

UNIVERSITY OF HAWAII
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

REQUESTOR CONTACT INFORMATION	
Date: July 11, 2014	Effective term of request (Semester-Year): Fall 2014
Name: Katy Ho	Title: VCAA
Campus: HonoluluCC	Office/Department: Academic Affairs
Phone: 845-9158	Email: kathyho@hawaii.edu

1. PROGRAM CODE, MAJOR CODE, CONCENTRATION CODE		Banner forms: SMAPRLE, SOACURR, STVMAJR
Institution: Honolulu CC (HON)	College: TR	Department: IED
<input type="checkbox"/> New program code <input checked="" type="checkbox"/> Change/replace existing program code: AAS-IED		
Level: <input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> First-Professional <input type="checkbox"/> Post-Baccalaureate <input type="checkbox"/> Other:		
Degree: AAS		Certificate:
If requesting an existing Major code and/or Concentration code in Banner:		
Existing Major:		Existing Concentration:
<small>Code</small>	<small>Description</small>	<small>Code</small> <small>Description</small>
If requesting a new <input type="checkbox"/> Major code or <input type="checkbox"/> Concentration code that does not exist in Banner:		
New Code [4 char/space limit]:		Description [30 char/space limit]:
If a similar major/concentration code exists in Banner, please list the code:		
Is this major/concentration code being used the same way at other UH campuses?		
Is 50% or greater of the classes in this program offered at a location other than the Home Campus? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(Please consult your Financial Aid Officer on Program Participation Agreement impact)</small>		
Is this program/major/certificate financial aid eligible? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(Financial Aid Officer consultation required for all new program codes)</small>		
Should this program be available for applicants to select as their planned course of study on the online application? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(If yes, students may select the code as their <u>only</u> program of study.)</small>		

UNIVERSITY OF HAWAI'I
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

Replacing or eliminating an existing program code:

If replacing an existing program code, are current students "grandfathered" under the old code? Yes No

Should the old program code be available for use in Banner? Yes No

Will the old program code be available for:	Banner Module	Yes	No	Ending Term (Semester-Year)
	Online Application	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Summer 2014
	Recruitment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Summer 2014
	Admissions	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Summer 2014
	General Student	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Summer 2014
	Academic History	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Summer 2014

2. CERTIFICATES ONLY:

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No
(Please consult your Financial Aid Officer or see: <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>)

For new certificates approved by the Chancellor, the related BOR authorized academic program is:

3. NEW CAMPUS, COLLEGE, DIVISION, OR DEPARTMENT CODE		Banner forms: STVCAMP, STVCOLL, STVDIVS, STVDEPT
Campus code [3 char]:	Campus description [30 char/space limit]:	
College code [2 char]:	College description [30 char/space limit]:	
Division code [4 char/space limit]:	Division description [30 char/space limit]:	
Department code [4 char/space limit]:	Department description [30 char/space limit]:	

UNIVERSITY OF HAWAI'I
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

4. NEW COURSE/SUBJECT CODE (Subject/Alpha)		Banner form: STVSUBJ
College:	Department:	
Subject code [4 char/space limit]:	Subject description [30 char/space limit]:	

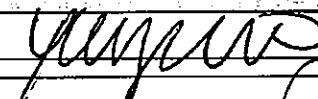
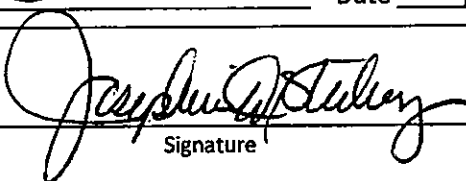
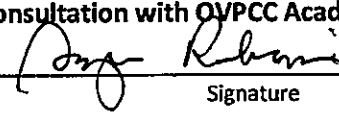
5. NEW MINOR (Minor codes are listed on the Major code table)		Banner form: STVMAJR
Minor Code [4 char/space limit]:	Minor Description [30 char/space limit]:	

Please briefly describe your request and explain why you are requesting the code(s):

IED is no longer a program with Honolulu - please see attached memo.

