

UNIVERSITY OF HAWAI'I  
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

REQUESTOR CONTACT INFORMATION	
Date: Mar 15, 2013	Effective term of request (Semester-Year): Fall 2013
Name: Lynn Morrison	Title: Chair and Associate Professor
Campus: Hilo	Office/Department: Arts and Sciences/Anthropology
Phone: 974-7697	Email: lmorriso@hawaii.edu

1. PROGRAM CODE, MAJOR CODE, CONCENTRATION CODE		Banner forms: SMAPRLE, SOACURR, STVMAJR
Institution: UH Hilo (HIL)	College: CAS	Department: Anthropology
<input checked="" type="checkbox"/> New program code <input type="checkbox"/> Change/replace existing program code:		
Level: <input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> First-Professional <input type="checkbox"/> Post-Baccalaureate <input type="checkbox"/> Other:		
Degree:	Certificate: SC	
If requesting an existing Major code and/or Concentration code in Banner:		
Existing Major:	Existing Concentration:	
<small>Code</small>	<small>Description</small>	<small>Code</small>
<small>Description</small>	<small>Description</small>	<small>Description</small>
If requesting a new <input type="checkbox"/> Major code or <input checked="" type="checkbox"/> Concentration code that does not exist in Banner:		
New Code [4 char/space limit]: ANGE	Description [30 char/space limit]: Global Engagement Certificate	
If a similar major/concentration code exists in Banner, please list the code:		
Is this major/concentration code being used the same way at other UH campuses?		
Is 50% or greater of the classes in this program offered at a location other than the Home Campus? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>(Please consult your Financial Aid Officer on Program Participation Agreement impact)</small>		
Is this program/major/certificate financial aid eligible? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>(Financial Aid Officer consultation required for all new program codes)</small>		
Should this program be available for applicants to select as their planned course of study on the online application? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>(If yes, students may select the code as their <u>only</u> program of study.)</small>		

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**Replacing or eliminating an existing program code:**

If replacing an existing program code, are current students "grandfathered" under the old code?  Yes  No

Should the old program code be available for use in Banner?  Yes  No

Will the old program code be available for:	<b>Banner Module</b>	<b>Yes</b>	<b>No</b>	<b>Ending Term (Semester-Year)</b>
	Online Application	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Recruitment	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Admissions	<input type="checkbox"/>	<input type="checkbox"/>	_____
	General Student	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Academic History	<input type="checkbox"/>	<input type="checkbox"/>	_____

**2. CERTIFICATES ONLY:**

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?  Yes  No  
(Please consult your Financial Aid Officer or see: <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>)

For new certificates approved by the Chancellor, the related BOR authorized academic program is: BA in Anthropology

**3. NEW CAMPUS, COLLEGE, DIVISION, OR DEPARTMENT CODE**

Banner forms: STVCAMP, STV\_COLL, STVDIVS, STVDEPT

Campus code [3 char]:	Campus description [30 char/space limit]:
College code [2 char]:	College description [30 char/space limit]:
Division code [4 char/space limit]:	Division description [30 char/space limit]:
Department code [4 char/space limit]:	Department description [30 char/space limit]:

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<b>4. NEW COURSE SUBJECT CODE (Subject Alpha)</b>		Banner form: STVSUBJ
College:	Department:	
Subject code [4 char/space limit]:	Subject description [30 char/space limit]:	

<b>5. NEW MINOR (Minor codes are listed on the Major code table)</b>		Banner form: STVMAJR
Minor Code [4 char/space limit]:	Minor Description [30 char/space limit]:	

Please briefly describe your request and explain why you are requesting the code(s):

The newly approved academic subject certificate (undergraduate) in HAWAIIAN CULTURE will begin accepting students in Fall 2012.

<b>SUPPORTING DOCUMENTATION</b>
<p>Please see the <b>Code Request Guide</b> for the required supporting documents to be submitted. Documents submitted with this form:</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Board of Regents meeting minutes and supporting documents provided to the BOR</li><li><input type="checkbox"/> Memo from UH President</li><li><input checked="" type="checkbox"/> Memo from Chancellor</li><li><input checked="" type="checkbox"/> Curriculum (required for requests for new programs/majors/minors/certificates)</li><li><input type="checkbox"/> Gainful Employment Program notification to the US Department of Education</li><li><input type="checkbox"/> Other: _____</li></ul>

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<b>CAMPUS VERIFICATION</b>		
<b>Requestor Signature</b>	Date <u>Mar. 12/13</u>	
<b>Registrar</b> (If different from Requestor) <u>Cathy A. Travis</u> Print name	 Signature	<u>3/15/13</u> Date
Email/memo in lieu of Registrar's signature may be attached		
<b>Financial Aid Officer</b> (Financial Aid Officer consultation required for all new program codes) <u>Jeff Scoville</u> Print name	 Signature	<u>03/15/2013</u> Date
Email/memo in lieu of Financial Aid Officer's signature may be attached		
<b>For Community Colleges, verification of consultation with OVPCC Academic Affairs:</b>		
_____ Print name	_____ Signature	_____ Date
Email/memo in lieu of signature may be attached		

