globally conscious and internationally engaged citizens.
Effective Date:	Fall 2013

1. Are the program outcomes appropriate functions of the college and University? (Relationship to University and campus mission and development plans, evidence of continuing need for the program, projections of career opportunities for graduates, etc.)

The Academic Subject Certificate in Global Studies supports the **Mission** of Leeward Community College (2012/2013 College Catalog) in the following areas:

Vision: Leeward Community College is a learning-centered institution committed to student achievement.

Mission: At Leeward Community College, we work together to nurture and inspire all students. We help them attain their goals through high-quality liberal arts and career and technical education. We foster students to become responsible global citizens locally, nationally, and internationally. We advance the educational goals of all students with a special commitment to Native Hawaiians.

These **core values** shape Leeward Community College's mission:

Community

We value cooperation, collaboration, social responsibility, and concern for others as crucial elements in building a sense of community inside and outside of the institution.

Diversity and respect

We value individual differences and the contributions they bring to the learning process. We believe that our students are enriched through a diverse intellectual and social environment, where learning occurs through exposure to world cultures, and through interaction with peoples of diverse experiences, beliefs, and perspectives.

Integrity

We value personal and institutional integrity by fostering a culture of continuous improvement to open pathways to student success. We hold ourselves accountable for providing a high-quality academic experience.

Open access

We value all students. We seek to meet their needs, as well as those of the community, by offering a diversity of courses, degree and certificate programs, and training opportunities, through traditional and distance education modes of delivery.

The program supports the development of Hawaii's Educational Capital in the UHCC's **Strategic Plan**, 2008-2015 to:

- Increase the educational capital of the state by increasing the participation and completion of students.
- Address critical workforce shortages and prepare students for effective engagement and leadership in a global environment.

The Academic Subject Certificate in Global Studies supports the **University of Hawaii System Mission Statement and Strategic Directions for International Engagement, 2010-2020** calling for all campuses "to make the University of Hawaii a preeminent center of international learning.

On January 18, 2012 the Leeward Community College Faculty Senate passed a resolution in support of International/Global Education:

A Leeward CC Faculty Senate Resolution

International/Global Education

Passed by Leeward Faculty Senate 1/18/12

To acknowledge the need to prepare Leeward CC students to be globally conscious, internationally engaged citizens and to support all University of Hawai'i (UH) System and Leeward Community College documents (Mission statements, strategic plans) that have similar goals.

plans) that have similar goals.

WHEREAS, the University of Hawai'i System *Mission Statement and Strategic Directions for International Engagement, 2010-2020* calls for all of its campuses "to make the University of Hawai'i a preeminent center of international learning"; and

WHEREAS, it continues to state all campuses "should enhance, intensify, expand and diversify their international activities"; and

WHEREAS, it further affirms the University's need to foster "among students and faculty global perspectives and attitudes"; and

WHEREAS, Leeward CC documents such as the strategic plan and mission statement are in alignment with the UH System's *Mission Statement* where all emphasize in various ways the importance of the global environment and economies, therefore, be it

RESOLVED, that the Leeward CC Faculty Senate expresses support of international/global education for the benefit of all faculty and students who are dedicated to upholding the UH System's *Mission Statement* and implementing its strategic directives; and

Be It Further RESOLVED, that the Leeward CC Faculty Senate strongly encourages the Leeward CC Administration to endorse and support international/global education to bring the Leeward CC campus into alignment with the University of Hawai'i System *Mission Statement and Strategic Directions for International Engagement, 2010-2020*.

2. What are the outcomes of the program? (outcomes should be stated in terms of meeting student, community or State needs. Also includes Program Learning Outcomes.)

The Academic Subject Certificate in Global Studies gives students a solid foundation for success in transferring to bachelor's degree programs. It prepares students to meet the challenges of an interconnected and interdependent world as globally conscious and internationally engaged citizens. Upon completing the certificate, students will be able to:

1. Evaluate the growing interconnectedness of people and places through expanding economic, political and cultural activities.
2. Analyze the factors that promote and shape the international exchange of goods and services.
3. Critique the unique historical trajectories of different world regions and the complex political and cultural contexts of contemporary global issues.
4. Recognize the diversity of the arts and their role in advancing universal understanding.
5. Use second language skills to demonstrate cross-cultural knowledge and appreciation.

3. How is the program organized to meet its outcomes? (Description of curriculum organization, requirements, admission policies, advising and counseling, and other aspects of the program, with reference to its outcomes.)

The Academic Subject Certificate in Global Studies will total 18-20 credits. Students will select five courses (15-16 credits) from the core requirements and one course (3-4 credits) from the list of electives (any of the core courses not previously selected as one of the core requirements may be taken as an elective).