SUPPORTING DOCUMENTATION
<p>Please see the Code Request Guide for the required supporting documents to be submitted. Documents submitted with this form:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Board of Regents meeting minutes and supporting documents provided to the BOR <input checked="" type="checkbox"/> Memo from UH President <input type="checkbox"/> Memo from Chancellor <input type="checkbox"/> Curriculum (required for requests for new programs/majors/minors/certificates) <input type="checkbox"/> Gainful Employment Program notification to the US Department of Education <input type="checkbox"/> Other: _____

UNIVERSITY OF HAWAII
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CAMPUS VERIFICATION		
Requestor Signature <u></u>	Date <u>7/15/14</u>	
Registrar (If different from Requestor) <u>JOSEPHUE D. STENBERG</u>	<u></u>	<u>7/15/14</u>
Print name	Signature	Date
Email/memo in lieu of Registrar's signature may be attached		
Financial Aid Officer (Financial Aid Officer consultation required for all new program codes)		
_____	_____	_____
Print name	Signature	Date
Email/memo in lieu of Financial Aid Officer's signature may be attached		
For Community Colleges, verification of consultation with OVPCC Academic Affairs:		
<u>Suzette Robinson</u>	<u></u>	<u>7/21/14</u>
Print name	Signature	Date
Email/memo in lieu of signature may be attached		

Send completed form and supporting documentation to:

Institutional Research and Analysis Office (IRAO)
 1633 Bachman Place Email: iro-mail@lists.hawaii.edu
 Sinclair Annex 2, Room 4 Fax: 808-956-9870
 Honolulu, HI 96822 Phone: 808-956-7532

After all required forms and supporting documents have been submitted, please allow at least two weeks for processing by IRAO and Banner Central.

FOR INTERNAL USE ONLY	Date form/docs received:
Program code [12]:	Program Description [30]:
CIP code [6]:	CIP description [30]:



UNIVERSITY OF HAWAII
HONOLULU
COMMUNITY COLLEGE

June 17, 2014
dts #15740

MEMORANDUM

TO: David Lassner
President, University of Hawaii

VIA: John Morton *JM*
Vice President, UH Community Colleges
Erika Laoro *EL*
Chancellor, Honolulu Community College

FROM: Katy Ho *KH*
Vice Chancellor, Academic Affairs

UNIVERSITY OF HAWAII
PRESIDENT'S OFFICE

74 JUN 24 03:15

RECEIVED

SUBJECT: TERMINATION OF ASSOCIATE IN APPLIED SCIENCE (AAS) IN
INDUSTRIAL EDUCATION

SPECIFIC ACTION REQUESTED:

Approval to terminate the Associate in Applied Science (AAS) degree in Industrial Education at Honolulu Community College.

ADDITIONAL COST:
None

RECOMMENDED EFFECTIVE DATE:
Fall 2014

PURPOSE:
The purpose of this request is to terminate Honolulu Community College's Associate in Applied Science degree in Industrial Education. This will include the removal of the Academic Program Code in Banner.

BACKGROUND INFORMATION:
In accordance with BOR Policy E5.202 Review of Established Programs, Honolulu Community College is requesting approval from the President to terminate the Associate of Applied Science (AAS) degree in Industrial Education.

This degree was originally created and approved in 1972 to provide a coordinated undergraduate program of preparation for industrial arts teachers in the Department of Education. Industrial Education students who successfully

Termination of Associate in Applied Science (AAS) in Industrial Education
June 17, 2014
Page 2

completed the undergraduate program requirements were able to transfer to the College of Education without loss of credit.

Total degrees awarded have steadily declined with the most recent graduating class in 2000. Since 2000, there have been no new majors or student registrations in the IED program. The College of Education no longer offers a preparatory teaching program in Industrial Arts. CTE standards in the DOE are now more fully integrated to include common core standards and strategic partnerships with industry professionals.

HonCC's IED program no longer meets the workforce needs for career technical educators in the DOE.

ACTION RECOMMENDED:

Approve the termination, and deletion of Academic Program Code, for the Associate in Applied Science (AAS) degree in Industrial Education at Honolulu Community College.

APPROVED/DISAPPROVED:



David Lassner, President

JUN 30 2014

Date