

UNIVERSITY OF HAWAI'I
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

RECD 1/13/15
F/UP 1/13/15
RESP 1/14/15

REQUESTOR CONTACT INFORMATION	
Date: 12 January 2015	Effective term of request (Semester-Year): fall 2013
Name: Louise Pagotto	Title: Vice Chancellor for Academic Affairs
Campus: Kapi'olani Community College	Office/Department: Academic Affairs
Phone: 808-734-9519	Email: pagotto@hawaii.edu

1. PROGRAM CODE, MAJOR CODE, CONCENTRATION CODE		Banner forms: SMAPRLE, SOACURR, STVMAJR
Institution: Kapiolani CC (KAP)	College: AR	Department: LLL
<input type="checkbox"/> New program code <input checked="" type="checkbox"/> Change/replace existing program code: AS-INTP-ASLE		
Level: <input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> First-Professional <input type="checkbox"/> Post-Baccalaureate <input type="checkbox"/> Other:		
Degree:	Certificate:	
If requesting an existing Major code and/or Concentration code in Banner:		
Existing Major:	Existing Concentration:	
<small>Code</small>	<small>Description</small>	<small>Code</small>
<small>Description</small>	<small>Description</small>	<small>Description</small>
If requesting a new <input type="checkbox"/> Major code or <input type="checkbox"/> Concentration code that does not exist in Banner:		
New Code [4 char/space limit]:	Description [30 char/space limit]:	
If a similar major/concentration code exists in Banner, please list the code:		
Is this major/concentration code being used the same way at other UH campuses?		
Is 50% or greater of the classes in this program offered at a location other than the Home Campus? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(Please consult your Financial Aid Officer on Program Participation Agreement impact)</small>		
Is this program/major/certificate financial aid eligible? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(Financial Aid Officer consultation required for all new program codes)</small>		
Should this program be available for applicants to select as their planned course of study on the online application? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(If yes, students may select the code as their <u>only</u> program of study.)</small>		

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Replacing or eliminating an existing program code:

If replacing an existing program code, are current students "grandfathered" under the old code? Yes No

Should the old program code be available for use in Banner? Yes No

Will the old program code be available for:	Banner Module	Yes	No	Ending Term (Semester-Year)
	Online Application	<input type="checkbox"/>	<input checked="" type="checkbox"/>	fall 2013 (Banner 201410)
	Recruitment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	fall 2013 (Banner 201410)
	Admissions	<input type="checkbox"/>	<input checked="" type="checkbox"/>	fall 2013 (Banner 201410)
	General Student	<input type="checkbox"/>	<input checked="" type="checkbox"/>	fall 2013 (Banner 201410)
	Academic History	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Fall 2013 (Banner 201410)

2. CERTIFICATES ONLY

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No
(Please consult your Financial Aid Officer or see: <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>)

For new certificates approved by the Chancellor, the related BOR authorized academic program is:

3. NEW CAMPUS, COLLEGE, DIVISION, OR DEPARTMENT CODE Banner forms: STVCAMP, STVCOLL, STVDIVS, STVDEPT

Campus code [3 char]:	Campus description [30 char/space limit]:
College code [2 char]:	College description [30 char/space limit]:
Division code [4 char/space limit]:	Division description [30 char/space limit]:
Department code [4 char/space limit]:	Department description [30 char/space limit]:

UNIVERSITY OF HAWAI'I
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4. NEW COURSE SUBJECT CODE (Subject Alpha)		Banner form: STVSUBJ
College:	Department:	
Subject code [4 char/space limit]:	Subject description [30 char/space limit]:	

5. NEW MINOR (Minor codes are listed on the Major code table)		Banner form: STVMAJR
Minor Code [4 char/space limit]:	Minor Description [30 char/space limit]:	

Please briefly describe your request and explain why you are requesting the code(s):

Provisional program was stopped out in 2010. Termination of the program was approved by the UH Board of Regents. All former students with the major have graduated.

