

UNIVERSITY OF HAWAI'I  
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

PL=2.0  
SP=N  
REC'D 1/13/15  
F/UP 1/13/15  
RESP 1/14/15

REQUESTOR CONTACT INFORMATION	
Date: 12 January 2015	Effective term of request (Semester-Year): fall 2015
Name: Louise Pagotto	Title: Vice Chancellor for Academic Affairs
Campus: Kapi'olani Community College	Office/Department: Academic Affairs
Phone: 808-734-9519	Email: pagotto@hawaii.edu

1. PROGRAM CODE, MAJOR CODE, CONCENTRATION CODE		Banner forms: SMAPRLE, SOACURR, STVMAJR
Institution: Kapiolani CC (KAP)	College: AR	Department: HUM
<input checked="" type="checkbox"/> New program code <input type="checkbox"/> Change/replace existing program code: AA-LBRT-HIST		
Level: <input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> First-Professional <input type="checkbox"/> Post-Baccalaureate <input type="checkbox"/> Other:		
Degree: Associate in Arts	Certificate:	
If requesting an existing Major code and/or Concentration code in Banner:		
Existing Major:	Existing Concentration:	HIST    History
<small>Code                      Description</small>	<small>Code                      Description</small>	
If requesting a new <input type="checkbox"/> Major code or <input type="checkbox"/> Concentration code that does not exist in Banner:		
New Code [4 char/space limit]:	Description [30 char/space limit]:	
If a similar major/concentration code exists in Banner, please list the code:		
Is this major/concentration code being used the same way at other UH campuses?		
Is 50% or greater of the classes in this program offered at a location other than the Home Campus? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<small>(Please consult your Financial Aid Officer on Program Participation Agreement impact)</small>		
Is this program/major/certificate financial aid eligible? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <small>(Financial Aid Officer consultation required for all new program codes)</small>		
Should this program be available for applicants to select as their planned course of study on the online application? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<small>(If yes, students may select the code as their <u>only</u> program of study.)</small>		

UNIVERSITY OF HAWAI'I  
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

**Replacing or eliminating an existing program code:**

If replacing an existing program code, are current students "grandfathered" under the old code?  Yes  No

Should the old program code be available for use in Banner?  Yes  No

Will the old program code be available for:	Banner Module	Yes	No	Ending Term (Semester-Year)
	Online Application	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Recruitment	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Admissions	<input type="checkbox"/>	<input type="checkbox"/>	_____
	General Student	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Academic History	<input type="checkbox"/>	<input type="checkbox"/>	_____

**2. CERTIFICATES ONLY**

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?  Yes  No  
(Please consult your Financial Aid Officer or see: <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>)

For new certificates approved by the Chancellor, the related BOR authorized academic program is:

**3. NEW CAMPUS, COLLEGE, DIVISION, OR DEPARTMENT CODE**

Banner forms: STVCAMP, STVCOLL, STVDIVS, STVDEPT

Campus code [3 char]:	Campus description [30 char/space limit]:
College code [2 char]:	College description [30 char/space limit]:
Division code [4 char/space limit]:	Division description [30 char/space limit]:
Department code [4 char/space limit]:	Department description [30 char/space limit]:

UNIVERSITY OF HAWAI'I  
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

<b>4. NEW COURSE SUBJECT CODE (Subject Alpha)</b>		Banner form: STVSUBJ
College:	Department:	
Subject code [4 char/space limit]:	Subject description [30 char/space limit]:	

<b>5. NEW MINOR (Minor codes are listed on the Major code table)</b>		Banner form: STVMAJR
Minor Code [4 char/space limit]:	Minor Description [30 char/space limit]:	

Please briefly describe your request and explain why you are requesting the code(s):  <div style="background-color: #ffcccc; padding: 2px;">A new concentration is being added to the AA in Liberal Arts.</div>
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<b>SUPPORTING DOCUMENTATION</b>
Please see the <b>Code Request Guide</b> for the required supporting documents to be submitted. Documents submitted with this form: <ul style="list-style-type: none"><li><input type="checkbox"/> Board of Regents meeting minutes and supporting documents provided to the BOR</li><li><input type="checkbox"/> Memo from UH President</li><li><input checked="" type="checkbox"/> Memo from Chancellor</li><li><input checked="" type="checkbox"/> Curriculum (required for requests for new programs/majors/minors/certificates)</li><li><input type="checkbox"/> Gainful Employment Program notification to the US Department of Education</li><li><input type="checkbox"/> Other: _____</li></ul>

