



UNIVERSITY OF HAWAI'I  
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

**Replacing or eliminating an existing program code:**

If replacing an existing program code, are current students "grandfathered" under the old code?  Yes  No

Should the old program code be available for use in Banner?  Yes  No

Will the old program code be available for:	<b>Banner Module</b>	<b>Yes</b>	<b>No</b>	<b>Ending Term (Semester-Year)</b>
	Online Application	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Recruitment	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Admissions	<input type="checkbox"/>	<input type="checkbox"/>	_____
	General Student	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Academic History	<input type="checkbox"/>	<input type="checkbox"/>	_____

**2. CERTIFICATES ONLY:**

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?  Yes  No  
(Please consult your Financial Aid Officer or see: <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>)

For new certificates approved by the Chancellor, the related BOR authorized academic program is: HWST

<b>3. NEW CAMPUS, COLLEGE, DIVISION, OR DEPARTMENT CODE</b>		Banner forms: STVCAMP, STV COLL, STVDIVS, STVDEPT
Campus code [3 char]:	Campus description [30 char/space limit]:	
College code [2 char]:	College description [30 char/space limit]:	
Division code [4 char/space limit]:	Division description [30 char/space limit]:	
Department code [4 char/space limit]:	Department description [30 char/space limit]:	

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<b>4. NEW COURSE SUBJECT CODE (Subject Alpha)</b>		Banner form: STVSUBJ
College:	Department:	
Subject code [4 char/space limit]:	Subject description [30 char/space limit]:	

<b>5. NEW MINOR (Minor codes are listed on the Major code table)</b>		Banner form: STVMAJR
Minor Code [4 char/space limit]:	Minor Description [30 char/space limit]:	

Please briefly describe your request and explain why you are requesting the code(s):

The newly approved academic subject certificate (undergraduate) in HAWAIIAN CULTURE will begin accepting students in Fall 2012.

<b>SUPPORTING DOCUMENTATION</b>
<p>Please see the <b>Code Request Guide</b> for the required supporting documents to be submitted. Documents submitted with this form:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Board of Regents meeting minutes and supporting documents provided to the BOR</li> <li><input type="checkbox"/> Memo from UH President</li> <li><input checked="" type="checkbox"/> Memo from Chancellor</li> <li><input checked="" type="checkbox"/> Curriculum (required for requests for new programs/majors/minors/certificates)</li> <li><input type="checkbox"/> Gainful Employment Program notification to the US Department of Education</li> <li><input type="checkbox"/> Other: _____</li> </ul>

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CAMPUS VERIFICATION		
<b>Requestor Signature</b> _____	<i>Kalena Silva</i>	Date <u>July 2, 2012</u>
<b>Registrar</b> (If different from Requestor)	<i>Cathy Travis</i>	<i>Cathy Travis</i>
_____	_____	_____
Print name	Signature	Date
Email/memo in lieu of Registrar's signature may be attached		
<b>Financial Aid Officer</b> (Financial Aid Officer consultation required for all new program codes)	<i>Jeff Scofield</i>	<i>[Signature]</i>
_____	_____	_____
Print name	Signature	Date
Email/memo in lieu of Financial Aid Officer's signature may be attached		
<b>For Community Colleges, verification of consultation with OVPCC Academic Affairs:</b>		
_____	_____	_____
Print name	Signature	Date
Email/memo in lieu of signature may be attached		

**Send completed form and supporting documentation to:**

Institutional Research and Analysis Office (IRAO)  
 1633 Bachman Place                      Email: iro-mail@lists.hawaii.edu  
 Sinclair Annex 2, Room 4              Fax: 808-956-9870  
 Honolulu, HI 96822                      Phone: 808-956-7532

**After all required forms and supporting documents have been submitted, please allow at least two weeks for processing by IRAO and Banner Central.**

<b>FOR INTERNAL USE ONLY</b>	Date form/docs received:
Program code [12]:	Program Description [30]:
CIP code [6]:	CIP description [30]:

