



UNIVERSITY of HAWAII*
KAUAI
COMMUNITY COLLEGE

July 23, 2014

TO: Suzette Robinson
OVPCC Academic Affairs

FR: Kailana Soto
Assistant Registrar

RE: UH Code Request Form: Academic Subject Certificate (ASC) -
Polynesian Voyaging

Enclosed find our submission for a new program code attached to an existing major code.

Existing program code: CO-POLV

New program code: ASC-POLV

Please review and forward to the IRAO upon approval.

Should you have any questions, please feel free to contact me via email at kailana@hawaii.edu.

Thank you.

UNIVERSITY OF HAWAI'I
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

REQUESTOR CONTACT INFORMATION	
Date: 7/14/2014	Effective term of request (Semester-Year): Fall 2014
Name: Kathlen Lee	Title: Educational Specialist
Campus: Kauai Community College	Office/Department: Science and Mathematics
Phone: (808) 245-8204	Email: kathlen@hawaii.edu

1. PROGRAM CODE, MAJOR CODE, CONCENTRATION CODE		Banner forms: SMAPRLE, SOACURR, STVMAJR
Institution: Kauai CC (KAU)	College: Instructional	Department:
<input checked="" type="checkbox"/> New program code <input type="checkbox"/> Change/replace existing program code:		
Level: <input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> First-Professional <input type="checkbox"/> Post-Baccalaureate <input type="checkbox"/> Other:		
Degree:	Certificate: ASC Academic Subject Certificate	
If requesting an existing Major code and/or Concentration code in Banner:		
Existing Major:	POLV	Existing Concentration:
<small>Code</small>	<small>Description</small>	<small>Code</small>
<small>Description</small>	<small>Description</small>	
If requesting a new <input type="checkbox"/> Major code or <input type="checkbox"/> Concentration code that does not exist in Banner:		
New Code [4 char/space limit]:	Description [30 char/space limit]:	
If a similar major/concentration code exists in Banner, please list the code:		
Is this major/concentration code being used the same way at other UH campuses?		
Is 50% or greater of the classes in this program offered at a location other than the Home Campus? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>(Please consult your Financial Aid Officer on Program Participation Agreement impact)</small>		
Is this program/major/certificate financial aid eligible? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>(Financial Aid Officer consultation required for all new program codes)</small>		
Should this program be available for applicants to select as their planned course of study on the online application? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>(If yes, students may select the code as their <u>only</u> program of study.)</small>		

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Replacing or eliminating an existing program code:

If replacing an existing program code, are current students "grandfathered" under the old code? Yes No

Should the old program code be available for use in Banner? Yes No

Will the old program code be available for:	Banner Module	Yes	No	Ending Term (Semester-Year)
	Online Application	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fall 2014
	Recruitment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fall 2014
	Admissions	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fall 2014
	General Student	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fall 2014
	Academic History	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fall 2014

2. CERTIFICATES ONLY:

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No
(Please consult your Financial Aid Officer or see: <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>)

For new certificates approved by the Chancellor, the related BOR authorized academic program is: AA in Hawaiian Studies (per description on next page.)

3. NEW CAMPUS, COLLEGE, DIVISION, OR DEPARTMENT CODE Banner forms: STVCAMP, STVCOLL, STVDIVS, STVDEPT

Campus code [3 char]:	Campus description [30 char/space limit]:
College code [2 char]:	College description [30 char/space limit]:
Division code [4 char/space limit]:	Division description [30 char/space limit]:
Department code [4 char/space limit]:	Department description [30 char/space limit]:

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4. NEW COURSE SUBJECT CODE (Subject Alpha)		Banner form: STVSUBJ
College:	Department:	
Subject code [4 char/space limit]:	Subject description [30 char/space limit]:	

5. NEW MINOR (Minor codes are listed on the Major code table)		Banner form: STVMAJR
Minor Code [4 char/space limit]:	Minor Description [30 char/space limit]:	

Please briefly describe your request and explain why you are requesting the code(s):

This program is moving from a Certificate of Competence (CO) to a more rigorous Academic Subject Certificate that will reside within the Associate in Arts, Hawaiian Studies program.