SUPPORTING DOCUMENTATION
Please see the Code Request Guide for the required supporting documents to be submitted. Documents submitted with this form:
<input type="checkbox"/> Board of Regents meeting minutes and supporting documents provided to the BOR <input type="checkbox"/> Memo from UH President <input checked="" type="checkbox"/> Memo from Chancellor <input type="checkbox"/> Curriculum (required for requests for new programs/majors/minors/certificates) <input type="checkbox"/> Gainful Employment Program notification to the US Department of Education <input type="checkbox"/> Other: _____

UNIVERSITY OF HAWAII
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CAMPUS VERIFICATION		
Requestor Signature <u>WAMX PQRSTA</u>	Date <u>12 January 2015</u>	
Registrar (If different from Requestor)		
<u>Jerlynn I. Lorenzo</u> Registrar Print name	<u>[Signature]</u> Signature	<u>12 January 2015</u> Date
Email/memo in lieu of Registrar's signature may be attached		
Financial Aid Officer (Financial Aid Officer consultation required for all new program codes)		
<u>Jennifer Bradley</u> Print name	<u>[Signature]</u> Signature	<u>12 January 2015</u> Date
Email/memo in lieu of Financial Aid Officer's signature may be attached		
For Community Colleges, verification of consultation with OVPCC Academic Affairs:		
<u>Suzette Robinson</u> Print name	<u>[Signature]</u> Signature	<u>1/11/15</u> Date
Email/memo in lieu of signature may be attached		

Send completed form and supporting documentation to:

Institutional Research and Analysis Office (IRAO)	
1633 Bachman Place	Email: iro-mail@lists.hawaii.edu
Sinclair Annex 2, Room 4	Fax: 808-956-9870
Honolulu, HI 96822	Phone: 808-956-7532

After all required forms and supporting documents have been submitted, please allow at least two weeks for processing by IRAO and Banner Central.

FOR INTERNAL USE ONLY:	Date form/docs received:
Program code [12]:	Program Description [30]:
CIP code [6]:	CIP description [30]:



UNIVERSITY of HAWAII
KAPI'OLANI
COMMUNITY COLLEGE

RECEIVED

UNIVERSITY OF HAWAII
BOARD OF REGENTS

MEMORANDUM

'13 APR -4 11:29

13 APR -9 P352

UNIVERSITY OF HAWAII
PRESIDENT'S OFFICE
April 1, 2013

TO: M.R.C. Greenwood
President

VIA: John Morton
Vice President for Community Colleges

FROM: Leon Richards
Chancellor

SUBJECT: Request to Terminate Kapi'olani Community College's
Associate in Science Degree in Interpreting (Educational)

SPECIFIC ACTION REQUESTED:

Kapi'olani Community College requests the Board of Regents' approval to terminate the Associate in Science degree in Interpreting (Educational).

ADDITIONAL COST:

No additional costs are incurred by this action.

RECOMMENDED EFFECTIVE DATE:

August 1, 2013

BACKGROUND INFORMATION:

In accordance with Board of Regents' policy governing Academic Affairs, Section 5-1a, Kapi'olani Community College requests Board of Regents approval to terminate the Associate in Science in Interpreting (Educational).

The A.S. in Interpreting (Educational) was approved by the Board of Regents as a provisional program effective Spring 2005. The A.S. degree in Interpreting, with a specialization in Educational Interpreting was designed to prepare students as interpreters for the State of Hawai'i Department of Education to work with individuals who are deaf or hard of hearing in K-12 classroom settings. The program

was intended for educational assistants currently working as interpreters to update and refine their skills and for individuals preparing to work as interpreters in public school settings. In 2003, the Registry of Interpreters for the Deaf (RID) approved a motion to upgrade the requisite credentials for interpreters. Effective July 1, 2012, hearing candidates for the Interpreter exam must have a minimum of a baccalaureate degree (any major) or an approved updated/2012 Alternative Pathway to Eligibility application recorded in their RID account at the time of testing for any RID performance-based exam. The Associate in Science in Educational Interpreting was designed for entry-level positions in the workforce. Thus, the degree was no longer aligned with the needs of the profession.

As a result of the planned changes in credentials by RID, the College elected to stop-out the A.S. in Interpreting (Educational), effective Fall 2010. Faculty re-examined the curriculum and began exploring potential baccalaureate pathways for students whose career goal was to be an ASL Educational Interpreter. Baccalaureate programs for Educational Interpreters are not offered in Hawai'i; thus pathways to mainland schools need to be identified. These curricular pathways are based on students' completing two-year Associate in Arts degrees, whose primary function is transfer to baccalaureate programs. The one FTE faculty member, who also coordinates continuing education efforts related to ASL interpreting, will continue to seek out opportunities for baccalaureate pathways.

No students will be negatively impacted by the termination of the Associate in Science in Educational Interpreting program. All former majors have graduated.

ACTION RECOMMENDED:

Approval to terminate the Associate in Science in Interpreting (Educational).

c: Linda Johnsrud, Vice President for Academic Planning and Policy/Provost

Approve/Disapprove:

Mae Greenwood
President M.R.C. Greenwood

4/9/2013
Date