**Send completed form and supporting documentation to:**

Institutional Research and Analysis Office (IRAO)  
1633 Bachman Place                      Email: iro-mail@lists.hawaii.edu  
Sinclair Annex 2, Room 4              Fax: 808-956-9870  
Honolulu, HI 96822                      Phone: 808-956-7532

**After all required forms and supporting documents have been submitted, please allow at least two weeks for processing by IRAO and Banner Central.**

<b>FOR INTERNAL USE ONLY</b>	
Program code [12]:	Date form/docs received:
CIP code [6]:	Program Description [30]:
	CIP description [30]:

## **Global Engagement Certificate**

The certificate consists of four required components:

1. Academic coursework
2. Intercultural or international experience
3. Intercultural events and activities
4. Portfolio

### **I. Academic Coursework**

#### **20 Semester Hours**

##### **Required Core:**

- Language (8): Two courses in a single language other than English. This requirement may be waived for students whose first language is not English.
- ANTH 100: Cultural Anthropology (3)

##### **Electives:**

9 semester hours chosen from at least two different disciplines from the following:

- AG 230: Sustainable Agriculture (3)
- ANTH 320: Cross-Cultural Study of Women (3)
- ANTH 323: Cultural and Social Change (3)
- ANTH 324\*: Culture, Sex and Gender (3)
- ANTH 331\*: Language in Culture and Society (3)
- ANTH 372\*: Culture Through Film (3)
- ANTH 415\*: Medical Anthropology (3)
- ANTH 445\*: Ethnographic Field Techniques (3)
- ANTH 485\*: Applied Anthropology (3)
- COM 241: Health, Culture and Diversity (3)
- COM 344: Sustainability, Communication and Culture (3)
- COM 351: Communication in Multicultural Workplace (3)
- COM 358: International Communication (3)
- COM 359: Intercultural Communication (3)
- COM 368: Communication and Social Change (3)
- COM 442\*: Communication and Conflict (3)
- COM 451: Communication and Ethnography (3)
- COM 461\*: Race and Gender in Media (3)
- ECON 360\*: International Trade and Welfare (3)
- ECON 361\*: International Finance (3)
- ENG 201\*: Global Cinema (3)
- ENG 202\*: Literature of Human Rights (3)
- ENG 204\*: Introduction to Race/Gender Film Studies (3)
- ENG 257\*: Multicultural Literature (3)
- GEOG 328: Cultural Geography (3)
- GEOG 329: Development Geographies (3)
- GEOG 331\*: Tourism Geographies (3)
- HIST 151: World History: To 1500 (3)

- HIST 152: World History: From 1500 (3)
- HIST 470\*: US in the World 1865-2003 (3)
- HIST 485\*: Seminar in World History (3)
- POLS 304: Liberalism and Globalism (3)
- POLS 327: Law and Identity (3)
- POLS 332: Politics of Race and Gender (3)
- POLS 342\*: International Law (3)
- POLS 345: Model United Nations (3)
- POLS 346: International Organizations (3)
- POLS 355\*: International Political Economy (3)
- PSY 360\*: Cross-Cultural Psychology (3)
- PSY 460\*: Psychology of Culture and Health (3)
- SOC 300\*: Family in World Perspective (3)
- SOC 310\*: Race and Ethnic Relations (3)
- SOC 320\*: Social Stratification (3)
- SOC 430\*: Seminar in Social Change (3)

\* Denotes that the course has a prerequisite. Students should check the UH Hilo Catalog to find out the specific prerequisite(s) for each course.

Special Topics, Directed Studies/Research, and other courses not listed above must be approved by the program coordinator before taking the course in order to count for one of the certificate electives.

## **2. International/Intercultural Experience**

Students have the option of meeting this requirement by participating in one of the following University-sponsored or approved programs:

**A. International experience** such as study abroad, cultural exchange, international internship, international service or volunteer experience, or international research project. The program advisors must approve these experiences in advance of the student's participation. The duration of this experience must be at least two weeks. This requirement can also be met if a student is an international student who has completed at least one semester at UH Hilo or if a U.S. student has had substantial international living experience.

