

UNIVERSITY OF HAWAI'I
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

REQUESTOR CONTACT INFORMATION	
Date: 2/28/2012	Effective term of request (Semester-Year): Fall 2012
Name: William H. Wilson	Title: Professor and Division Chair
Campus: Hilo	Office/Department: College of Hawaiian Language
Phone: 974-7454	Email: wilsonwi@hawaii.edu

1. PROGRAM CODE, MAJOR CODE, CONCENTRATION CODE		Banner forms: SMAPRLE, SOACURR, STVMAJR
Institution: UH Hilo (HIL)	College: HA Hawaiian Language	Department: HWST
<input checked="" type="checkbox"/> New program code <input type="checkbox"/> Change/replace existing program code:		
Level: <input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> First-Professional <input type="checkbox"/> Post-Baccalaureate <input type="checkbox"/> Other:		
Degree:	Certificate: SC	
If requesting an existing Major code and/or Concentration code in Banner:		
Existing Major:	Existing Concentration:	
<small>Code</small>	<small>Description</small>	<small>Code</small>
<small>Description</small>	<small>Description</small>	<small>Description</small>
If requesting a new <input type="checkbox"/> Major code or <input checked="" type="checkbox"/> Concentration code that does not exist in Banner:		
New Code [4 char/space limit]: MHS	Description [30 char/space limit]: Multidisciplinary Hawn Studies	
If a similar major/concentration code exists in Banner, please list the code:		
Is this major/concentration code being used the same way at other UH campuses? no		
Is 50% or greater of the classes in this program offered at a location other than the Home Campus? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<small>(Please consult your Financial Aid Officer on Program Participation Agreement impact)</small>		
Is this program/major/certificate financial aid eligible? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>(Financial Aid Officer consultation required for all new program codes)</small>		
Should this program be available for applicants to select as their planned course of study on the online application? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<small>(If yes, students may select the code as their <u>only</u> program of study.)</small>		

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Replacing or eliminating an existing program code:

If replacing an existing program code, are current students "grandfathered" under the old code? Yes No

Should the old program code be available for use in Banner? Yes No

Will the old program code be available for:	Banner Module	Yes	No	Ending Term (Semester-Year)
	Online Application	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Recruitment	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Admissions	<input type="checkbox"/>	<input type="checkbox"/>	_____
	General Student	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Academic History	<input type="checkbox"/>	<input type="checkbox"/>	_____

2. CERTIFICATES ONLY:

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No
(Please consult your Financial Aid Officer or see: <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>)

For new certificates approved by the Chancellor, the related BOR authorized academic program is: HWST

3. NEW CAMPUS, COLLEGE, DIVISION, OR DEPARTMENT CODE

Banner forms: STVCAMP, STV_COLL, STVDIVS, STVDEPT

Campus code [3 char]:	Campus description [30 char/space limit]:
College code [2 char]:	College description [30 char/space limit]:
Division code [4 char/space limit]:	Division description [30 char/space limit]:
Department code [4 char/space limit]:	Department description [30 char/space limit]:

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4. NEW COURSE SUBJECT CODE (Subject Alpha)		Banner form: STVSUBJ
College:	Department:	
Subject code [4 char/space limit]:	Subject description [30 char/space limit]:	

5. NEW MINOR (Minor codes are listed on the Major code table)		Banner form: STVMAJR
Minor Code [4 char/space limit]:	Minor Description [30 char/space limit]:	

Please briefly describe your request and explain why you are requesting the code(s):

The newly approved academic subject certificate (undergraduate) in Contemporary Indigenous Multilingua will begin accepting students in Fall 2012.