# The Certificate in Hawaiian Culture

19 semester hours

1. **Required Courses (4 semester hours)**
  - KHAW 104 First Level Partial Hawaiian Immersion (4) or HAW 201 Intermediate Hawaiian I (4) or any higher level language course equaling 4 semester hours
2. **Core Electives (3 semester hours)**
  - 3 semester hours taken from:
    - HWST 111 The Hawaiian 'Ohana (3)
    - HWST 176 The History and Development of Hawaiian Music (3)
    - HWST 211 Hawaiian Ethnobotany (3)
    - HWST 213 Hawaiian Ethnozoology (3)
3. **Related Electives (12 semester hours)**
  - 12 semester hours taken from:
    - ANTH 385 Hawaiian and Pacific Prehistory (3)
    - ANTH 386 Hawaiian Culture (before 1819) (3)
    - ANTH 387 Modern Hawaiian Culture (1819 to present) (3)
    - HWST 205 Hawaiian Music in Action (2)
    - HWST 461 Pana Hawai'i (3)
    - HWST 471 Mele 'Auana (3)
    - HWST 472 Hula 'Auana (3)
    - HWST 473 Oli/Mele Kahiko (3)
    - HWST 474 Hula Kahiko (3)
    - HIST 274 History of Hawai'i (3)
    - other courses from the core elective list.

**Notes:** The Certificate in Hawaiian Culture may be pursued by Hawaiian Studies and other discipline majors and by those pursuing any other certificate or certificates at UH Hilo. Credits may be shared once or more than once between this certificate and other degrees and certificates on campus, but no more than 9 credits can be shared between the Certificate in Hawaiian Culture and any single one of the following: the Hawaiian Studies B.A., the Certificate in Hawaiian Language, the Certificate in Multidisciplinary Hawaiian Studies.

Upon agreement between Ka Haka 'Ula O Ke'elikōlani and I Ola Haloa at Hawaii Community College (HawCC), up to six semester hours in courses at the 100 level and above taken in the HawCC Hawaii Lifestyles Degree Program may be applied. Students should speak to a Hawaiian Studies advisor about the process for receiving permission to apply such courses to this certificate and for enrolling in such courses.

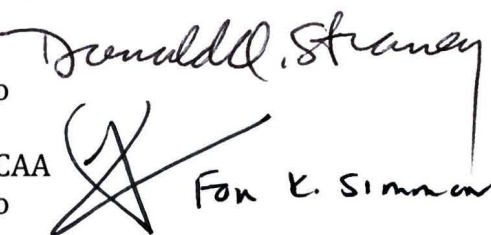



UNIVERSITY  
OF HAWAII  
**HILO**

5 July 2012

MEMORANDUM

TO: Linda Johnsrud, Vice President  
Academic Policy and Planning, University of Hawai'i System

VIA: Donald Straney, Chancellor   
University of Hawai'i at Hilo

FROM: Kenith Simmons, Interim VCAA   
University of Hawai'i at Hilo

SUBJECT: Code Request: Certificate in Hawaiian Culture, Offered through Ka  
Haka 'Ula O Ke'elikōlani College of Hawaiian Language at UH Hilo

We request the existing Banner code HCUL for the certificate in Hawaiian Culture, offered through Ka Haka 'Ula O Ke'elikōlani College of Hawaiian Language at UH Hilo under the Board-approved BA in Hawaiian Studies.

Subject Certificate in Hawaiian Culture Code: HCUL

The certificate has successfully completed the curriculum review process at UH Hilo.

Thank you for your assistance in notifying the appropriate University offices so that this program will be reflected properly in the University's operational and reporting systems.

Cc Kalena Silva, Ka Haka 'Ula O Ke'elikōlani College of Hawaiian Language at UH Hilo  
Cathy Zenz, Registrar  
Luoluo Hong, Vice Chancellor for Student Affairs  
Pearl Imada Iboshi, Director, UH System Institutional Research Office  
Joanne Itano, Director, Academic Planning and Policy

**VICE CHANCELLOR FOR ACADEMIC AFFAIRS**