

University of Hawai'i
Code Request Form

OTHER: change PDN-Kite to GR certificate, please

Please briefly describe your request and explain why you are requesting the codes: PDN program was incorporated into Master of arts program (ILCE)

III. SUPPORTING DOCUMENTATION

Please attach the required supporting documentation. See *Guide to Academic Program Actions and Approval* at: [http://www.hawaii.edu/vpaa/cms/guide to acad prog 121006.pdf](http://www.hawaii.edu/vpaa/cms/guide%20to%20acad%20prog%20121006.pdf)

- BOR minutes from Feb, 2009 (date) meeting with supporting documentation provided to BOR 201030 Please make effective
 - Memo from campus Chancellor
 - Signed memo from UH President
 - None required according to the Guide to Academic Program Actions and Approval
- Please discontinue the PDN-
Thank you! Kite

IV. CAMPUS VERIFICATION

The appropriate parties (faculty, administrators, registrar) have been consulted.

Cathy A. Zenz
Name of Requestor (print or type)

Cathy A. Zenz
Signature

1-19-0
Date

Send completed form with supporting documentation to:

Institutional Research Office (Attn: Lynn Inoshita or Christine Shaw) • 1633 Bachman Place • Sinclair Annex 2, Room 4 • Honolulu, HI 96822
Fax: 808-956-9870 Phone: 808-956-7532

For Internal Use Only:

Appropriate Documentation Received:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Approval Status:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Major code:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Concentr. code:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Program code:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Subject code:	<input type="checkbox"/> YES	<input type="checkbox"/> NO

NOTES:

Entered into SMAPRLE/SOACURR: _____
Entered into STVMAJR: _____
Entered into STVSUBJ: _____

Code processing completion date: _____
Copies sent to: _____

BOR minutes
2/09

unanimously approved, with abstention by, Chair Carlson.

Approval of Upgrading of Post-Baccalaureate Kahuawaiola Indigenous Teacher Education Certificate to Graduate Level

Board Secretary Pang announced that the Board office received a letter from the Office of Hawaiian Affairs supporting the upgrading of the Kahuawaiola Indigenous Teaching Education Certificate.

UH Hilo Chancellor Rose Tseng explained that upon the establishment of a master's degree in Hawaiian Language in 2004, the courses for the post-baccalaureate education certificate were also upgraded to the graduate level. The Chancellor wishes to substitute a graduate level certificate for the existing post-baccalaureate level certificate. Board approval is required to terminate the existing certificate.

Upon motion by Regent Carlson and second by Regent Gee, the termination of the existing post-baccalaureate Kahuawaiola Indigenous Teacher Education Certificate to allow an upgrade to a graduate level certificate was unanimously approved.

Approval of Accreditation Progress Report to the Accrediting Commission for Community and Junior Colleges (ACCJC) — Windward Community College

Windward Community College (WCC) Chancellor Angela Meixell requested Board approval in principle of Windward's Accreditation Progress Report due on March

**University of Hawai'i
Code Request Form**

I. REQUESTOR CONTACT INFORMATION

Name: Cathy A. Zenz
 Title: Registrar
 Phone Number: 808/974-7322
 Email Address: Zenz@hawaii.edu
 Campus/Office/Department/Address: _____

Action Requested:
 NEW Program Code (new major/concentration, etc.)
 NEW Subject Code
 Change of existing code
 Type (subject, program, etc): PDN - Kite to GCER-KITE
 Old: _____
 New: _____
 OTHER: _____

II. CODE REQUEST

Academic program code preferences for consideration:

NEW Program Code Effective Term (semester/year): _____
 Major: _____ Major Description: _____
 Is the major code being used the same way at other UH campuses? YES NO Comment: _____
 Does the same or similar major code exist in Banner? YES NO If YES, please list code: _____
 Is this major financial aid eligible? YES NO

Concentration (if applicable): _____ Concentration Description: _____
 Is the concentration code being used the same way at other UH campuses? YES NO
 Does the same or similar concentration code exist in Banner? YES NO
 Attach concentration to program code? YES NO If YES, please list code: _____

Level: Undergraduate Graduate First-Professional Other: _____
 Degree/Certificate: _____
 College: _____ Department: _____

If requesting a program name change, will current students be grandfathered in under the old program name? YES NO
 If requesting a program name change, will the old code be available for:
 Recruitment? YES NO List the end term of old code: _____
 Admissions? YES NO List the end term of old code: _____
 General Student? YES NO List the end term of old code: _____
 Academic History? YES NO List the end term of old code: _____

NEW Subject Alpha/Code Effective Term (semester/year): _____
 Code: _____ Description: _____
 College: _____ Department: _____
 Does the same or similar subject code exist in Banner? YES NO If YES, please list code: _____
 Is the subject code being used the same way at other UH campuses? YES NO