**B. Intercultural engagement and community involvement in the U.S.:** Students may choose either an experience in the Hilo community or in a community in the U.S. outside of Hilo. Examples of acceptable substantive experiences include leadership roles in a UH Hilo intercultural/international student organization; development and implementation of an intercultural event or activity; intercultural partnership experiences such as serving as a peer mentor, conversation partner or global ambassador; or an internship, volunteer or service work with an intercultural/international focus. Of particular importance will be engagement in projects in which students identify issues of cultural conflict in a community or academic discipline and develop and/or implement plans for addressing these issues through cultural understanding or training. The program advisors will assist students with finding appropriate experiences and must approve of these experiences in advance of the student's participation. Students must be engaged in this experience for a minimum of 80 hours, and may combine two experiences to achieve the number of required hours.

## **3. Intercultural Events and Activities**

Attendance and participation in five shorter events and activities of an intercultural or international nature, such as campus lectures, symposia, workshops, presentations, performances, service activities, and community events. An Events and Activities Reflection Paper will be required for each event or activity and must be submitted within seven days of the event or activity. A list of approved events and activities

will be available for students. Other events and activities may also be eligible, but must be approved in advance of participation.

#### **4. Portfolio**

Students must produce a portfolio as the culminating capstone of the program. As a way to synthesize his/her learning, students will complete the portfolio after the three components of the program described above are completed and deliver a presentation summarizing and highlighting aspects of his/her experiences. The portfolio is structured to enable students to demonstrate how he/she has met the program learning outcomes.

#### **Portfolio Requirements**

##### **Outcome #1: Knowledge of other world cultures and global issues.**

**Course requirement:** Earn 9 credits in courses chosen from the list of approved electives courses in addition to ANTH 100.

##### **Portfolio artifacts required:**

- Samples of coursework that demonstrate a) deep knowledge of another culture or cultures and b) awareness of global issues from multiple perspectives. Samples should be drawn from at least three of the four courses.
- Reflective essay that explains how these artifacts demonstrate enhanced knowledge of world cultures and global issues.

##### **Outcome #2: Ability to communicate effectively and appropriately within a cultural context at a basic level or higher in a language other than one's native language.**

**Course requirement:** Completion, or waiver of, the second semester of a single language other than English.

##### **Portfolio artifact required:**

- A reflective essay that describes and reflects upon at least two situations during the student's international or domestic intercultural learning experiences when s/he relied on her/his competency in this language.

##### **Outcome #3: Intercultural competence developed through studying and living abroad or through domestic intercultural experiences.**

##### **Portfolio artifacts required:**

- Presentation of the student's results from instruments that assess intercultural development and competence, such as the Intercultural Development Inventory or the Intercultural Effectiveness Scale.
- A reflective essay about the international experience(s) that includes:
  - One or more insights about a culture other than one's own gained from the experience(s).
  - Discussion of how the student came to understand how another culture views a significant global issue.
  - An account of a collaboration or close interaction the student had with individuals from another culture(s), addressing how the student negotiated cultural differences.

**Outcome #4: Enhanced global and intercultural knowledge through participation in campus or community-based co-curricular experiences.**

**Portfolio artifacts required:**

- Reports on attendance and participation in five events or activities.

**Outcome #5: Ability to reflect upon and integrate global learning experiences.**

**Portfolio artifacts required:**

- An essay, digital story, video or other form of creative expression describing:
  - how the student's global studies and experiences have met the overall goals of the Global Engagement Certificate;
  - how the student's global learning experiences have impacted his/her other areas of academic study and career goals; and
  - how the student thinks these experiences will impact future personal and professional growth.
- Presentation (10 minutes) of this artifact.



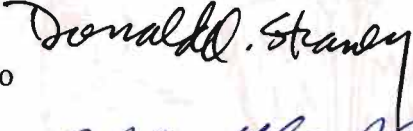
**UNIVERSITY OF HAWAII AT HILO**


Office of the Vice Chancellor for Academic Affairs

22 March 2013

MEMORANDUM

TO: Linda Johnsrud, Vice President  
Academic Policy and Planning, University of Hawai'i System

VIA: Donald Straney, Chancellor   
University of Hawai'i at Hilo

FROM: Matthew Platz, VCAA   
University of Hawai'i at Hilo

SUBJECT: Code Request: Certificate in Global Engagement, offered through the  
UH Hilo College of Arts and Sciences

We request a new Banner code ANGE for the certificate in Global Engagement, offered through the UH Hilo College of Arts and Sciences, under the Board-approved BA in Anthropology.

Subject Certificate in Global Engagement Code: ANGE

The certificate has successfully completed the curriculum review process at UH Hilo. The program is comprised of existing courses from departments across the curriculum.

Thank you for your assistance in notifying the appropriate University offices so that this program will be reflected properly in the University's operational and reporting systems.

Cc James Mellon, Executive Director, Global and Intercultural Education Programs  
Lynn Morrison, Chair, Anthropology  
Cathy Travis, Registrar  
Luoluo Hong, Vice Chancellor for Student Affairs  
Pearl Imada Iboshi, Director, UH System Institutional Research Office  
Joanne Itano, Director, Academic Planning and Policy