

UNIVERSITY OF HAWAII'  
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

REQUESTOR CONTACT INFORMATION	
Date: 2/28/2012	Effective term of request (Semester-Year): Fall 2012
Name: Yoshiko Fukushima	Title: Professor and Chair
Campus: Hilo	Office/Department: Languages
Phone: 974-7454	Email: yf83@hawaii.edu

1. PROGRAM CODE, MAJOR CODE, CONCENTRATION CODE		Banner forms: SMAPRLE, SOACURR, STVMAJR
Institution: UH Hilo (HIL)	College: CAS Arts and Sciences	Department: Languages
<input checked="" type="checkbox"/> New program code <input type="checkbox"/> Change/replace existing program code:		
Level: <input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> First-Professional <input type="checkbox"/> Post-Baccalaureate <input type="checkbox"/> Other:		
Degree:	Certificate: Subject Certificate	
If requesting an existing Major code and/or Concentration code in Banner:		
Existing Major:	Existing Concentration:	
<small>Code</small>	<small>Description</small>	<small>Code</small>
<small>Description</small>	<small>Description</small>	<small>Description</small>
If requesting a new <input type="checkbox"/> Major code or <input checked="" type="checkbox"/> Concentration code that does not exist in Banner:		
New Code [4 char/space limit]: FLST	Description [30 char/space limit]: Filipino Studies	
If a similar major/concentration code exists in Banner, please list the code:		
Is this major/concentration code being used the same way at other UH campuses? no		
Is 50% or greater of the classes in this program offered at a location other than the Home Campus? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>(Please consult your Financial Aid Officer on Program Participation Agreement impact)</small>		
Is this program/major/certificate financial aid eligible? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>(Financial Aid Officer consultation required for all new program codes)</small>		
Should this program be available for applicants to select as their planned course of study on the online application? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>(If yes, students may select the code as their <u>only</u> program of study.)</small>		

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**Replacing or eliminating an existing program code:**

If replacing an existing program code, are current students "grandfathered" under the old code?  Yes  No

Should the old program code be available for use in Banner?  Yes  No

Will the old program code be available for:	Banner Module	Yes	No	Ending Term (Semester-Year)
	Online Application	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Recruitment	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Admissions	<input type="checkbox"/>	<input type="checkbox"/>	_____
	General Student	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Academic History	<input type="checkbox"/>	<input type="checkbox"/>	_____

**2. CERTIFICATES ONLY:**

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?  Yes  No

(Please consult your Financial Aid Officer or see: <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>)

For new certificates approved by the Chancellor, the related BOR authorized academic program is: BA in Japanese Studies

**3. NEW CAMPUS, COLLEGE, DIVISION, OR DEPARTMENT CODE**

Banner forms: STVCAMP, STV\_COLL, STVDIVS, STVDEPT

Campus code [3 char]:	Campus description [30 char/space limit]:
College code [2 char]:	College description [30 char/space limit]:
Division code [4 char/space limit]:	Division description [30 char/space limit]:
Department code [4 char/space limit]:	Department description [30 char/space limit]:

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<b>4. NEW COURSE SUBJECT CODE (Subject Alpha)</b>		Banner form: STVSUBJ
College:	Department:	
Subject code [4 char/space limit]:	Subject description [30 char/space limit]:	

<b>5. NEW MINOR (Minor codes are listed on the Major code table)</b>		Banner form: STVMAJR
Minor Code [4 char/space limit]:	Minor Description [30 char/space limit]:	

Please briefly describe your request and explain why you are requesting the code(s):

The newly approved academic subject certificate (undergraduate) in Filipino Studies will begin accepting students in Fall 2012.