UNIVERSITY OF HAWAII  
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

<b>CAMPUS VERIFICATION</b>		
Requestor Signature <u>Wanda Proff</u>	Date <u>12 January 2015</u>	
<b>Registrar</b> (If different from Requestor)		
<u>Jerilynn I. Lorenzo</u> Registrar Print name	<u>[Signature]</u> Signature	<u>12 January 2015</u> Date
Email/memo in lieu of Registrar's signature may be attached		
<b>Financial Aid Officer</b> (Financial Aid Officer consultation required for all new program codes)		
<u>Jennifer Bradley</u> Print name	<u>[Signature]</u> Signature	<u>12 January 2015</u> Date
Email/memo in lieu of Financial Aid Officer's signature may be attached		
<b>For Community Colleges, verification of consultation with OVPCC Academic Affairs:</b>		
<u>Suzette Robinson</u> Print name	<u>[Signature]</u> Signature	<u>1/11/15</u> Date
Email/memo in lieu of signature may be attached		

**Send completed form and supporting documentation to:**

Institutional Research and Analysis Office (IRAO)  
 1633 Bachman Place                      Email: [iro-mail@lists.hawaii.edu](mailto:iro-mail@lists.hawaii.edu)  
 Sinclair Annex 2, Room 4              Fax: 808-956-9870  
 Honolulu, HI 96822                      Phone: 808-956-7532

**After all required forms and supporting documents have been submitted, please allow at least two weeks for processing by IRAO and Banner Central.**

<b>FOR INTERNAL USE ONLY</b>	Date form/docs received:
Program code [12]:	Program Description [30]:
CIP code [6]:	CIP description [30]:

University of Hawai'i

**KAPI'OLANI COMMUNITY COLLEGE**

Instructional Services Office

MEMORANDUM

December 12, 2014

TO: Leon Richards  
Chancellor

FROM: Louise Pagotto *LPagotto*  
Vice Chancellor

SUBJECT: AY 2015 Curricular Proposals – Program Action Requests - Fall 2015

Enclosed are the following curricular documents for your review:

<b>ACTION</b>	<b>PROGRAM</b>
Modification	Associate in Arts in Liberal Arts with a Concentration in Art
Addition	Associate in Arts in Liberal Arts with a Concentration in History

Approved / Not Approved

 12/19/14  
\_\_\_\_\_  
Leon Richards, Chancellor                      Date

LP:ao

Attachments

c: Susan Pope  
Chad Yasuda



KAPĪOLANI COMMUNITY COLLEGE  
 University of Hawai'i  
 PROGRAM ACTION REQUEST (Form: 1/10/11)  
 (Attach an Action Request Memorandum Stating the Justification for This Request;  
 Submit One Request for Each Proposal)

1a. **Type of Program Action:** Addition

1b. **Type of Modification:** Addition of a Concentration in History for the A.A. in Liberal Arts Degree

2. **Program Type:** A.A. in Liberal Arts with Concentration in History

3. **Program Name and Program Description:** A.A. in Liberal Arts Degree with a Concentration in History

The Associate in Arts degree in Liberal Arts with a Concentration in History provides students with a strong History foundation. Upon completion of this 60-credit program, that satisfies all the requirements for the A.A. degree in Liberal Arts, students will be prepared to transfer to UH Mānoa to major in History.

4. **Effective Term:** FALL 2015

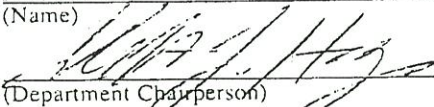
5. Add pages in the 2015-2016 KCC General Catalog

6. Is this program offered at another UH Campus? No

7. **Justification:**

If the proposal is to modify a program, describe the current program, describe the proposed modification to the program, then describe how the modified program will be different from the current program.

The purpose of the Concentration in History is to create a clear pathway for students at Kapi'olani Community College who are interested in transferring to the University of Hawai'i at Mānoa to earn a Bachelor's degree in History.

Requested by: <u>Kelli Nakamura</u> (Name)	<u>Arts &amp; Humanities</u> (Department)	<u>September 15, 2014</u> (Date)
<u>Julie Rancilio</u> (Name)	<u>Arts &amp; Humanities</u> (Department)	<u>September 15, 2014</u> (Date)
 (Department Chairperson)		<u>September 15, 2014</u> (Date of Department Vote)
Approved by <u>Chasquisan</u> (Dean)		<u>9/18/14</u> (Date)
<u>Regularie Sponagay</u> (Curriculum Chairperson)	<u>Will Jones</u>	<u>10/28/14</u> (Date)
<u>Heron</u> (Faculty Senate Chairperson)		<u>12/1/14</u> (Date)
<u>Nancy Elliott</u> (Vice Chancellor for Academic Affairs)		<u>12/1/14</u> (Date)
<u>Dean Jones</u> (Chancellor)		<u>12/1/14</u> (Date)