Core Requirements: Choose one course from each of the five groups (15-16 credits):

GROUP 1 (Culture, Society and Globalization) = 3 credits (mandatory one course)

ANTH 152 Global Perspectives in Humanity	3 credits
ANTH 200 Cultural Anthropology	3 credits
GEOG 102 World Regional Geography	3 credits
GEOG 151 Geography and Contemporary Society	3 credits

GROUP 2 (Global Business and Economics) = 3 credits (mandatory one course)

BUSN 277 International Business Protocol	3 credits
BUSN 279 International Business Analysis	3 credits
ECON 120 Introduction to Economics	3 credits

Group 3 (Global History, Politics and Religion) = 3 credits (mandatory one course)

HIST 152 World Civilizations II	3 credits
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HIS1 260 Twentieth Century World History	3 credits
POLS 120 Introduction to World Politics	3 credits
REL 150 Introduction to the World's Major Religions	3 credits

Group 4 (Global Arts) = 3 credits (mandatory one course)

ART 176 Survey of Global Art II	3 credits
COM 210 Intercultural Communications	3 credits
ENG 254 World Literature II	3 credits
MUS 107 Music in World Cultures	3 credits

Group 5 (Hawaiian and Foreign Language) = 3-4 credits (mandatory one course or equivalent)

CHN 101 Elementary Chinese I	4 credits	KOR 101 Elementary Korean I	4 credits
CHN 102 Elementary Chinese II	4 credits	KOR 102 Elementary Korean II	4 credits
CHN 201 Intermediate Chinese I	4 credits	KOR 201 Intermediate Korean I	4 credits
CHN 202 Intermediate Chinese II	4 credits	KOR 202 Intermediate Korean I	4 credits
HAW 101 Elementary Hawaiian I	4 credits	SPAN 101 Elementary Spanish I	3 credits
HAW 102 Elementary Hawaiian II	4 credits	SPAN 102 Elementary Spanish II	3 credits
HAW 201 Intermediate Hawaiian I	4 credits	SPAN 201 Intermediate Spanish I	3 credits
HAW 202 Intermediate Hawaiian II	4 credits	SPAN 202 Intermediate Spanish II	3 credits
JPNS 101 Elementary Japanese I	4 credits	TAG 101 Elementary Tagalog/Filipino I	4 credits
JPNS 102 Elementary Japanese II	4 credits	TAG 102 Elementary Tagalog/Filipino II	4 credits
JPNS 111 Elementary Japanese for Communication I	3 credits	TAG 201 Intermediate Tagalog/Filipino	4 credits
JPNS 112 Elementary Japanese for Communication II	3 credits	TAG 202 Intermediate Tagalog/Filipino	4 credits
JPNS 201 Intermediate Japanese I	4 credits		
JPNS 202 Intermediate Japanese II	4 credits		
JPNS 211 Intermediate Japanese for Communication I	3 credits		
JPNS 212 Intermediate Japanese for Communication II	3 credits		

Electives 3-4 credits (mandatory one course or equivalent). Any of the core courses not previously selected as one of the core requirements may be taken as an elective or any course from the following list:

AMST 212 Contemporary American Issues: World	3 credits
ART 172 Introduction to Western Art II	3 credits
ART 180 Introduction to Eastern Art	3 credits
ASAN 203 Philippine Culture: A Survey of Philippine Cultural History	3 credits
ASAN 205 Contemporary Philippine Issues	3 credits
BIOL 124 Environment and Ecology	3 credits
ECON 131 Principles of Macroeconomics	3 credits
ENG 252 British Literature (1800-Present Day)	3 credits
HWST 107 Hawaii: Center of the Pacific	3 credits
HWST 261 Hawaiian Literature	3 credits
HWST 270 Hawaiian Mythology	3 credits
HWST 291 Contemporary Hawaiian Issues	3 credits
HIST 231 Modern European Civilizations I	3 credits
HIST 232 Modern European Civilizations II	3 credits
HIST 242 Asian Civilizations II	3 credits
HIST 244 Introduction to Japanese History	3 credits
HIST 251 Islamic Civilization	3 credits
HIST 284 History of the Hawaiian Islands	3 credits
HUM 220 Introduction to Japanese Culture	3 credits
HUM 225 Japanese Culture: Man & Nature	3 credits
HUM 262 Literature of Oceania	3 credits
LING 102 Introduction to the Study of Language	3 credits
MUS 266 History of Western Music after 1750	3 credits
PACS 108 Pacific Worlds	3 credits
PHIL 102 Introduction to Philosophy: Asian Traditions	3 credits
PHIL 212 History of Western Philosophy II	3 credits

PHIL 213 History of Western Philosophy III	3 credits
REL 202 Understanding Indian Religions	3 credits
REL 203 Understanding Chinese Religions	3 credits
REL 204 Understanding Japanese Religions	3 credits
REL 207 Understanding Buddhism	3 credits
Study Abroad	3-4 credits

There are no program entrance requirements prescribed for this certificate, but individual course prerequisites apply. A faculty member will be assigned to advise and counsel students in the certificate program.

