

UNIVERSITY OF HAWAII
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

Replacing or eliminating an existing program code:

If replacing an existing program code, are current students "grandfathered" under the old code? Yes No

Should the old program code be available for use in Banner? Yes No

Will the old program code be available for:	Banner Module	Yes	No	Ending Term (Semester-Year)
	Online Application	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Recruitment	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Admissions	<input type="checkbox"/>	<input type="checkbox"/>	_____
	General Student	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Academic History	<input type="checkbox"/>	<input type="checkbox"/>	_____

2. CERTIFICATES ONLY:

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No
(Please consult your Financial Aid Officer or see: <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>)

For new certificates approved by the Chancellor, the related BOR authorized academic program is:

3. NEW CAMPUS, COLLEGE, DIVISION, OR DEPARTMENT CODE

Banner forms: STVCAMP, STVCOLL, STVDIVS, STVDEPT

Campus code [3 char]:	Campus description [30 char/space limit]:
College code [2 char]:	College description [30 char/space limit]:
Division code [4 char/space limit]:	Division description [30 char/space limit]:
Department code [4 char/space limit]:	Department description [30 char/space limit]:

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4. NEW COURSE SUBJECT CODE (Subject Alpha)		Banner form: STVSUBJ
College:	Department:	
Subject code [4 char/space limit]:	Subject description [30 char/space limit]:	

5. NEW MINOR (Minor codes are listed on the Major code table)		Banner form: STVMAJR
Minor Code [4 char/space limit]:	Minor Description [30 char/space limit]:	

Please briefly describe your request and explain why you are requesting the code(s):

see attached.

SUPPORTING DOCUMENTATION

Please see the **Code Request Guide** for the required supporting documents to be submitted. Documents submitted with this form:

- Board of Regents meeting minutes and supporting documents provided to the BOR
- Memo from UH President
- Memo from Chancellor
- Curriculum (required for requests for new programs/majors/minors/certificates)
- Gainful Employment Program notification to the US Department of Education
- Other: Program Action Request Approval

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CAMPUS VERIFICATION		
Requestor Signature	<u>James R Dine</u>	Date <u>6/4/14</u>
Registrar (If different from Requestor)		
Kailana Soto	<u>Kailana A Soto</u>	<u>6/4/14</u>
Print name	Signature	Date
Email/memo in lieu of Registrar's signature may be attached		
Financial Aid Officer (Financial Aid Officer consultation required for all new program codes)		
Jeffrey Anderson	<u>Jeffrey Anderson</u>	<u>6/3/14</u>
Print name	Signature	Date
Email/memo in lieu of Financial Aid Officer's signature may be attached		
For Community Colleges, verification of consultation with OVPCC Academic Affairs:		
Suzette Robinson	<u>Suzette Robinson</u>	<u>6/23/14</u>
Print name	Signature	Date
Email/memo in lieu of signature may be attached		

Send completed form and supporting documentation to:

Institutional Research and Analysis Office (IRAO)
 1633 Bachman Place Email: iro-mail@lists.hawaii.edu
 Sinclair Annex 2, Room 4 Fax: 808-956-9870
 Honolulu, HI 96822 Phone: 808-956-7532

After all required forms and supporting documents have been submitted, please allow at least two weeks for processing by IRAO and Banner Central.

FOR INTERNAL USE ONLY	Date form/docs received:
Program code [12]:	Program Description [30]:
CIP code [6]:	CIP description [30]:

APPENDIX B
Kaua'i Community College
University of Hawai'i
Program Action Request

Effective Fall	<u>2014</u>
Date Approved	<u>5/14</u>
Replaces	<u>New</u>

1. Type of Program Action: New Modification Deletion

PROPOSED	ASNS Plant Biology and Tropical Agriculture
PLANT BIOLOGY AND TROPICAL AGRICULTURE CONCENTRATION COURSES	
BOT 101 or BIOL 171 and BIOL 171L (Diversification Biological Sciences and Science Lab, DB, DY) ^{1,3}	4
BOT 130 and BOT 130L	4
CHEM 161 and CHEM 161L (Diversification Physical Sciences, DP, DY) ³	4
CHEM 162 and CHEM 162L (Diversification Physical Sciences, DP, DY) ³	4
HORT 200	3
MATH 140 or higher (Foundations Symbolic Reasoning, FS) ³	3
PBT 100	1
PBT 141	3
PBT 204	4
PBT 264	3
PBT 275	3
PBT 290V ²	3
GENERAL EDUCATION	
Diversification	
Arts, Humanities, or Literature: Any DA, DL, or DH designated course	3
Social Science: BOT 105 or any DS designated course	3
Foundations	
Global and Multicultural Perspectives FGA, FGB, or FGC: Two courses from different time periods	6
Written Communication FW: ENG 100 or any FW designated course	3
Graduation Requirements	
Writing Intensive WI: Any WI designated course ³	
Pacific Cultures PC: BOT 105 or any PC designated course ³	
Electives: Any course numbered 100 or higher ⁴	6
Total	60

Notes:

- ¹ BOT 101 is recommended, but students may substitute BIOL 171 and BIOL 171L. ASNS concentration students should consult their intended baccalaureate program requirements for recommendations.
- ² PBT 290V reflects the minimum number of credits required for graduation as a cumulative total that may be accumulated over multiple semesters. Excess credits beyond the minimum may be applied as elective credits.
- ³ Some courses fulfill both concentration requirements and the general education requirements for Foundations Symbolic Reasoning (FS) and Diversification Biological Sciences and Science Lab (DB/DY) or Diversification Physical Sciences and Science Lab (DP/DY). Students are also encouraged to satisfy the WI and PC graduation requirement with foundations or diversification courses with WI and PC designations.

4 Electives consist of any transfer-level courses beyond the specified degree requirements that can be applied towards the minimum 60 credits needed for graduation. Examples include baccalaureate program general education requirements, prerequisites for required courses, excess internship credits, or courses of relevance or personal interest. More than the minimum 60 credits may occur if WI and PC graduation requirements are not fulfilled with other general education courses, or if additional course pre-requisites are needed.

2. **Program Type:**

- | | |
|--|---|
| <input type="checkbox"/> Associate in Applied Science (AAS) | <input type="checkbox"/> Certificate of Achievement (CA) |
| <input type="checkbox"/> Associate in Arts (AA) | <input type="checkbox"/> Certificate of Competence (CO) |
| <input type="checkbox"/> Associate in Arts–Concentration | <input type="checkbox"/> Academic Subject Certificate (ASC) |
| <input type="checkbox"/> Associate in Science (AS) | |
| <input checked="" type="checkbox"/> Associate in Science Natural Sciences–Concentration (ASNS) | |

3. **Program Title:** Associate in Science in Natural Science with a Plant Biology and Tropical Agriculture concentration

4. **Program Description (for catalog):**

The Plant Biology and Tropical Agriculture academic program is designed to meet the needs of students interested in agriculture. The Associate in Science Natural Sciences (ASNS) concentration in Plant Biology and Tropical Agriculture is a transfer degree which provides an educational pathway for students intending to transfer to four-year agriculture degree programs. The ASNS in Plant Biology and Tropical Agriculture is designed to meet the requirements of the first two years of a baccalaureate program in agriculture and to prepare students for further study.

Program Admission Requirements:

None.

Graduation Requirements:

A GPA of 2.0 or higher for all courses applicable for the degrees and certificates is required to meet graduation requirements.

5. **Program Student Learning Outcomes:**

1. Analyze data effectively using currently available technology.
2. Communicate scientific ideas and principles clearly and effectively.
3. Analyze and apply fundamental mathematical, physical, and chemical concepts and techniques to scientific issues.
4. Apply fundamental concepts and techniques in their chosen natural science field of study, such as: biology, chemistry, engineering, physics, etc.