SUPPORTING DOCUMENTATION
<p>Please see the Code Request Guide for the required supporting documents to be submitted. Documents submitted with this form:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Board of Regents meeting minutes and supporting documents provided to the BOR <input type="checkbox"/> Memo from UH President <input checked="" type="checkbox"/> Memo from Chancellor Approval from Chancellor per attached program action request <input checked="" type="checkbox"/> Curriculum (required for requests for new programs/majors/minors/certificates) <input type="checkbox"/> Gainful Employment Program notification to the US Department of Education <input type="checkbox"/> Other: _____

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CAMPUS VERIFICATION		
Requestor Signature	<u>James R. Dwe</u>	Date <u>7/21/14</u>
Registrar (If different from Requestor)		
Print name	Signature	Date
<u>Kailana Soto</u>	<u>Kailana a Soto</u>	<u>7/18/14</u>
Email/memo in lieu of Registrar's signature may be attached		
Financial Aid Officer (Financial Aid Officer consultation required for all new program codes)		
Print name	Signature	Date
<u>Jeff Anderson</u>	<u>Jeff Anderson</u>	<u>7/15/14</u>
Email/memo in lieu of Financial Aid Officer's signature may be attached		
For Community Colleges, verification of consultation with OVPCC Academic Affairs:		
Print name	Signature	Date
<u>Suzette Robinson</u>	<u>Suzette Robinson</u>	<u>7/29/14</u>
Email/memo in lieu of signature may be attached		

Send completed form and supporting documentation to:

Institutional Research and Analysis Office (IRAO)	
1633 Bachman Place	Email: iro-mail@lists.hawaii.edu
Sinclair Annex 2, Room 4	Fax: 808-956-9870
Honolulu, HI 96822	Phone: 808-956-7532

After all required forms and supporting documents have been submitted, please allow at least two weeks for processing by IRAO and Banner Central.

RECEIVED

By Princess Soares at 8:56 am, Jul 31, 2014

FOR INTERNAL USE ONLY	Date form/docs received:
Program code [12]:	Program Description [30]:
CIP code [6]:	CIP description [30]:

July 21, 2014

The following information is submitted in addition to the IRAO Code Request form.

Program: ASC Polynesian Voyaging

Length of program: .33 academic years

Special program designation: N

Effective Fall	2014
Date Approved	5/13
Replaces	9/03

**APPENDIX B
Kaua'i Community College
University of Hawai'i
Program Action Request**

1. Type of Program Action: New Modification Deletion

PRESENT		PROPOSED	
		Required: 6 credits	
		HWST 107	3
HWST 281	3	HWST 281	3
		Electives: 6 credits	6
		ASTR 110 (3)	
		BOT 105 (3)	
		OCN 201 (3)	
SCI 122	3	SCI 122 (3)	
SCI 122L	1	SCI 122L (1)	
Total	7	Total	12

2. Program Type:

- | | |
|---|--|
| <input type="checkbox"/> Associate in Applied Science (AAS) | <input type="checkbox"/> Certificate of Achievement (CA) |
| <input type="checkbox"/> Associate in Arts (AA) | <input type="checkbox"/> Certificate of Completion (CC) |
| <input type="checkbox"/> Associate in Arts–Concentration | <input type="checkbox"/> Certificate of Competence (CO) |
| <input type="checkbox"/> Associate in Science (AS) | <input checked="" type="checkbox"/> Academic Subject Certificate (ASC) |
| <input type="checkbox"/> Associate in Science Natural Sciences–Concentration (ASNS) | |

3. Program Title: Polynesian Voyaging

4. Program Description (for catalog):

The Polynesian Voyaging Academic Subject Certificate program is designed for students interested in exploring, experiencing, and understanding the scientific, historical, and cultural aspects of non-instrument wayfinding as it pertains to the exploration and settlement of Polynesia.

Program Admission Requirements:

None.

Graduation Requirements:

A GPA of 2.0 or higher for all courses applicable toward the certificate is needed to meet graduation requirements.

5. Program Student Learning Outcomes:

1. Identify the basic principles of non-instrument wayfinding.
2. Describe how the major starlines are utilized by contemporary wayfinders in navigating.
3. Describe the basic physics of sailing in the Pacific Ocean.
4. Explain the movement of people in Polynesia from a cultural and historical context.

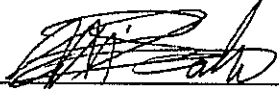
6. Proposed Date of First Offering: Fall 2014


7. Is this program offered at another UH campus? Yes No
If Yes, specify campus. If No, why is this program offered at KCC:


This program is being offered at Kaua'i Community College in response to student requests, faculty expertise, and to broaden the Hawaiian Studies program and offerings.


8. Reason for this Program Action:

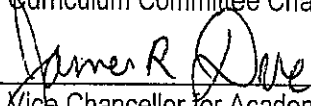
This is a move from a Certificate of Competence to a more rigorous Academic Subject Certificate that will reside within the Associate in Arts, Hawaiian Studies program.


PSLOs Approved by:  5/1/13
Assessment Committee Chairperson Date

Proposed by:  5/3/13
Originator Date

Requested by:  5/3/13
Department/Division Chairperson Date

Approved by:  5/3/13
Curriculum Committee Chairperson Date

 5/3/13
Vice Chancellor for Academic Affairs Date

 5/3/13
Chancellor Date