**Action Request Memo**  
September 15, 2014

**To:** Leon Richards, Chancellor

**Via:** Louise Pagotto, Vice Chancellor for Academic Affairs  
Charles Sasaki, Dean of Arts and Sciences  
Veronica Ogata, Faculty Senate Chair

**From:** Colette Higgins, Arts and Humanities Department Chair

**Subject:** Proposed A.A. in Liberal Arts Degree with a Concentration in History

**1. SPECIFIC ACTION REQUESTED:** Approval of a Concentration in History

**Program Description:**

The Associate in Arts degree in Liberal Arts with a Concentration in History provides students with a strong History foundation. Upon completion of this 60-credit program, that satisfies all the requirements for the A.A. degree in Liberal Arts, students will be prepared to transfer to UH Mānoa to major in History.

**Program Learning Outcomes for the Liberal Arts Degree:**

1. Make effective decisions with intellectual integrity to solve problems and/or achieve goals utilizing the skills of critical thinking, creative thinking, information literacy, and quantitative/symbolic reasoning.
2. Ethically, compose, convey, and interpret varied perspectives with respect to an intended audience using visual, oral, written, social, and other forms of communication.
3. Evaluate one's own ethics and traditions in relation to those of other peoples and embrace the diversity of human experience while actively engaging in local, regional, and global communities.
4. Through various modes of inquiry, demonstrate how aesthetics engage the human experience, revealing the interconnectedness of knowledge and life.
5. Explore and synthesize knowledge, attitudes, and skills from a variety of cultural and academic perspectives to enhance our local and global communities.

**Student Learning Outcomes For History Majors at UHM (which Students concentrating in history at KCC will be working toward):\***

1. Students can explain historical change and continuity.
2. Students can develop a clear argument using recognized historical methods.
3. Students can write clear expository prose and present their ideas orally according to disciplinary conventions.
4. Students can interpret and use primary sources.
5. Students can identify the main historiographical issues in a specific area of concentration.

\* Source for UHM History Major SLOs: <http://manoa.hawaii.edu/history/courses>

**2. RECOMMENDED EFFECTIVE DATE:** Fall 2015

### **3. PURPOSE:**

The purpose of the Concentration in History is to create a clear pathway for students at Kapi'olani Community College who are interested in transferring to the University of Hawai'i at Mānoa to earn a Bachelor's degree in History.

### **4. SPECIFIC ISSUES:**

The structure of the A.A. Degree in Liberal Arts with a Concentration in History focuses the student's two-year experience on History courses while completing the general education core. The addition of this new concentration will provide a focused pathway for these students.

The Concentration of History recommends 18 total credits from History courses, some of which meet more than one graduation requirement. These include: two courses that fulfill the Foundations Global/Multicultural perspectives (FGA & FGB), two courses that are Writing Intensive (WI), a course that meets the Hawaiian, Asian and Pacific (KCC's HAP or UHM's Focus H) graduation requirement, and three 200 level History courses, two of which can be applied toward one of three fields of study for a B.A. in History at UH Mānoa (i.e. United States/Americas, Asia/Pacific, Europe). At UHM:

“no more than two, 200-level courses may be used toward the History major. 200-level courses can only be used in the student's main field or as the ‘one additional history course.’ 100-level courses do not count toward completing the major.”

Students should carefully consider which area in History to focus on, as changes to the area might affect which courses will count towards the major. For example, if a student takes one US course and one European course at KCC and then decides to focus on Asia/Pacific or World/Comparative at UH, then only one of those 200-level courses will count towards the major as an “additional history course,” because they are both outside of the student's area of focus.

Note: UHM requires five Writing Intensive (WI) courses for the Bachelor degree. KCC students can transfer a total of three WI courses, which count toward this requirement. All 200-level History courses at KCC are Writing Intensive (WI).

### **5. BACKGROUND AND CONSEQUENCES:**

In Fall of 2009, 23 Kapi'olani Community College students selected History as their first major when transferring to the University of Hawai'i at Mānoa, and in 2013, the number of History majors at University of Hawai'i at Mānoa who had attended Kapi'olani Community College was 24. History ranked 17th on the list of KCC transfer student majors when entering UHM. This exhibits an already existing interest by KCC students, and a potential opportunity for new History majors at UHM once a clear pathway is established to UHM for them. The intent is to offer the A.A. Degree in Liberal Arts with a Concentration in History in the Fall of 2015.

### **6. ACTION RECOMMENDED:**

Approval of an A.A. in Liberal Arts with a Concentration in History effective Fall 2015.