6. **Proposed Date of First Offering:** Fall 2014

7. **Is this program offered at another UH campus?** Yes No
If Yes, specify campus. If No, why is this program offered at KCC:

The ASNS concentration in Plant Biology and Tropical Agriculture is not offered at any other UH campus. The degree is being offered at Kauai Community College in order to provide an educational pathway for students intending to transfer to baccalaureate programs in agriculture.

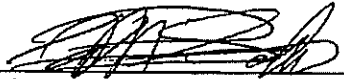
8. **Reason for this Program Action:**

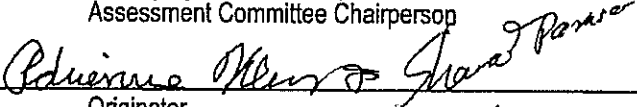
This Program Action Request is being proposed to expand the current offerings available in Plant Biology and Tropical Agriculture and to better meet both student and employer needs. The ASNS concentration in Plant Biology and Tropical Agriculture is designed as a transfer-degree program to provide an educational pathway for students intending to transfer into a baccalaureate program in agriculture.


PROGRAM ACTION REQUEST APPROVAL

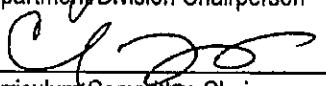
PROGRAM: Associate in Science Natural Science with a Plant Biology and Tropical Agriculture concentration

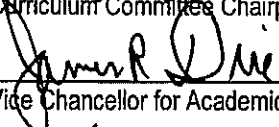
Effective date: Fall 2014

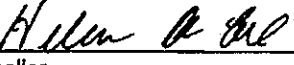
PSLOs Approved by:  5/14/14
Assessment Committee Chairperson Date

Proposed by:  *Adrienne Muro Grand* 5/14/14
Originator Date

Requested by:  5/14/14
Department/Division Chairperson Date

Approved by:  5/14/14
Curriculum Committee Chairperson Date

 5/14/14
Vice Chancellor for Academic Affairs Date

 5/14/14
Chancellor Date



UNIVERSITY
of HAWAII
SYSTEM

Suzette Robinson <suzetter@hawaii.edu>

Re: program code requests--AS-NSCI-PBS and CO-BETEC-MOR and VOAA

1 message

Kailana Soto <kailana@hawaii.edu>

Fri, Jun 20, 2014 at 3:26 PM

To: Suzette Robinson <suzetter@hawaii.edu>

Cc: James Dire <dire@hawaii.edu>

Hi Suzette,

Sorry for the delay. Please find our responses below:

AS-NSCI-PBS

Kauai Community College is requesting for a new concentration attached to the existing Associate in Science Natural Science program. The concentration in Plant Biology and Tropical Agriculture is designed as a transfer-degree program to provide an educational pathway for students intending to transfer into a baccalaureate program in agriculture.

CO-BTEC-MOR

Kauai Community College is requesting for a new concentration attached to the existing Associate in Applied Science Business Technology program. The concentration was previously under the Health Education Division. The reason for this request is to add MOR to the BTEC program under the Business Education Division.

CO-BTEC-VOA

Kauai Community College is requesting for a new concentration attached to the existing Associate in Applied Science Business Technology program. The VOA concentration is a new certificate that is being developed under an approved 2013-2014 Perkins Grant in partnership with BTEC colleagues from Kauai Community College, Leeward Community College, Hawaii Community College, an UH Maui College.

Please let me know if additional information is required.

Thank you,
Kailana

On Mon, Jun 16, 2014 at 1:10 PM, Suzette Robinson <suzetter@hawaii.edu> wrote:

Kailana, for these requests please complete page 3, "Please briefly describe your request and explain why you are requesting the code(s)."

Email me our responses and I will attach to the requests.

Suzette

—

Suzette Robinson
Director of Academic Programs
University of Hawai'i Community Colleges
2327 Dole St.
Honolulu, HI 96822

Ph: 808 956-3867
FAX: 808 956-3763