<b>SUPPORTING DOCUMENTATION</b>
<p>Please see the <b>Code Request Guide</b> for the required supporting documents to be submitted. Documents submitted with this form:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Board of Regents meeting minutes and supporting documents provided to the BOR</li> <li><input type="checkbox"/> Memo from UH President</li> <li><input checked="" type="checkbox"/> Memo from Chancellor</li> <li><input checked="" type="checkbox"/> Curriculum (required for requests for new programs/majors/minors/certificates)</li> <li><input type="checkbox"/> Gainful Employment Program notification to the US Department of Education</li> <li><input type="checkbox"/> Other: _____</li> </ul>



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CAMPUS VERIFICATION		
<b>Requestor Signature</b> _____	_____	Date <u>May 14, 2012</u>
<b>Registrar</b> (If different from Requestor)	<u>Cathy A. Travis</u>	<u>Cathy A. Travis</u>
Print name	Signature	Date <u>5/17/12</u>
Email/memo in lieu of Registrar's signature may be attached		
<b>Financial Aid Officer</b> (Financial Aid Officer consultation required for all new program codes)	<u>Jeff Scoble</u>	_____
Print name	Signature	Date <u>06/07/12</u>
Email/memo in lieu of Financial Aid Officer's signature may be attached		
<b>For Community Colleges, verification of consultation with OVPCC Academic Affairs:</b>		
_____	_____	_____
Print name	Signature	Date
Email/memo in lieu of signature may be attached		

**Send completed form and supporting documentation to:**

Institutional Research and Analysis Office (IRAO)	
1633 Bachman Place	Email: iro-mail@lists.hawaii.edu
Sinclair Annex 2, Room 4	Fax: 808-956-9870
Honolulu, HI 96822	Phone: 808-956-7532

**After all required forms and supporting documents have been submitted, please allow at least two weeks for processing by IRAO and Banner Central.**

FOR INTERNAL USE ONLY	Date form/docs received:
Program code [12]:	Program Description [30]:
CIP code [6]:	CIP description [30]:

## **Filipino Studies Certificate**

**17 Semester Hours**

### **Required Core**

FIL 101 (4) Elementary Filipino I

FIL 102 (4) Elementary Filipino II

ANTH 354 (3) Filipino Culture

### **Electives**

#### **CULTURE-based track**

Choose 6 semester hours from the following:

ANTH 323 (3) Culture and Society Change (3)

FIL 200 (3) Intermediate Conversational Filipino

FIL 394 (3) Special Topics in Filipino Studies

PSY 360 (3) Cross Cultural Psychology (3)

POLS 332 (3) Politics of Race and Gender

#### **NATURAL SCIENCE-based track**

Choose 6 semester hours from the following:

AG230 (3) Sustainable Agriculture

NRES230 (3) Philippine Environment and Natural resources

NRES 394 (3) Special Topics in Subject Matter

#### **CULTURE AND NATURAL SCIENCE**

Choose 6 semester hours from the following:

ANTH323 (3) Culture and Society Change

FIL 200 (3) Intermediate Conversational Filipino

NRES230 (3) Philippines Environment & Natural Resources

**UNIVERSITY OF HAWAII AT HILO**

Office of the Vice Chancellor for Academic Affairs

12 June 2012

**MEMORANDUM**

TO: Linda Johnsrud, Vice President  
Academic Policy and Planning, University of Hawaii System

VIA: Donald Straney, Chancellor  
University of Hawai'i at Hilo

FROM: Kenith Simmons, Interim VCAA  
University of Hawai'i at Hilo

*For D. Straney*

SUBJECT: Code Request: Certificate in Filipino Studies

We request a Banner code for the certificate in Filipino Studies, offered through the College of Arts and Sciences at UH Hilo

Academic Subject Certificate in Filipino Studies  
Requested Code: FLST

The Filipino Studies certificate as successfully completed the curriculum review process at UH Hilo.

Thank you for your assistance in notifying the appropriate University offices so that this program will be reflected properly in the University's operational and reporting systems.

Cc: Randy Hirokawa, Dean, College of Arts and Sciences  
Cathy Zenz, Registrar  
Luoluo Hong, Vice Chancellor for Student Affairs  
Pearl Imada Iboshi, Director, UH System Institutional Research Office  
Joanne Itano, Director, Academic Planning and Policy  
Yoshiko Fukushima, Chair, Languages, College of Arts and Sciences