Proposed A.A. degree with a Concentration in History – Fall 2015						
ASSOCIATE IN ARTS, LIBERAL ARTS WITH A CONCENTRATION IN HISTORY (60 CREDITS)					• = Suggested Semester	
Course	Title	CR	1	2	3	4
<b>General Education Requirements (39 credits)</b>						
FW — ENG 100	Written Communication	3	•			
Any FS course	Symbolic Reasoning	3		•		
Any FG courses (2 courses- Choose 1 from 2 different groups) Strongly Recommend: HIST 151* (FGA) HIST 152* (FGB)	Global and Multicultural Perspectives World History to 1500 & World History since 1500	6	•	•		
Diversification DA* or DL: (Choose 1 course)  DH — HIST 284 (WI & HAP) OR HIST 288 (WI & HAP)	Diversification Arts, Humanities, & Literature	6	•			
Any DB/DP/DY course	Biological Science, Physical Science and a Laboratory Science (Two courses + 1 lab)	7			•	•
DS* courses	Social Science (Two courses)	6			•	•
HSL 101 & 102 courses	Hawaiian or Second Language	8	•	•		
OC*	Oral Communication		•			
<b>Concentration in HIST (9 credits)*</b>						
9 Credits Regional History (any 3 courses from below; see #4)						
Field I: United States/Americas						
HIST 281 (WI)	Introduction to United States History I	3			•	
HIST 282 (WI)	Introduction to United States History II	3				•
HIST 284 (WI)	Hawaiian History	3				•
Field II: Asia/Pacific						
HIST 241 (WI)	Civilizations of Asia	3			•	
HIST 242 (WI)	Civilizations of Asia	3				•
HIST 284 (WI)	Hawaiian History	3				•
HIST 288 (WI)	Survey of Pacific Islands History	3			•	
Field III: Europe						
HIST 231 (WI)	Modern European Civilization I	3			•	
HIST 232 (WI)	Modern European Civilization II	3				•
<b>Electives (12 credits)</b>						
		3		•		
		3			•	
		3			•	
		3				•
<b>TOTAL</b>		<b>60</b>				
Must earn a grade of C or higher in all History courses. * Oral Communication (OC) courses, SP 151 (DA), SP 251 (DA), THEA 221 (DA) and SP 181 (DS) can fulfill both the OC requirement as well as a DA or DS requirement.						

181 (DS) can fulfill both the OC requirement as well as a DA or DS requirement.

**ASSOCIATE IN ARTS – CONCENTRATION IN HISTORY**

**I. FOUNDATION REQUIREMENTS (12 Credits)**

	Semester	Credits	Grade
<b>Written Communication (FW) (3 credits)</b> ENG 100/ESL 100			
<b>Symbolic Reasoning (FS) (3 credits)</b> BUS 250; ICS 141, 241; MATH 100 or higher (except 111); PHIL 110			
<b>Global &amp; Multicultural Perspectives (FG) (6 credits)</b> 2 courses, each from a different group			
Group A    Group B    Group C    Strongly Recommend HIST 151			
Group A    Group B    Group C    Strongly Recommend HIST 152			

**II. DIVERSIFICATION REQUIREMENTS (19 Credits)**

<b>Arts &amp; Humanities (6 credits)</b> 2 courses, each selected from a different group: Diversification Arts=DA    Diversification Humanities=DH    Diversification Literature & Language=DL			
DA=Any DA course Strongly Recommend: SP 151 (OC) SP 251 (OC) THEA 221 (OC)			
DH= HIST 284 or HIST 288 (WI & HAP)			
<b>Natural Sciences (7 credits)</b> 1 Biological Science course (DB) and 1 Physical Science course (DP). At least one of the sciences courses must accompanied with a Lab (DY).			
DB			
DP			
DY			
<b>Social Sciences (DS) (6 credits)</b> 2 courses, each from a different discipline. Strongly Recommend SP 181 (OC)			

**III. HAWAIIAN/SECOND LANGUAGE: (8 credits)**

HSL 101			
HSL 102			

**IV. CONCENTRATION IN HISTORY ELECTIVES**

(9 credits total, see #4)

Field I: United States/Americas (HIST 281, 282 & 284)			
Field II: Asia/Pacific (HIST 241, 242, 284 & 288)			
Field III: Europe (HIST 231 & 232)			

\*All History courses articulate with UH Mānoa's History department

**V. ELECTIVES (12 credits)**

<b>TOTAL</b>		<b>60</b>	

**VI. 3 Writing-intensive courses:**

Any 200-level History classes

**VII. 1 Hawaiian, Asian, and Pacific Issues course:**

HIST 284 or HIST 288

**VIII. 1 Oral Communication:**

SP 151, SP 181, SP 251, THEA 221