4. Who will enroll in the program? (Special target groups, if any; number of majors expected by year for first five years; expected service to non-majors; evidence of student interest.)

A survey during Fall 2011 of 507 students found that 50%, or 255 students, would be very interested in completing the Academic Subject Certificate in Global Studies. This would be a high number of graduates for an academic subject certificate at Leeward Community College.

Target groups include students looking to add an international perspective and become more globally conscious and internationally engaged citizens, students enrolled in foreign language classes, students participating in a study abroad program and students seeking to improve their employability and career advancement in the tourism industry, private industry, and government agencies.

For students wishing to pursue a career in international business and intent on transferring to the UH Manoa School of Business, it is highly recommended that they complete four semesters of a foreign language while completing their AA. The ASC in Global Studies would be an added distinction for such students. In addition there are several high schools in Hawaii offering the International Baccalaureate Diploma program including Henry J. Kaiser High School, James Campbell High School, Le Jardin Academy and Mid-Pacific Institute. The International Baccalaureate is a non-profit foundation working with schools to "help develop the intellectual, personal, emotional and social skills to live learn and work in a rapidly globalizing world." (<http://www.ibo.org/general/who.cfm>) This is part of a growing trend at the high school level and Leeward CC must be prepared to satisfy the needs of graduates from these programs.

5. What resources are required for program implementation and first five-year cycle operation? (Number, source, and cost of faculty; library requirements; support personnel; estimated cost of supplies, equipment and CIP; facilities to be utilized; total funds required for program implementation and operation; expected source of funds, including sources of reallocated funds.)

No additional resources will be needed to implement the program. The College currently offers all of the courses that are included in the proposed Academic Subject Certificate.

6. How efficient will the program be? (Compare anticipated cost per SSH, cost per major, SSH/faculty, average class size or other quantitative measures with other programs in the college and similar programs on other UH campuses.)

The program will be very efficient since it requires no additional resources. All of the courses in the certificate are already offered by the College.

7. How will effectiveness of the program be demonstrated? (Projected number of graduates yearly; placement of graduates; special accreditation; student satisfaction; career and employer satisfaction, etc.)

One measure of effectiveness would be the number of students graduating with an Academic Subject Certificate in Global Studies each year. A survey during Fall 2011 of 507 students found that 50%, or 255 students, would be very interested in completing the Academic Subject Certificate in Global Studies. This would be a high number of graduates for an academic subject certificate at Leeward Community College and would signal a successful program. Another important measure of effectiveness would be the extent to which the Academic Subject Certificate in Global Studies leads to other College-wide initiatives to internationalize the curriculum at Leeward Community College.

Campus: LEE
Updated By: KHANA
Updated Date: 11/05/2012 12:28 PM

On Jul 22, 2013, at 8:36 AM, Pearl Iboshi <iboshi@hawaii.edu> wrote:

Hi Jim,

I have no record of receiving a request for an ASC in Global Studies for Leeward.
Could you resend it?

Pearl

From: James Goodman [mailto:goodmanj@hawaii.edu]

Sent: Friday, July 19, 2013 4:45 PM

To: Pearl Iboshi

Subject: ASC in Global Studies

Hi Pearl,

Did you receive a request from Leeward for an ASC in Global Studies ? I thought I had submitted one awhile ago, but there is no banner code for it.

Thanks,

Jim

James Goodman

Dean of Arts & Sciences

<http://www.leeward.hawaii.edu/dean-arts-sciences>

UH--Leeward Community College

96-045 Ala Ike

Pearl City, Hawaii 96782-3393

Phone: (808) 455-0664

Email: goodmanj@hawaii.edu

On Jul 22, 2013, at 4:53 PM, Pearl Iboshi wrote:

Could you pls. send me the proposed curriculum.
Thank you.

From: James Goodman [mailto:goodmanj@hawaii.edu]
Sent: Monday, July 22, 2013 4:40 PM
To: Pearl Iboshi
Subject: Re: ASC in Global Studies

Hi Pearl,

Here it is. Seems this one didn't get processed as I thought. The Chancellor's memo is on the last page of the pdf.

Let me know if you need anything else?

Thanks,

Jim