SUPPORTING DOCUMENTATION
<p>Please see the Code Request Guide for the required supporting documents to be submitted. Documents submitted with this form:</p> <ul style="list-style-type: none"><input type="checkbox"/> Board of Regents meeting minutes and supporting documents provided to the BOR<input type="checkbox"/> Memo from UH President<input checked="" type="checkbox"/> Memo from Chancellor<input checked="" type="checkbox"/> Curriculum (required for requests for new programs/majors/minors/certificates)<input type="checkbox"/> Gainful Employment Program notification to the US Department of Education<input type="checkbox"/> Other: _____

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CAMPUS VERIFICATION		
Requestor Signature <u>William H. Wilson</u>	Date _____	
Registrar (if different from Requestor) <u>Cathy Travis</u>	<u>Cathy Travis</u>	<u>3/20/12</u>
Print name	Signature	Date
Email/memo in lieu of Registrar's signature may be attached		
Financial Aid Officer (Financial Aid Officer consultation required for all new program codes) <u>Jeff R. Scottell</u>	<u>[Signature]</u>	<u>03/21/2012</u>
Print name	Signature	Date
Email/memo in lieu of Financial Aid Officer's signature may be attached		
For Community Colleges, verification of consultation with OVPCC Academic Affairs:		
_____	_____	_____
Print name	Signature	Date
Email/memo in lieu of signature may be attached		

Send completed form and supporting documentation to:

Institutional Research and Analysis Office (IRAO)	
1633 Bachman Place	Email: iro-mail@lists.hawaii.edu
Sinclair Annex 2, Room 4	Fax: 808-956-9870
Honolulu, HI 96822	Phone: 808-956-7532

After all required forms and supporting documents have been submitted, please allow at least two weeks for processing by IRAO and Banner Central.

FOR INTERNAL USE ONLY	Date form/docs received:
Program code [12]:	Program Description [30]:
CIP code [6]:	CIP description [30]:

The Certificate in Multidisciplinary Hawaiian Studies

This new certificate will allow more students to demonstrate a specialization in Hawaii and Native Hawaiians through the rich variety courses available on campus after establishing a base in Hawaiian language and culture in KH'UOK. This serves the overall purpose of KH'UOK and UHH to provide multiple pathways to spread knowledge about Hawaii and Native Hawaiians and to recognize student participation in the pursuit of such knowledge.

The Certificate in Multidisciplinary Hawaiian Studies may be pursued by Hawaiian Studies and other discipline majors and by those pursuing any other certificate or certificates at UH-Hilo.

26 semester hours

1. Required Courses (8 semester hours)

Haw 101-102 (8) Elementary Hawaiian I & II or any higher numbered Hawaiian Language course.

2. Core Electives (3 semester hours)

- 3 semester hours taken from:
- HWST 111 (3) The Hawaiian 'Ohana
- HWST 176 (3) The History and Development of Hawaiian Music
- HWST 211 (3) Hawaiian Ethnobotany
- HWST 213 (3) Hawaiian Ethnozoology


3. Related Electives (15 semester hours)


- 15 semester hours with no more than 6 semester hours of the same alpha
- Courses taught through English in the Monitoring the Culture track of the Hawaiian Studies B.A.
- Courses pertaining to Native Hawaiians or Hawaii, including courses taught through Hawaiian, if previous permission is obtained from the Hawaiian Studies department chair

30 March 2012

MEMORANDUM

TO: Linda Johnsrud, Vice President
Academic Policy and Planning, University of Hawaii System

VIA: Donald Straney, Chancellor
University of Hawai'i at Hilo *for* 

FROM: Kenith Simmons, Interim VCAA
University of Hawai'i at Hilo 

SUBJECT: Code Request: Certificate in Multidisciplinary Hawaiian Studies

We request a Banner code for the certificate in Multidisciplinary Hawaiian Studies, offered through Ka Haka Ula `O Ke`elikōlani College of Hawaiian Language at UH Hilo

Academic Subject Certificate in Multidisciplinary Hawaiian Studies
Requested Code: MHS

The certificate has successfully completed the curriculum review process at UH Hilo.

Thank you for your assistance in notifying the appropriate University offices so that this program will be reflected properly in the University's operational and reporting systems.

Cc: Kalena Silva, Director, Ka Haka Ula `O Ke`elikōlani College of Hawaiian Language
Cathy Zenz, Registrar
Luoluo Hong, Vice Chancellor for Student Affairs
Pearl Imada Iboshi, Director, UH System Institutional Research Office
Joanne Itano, Director, Academic Planning and Policy