University of Hawaiʻi Code Request Form

| I. REQUESTOR CONTACT INFORMATION | |
|--|--|
| Name: Michael Pecsok | Action Requested: |
| Title: Vice Chancellor for Academic Affairs | ■ NEW Program Code (new major/concentration, etc.) |
| | □ NEW Subject Code |
| Phone Number: 455-0269 | ☼ Change of existing code |
| | Type (subject, program, etc): |
| Email Address: mpecsok@hawaii.edu | Certificate of Competence |
| | Old: Desktop Publishing |
| Campus/Office/Department/Address: Leeward Community College | New: Graphic Design |
| Office of the Vice Chancellor | OTHER: |
| for Academic Affairs | |
| II. CODE REQUEST | |
| Academic program code preferences for consideration: | |
| □ NEW Program Code Effective Term (semester/year): | |
| Major: Major Description: | Is this major financial aid eligible? □YES □NO |
| Is the major code being used the same way at other UH campuses? □YES □N0 | O Comment: |
| Does the same or similar major code exist in Banner? □YES □N0 | O If YES, please list code: |
| Concentration Description: | |
| Concentration (if applicable): Concentration Description: Is the concentration code being used the same way at other UH campuses? | ES INO |
| 13 the confectition code boing dood and carrie may at a min and a mineral and a minera | O If YES, please list code: |
| Attach concentration to program code? ONO ONO ONO ONO ONO ONO ONO O | |
| Autori concontration to program conce | |
| Level: □Undergraduate □Graduate □First-Professional □Other: | |
| Degree/Certificate: College: Department: | |
| College: Department: | |
| | the old program name? □YES □NO |
| If requesting a program name change, will current students be grandfathered in under t | uie dia program name: |
| If requesting a program name change, will the old code be available for: Recruitment? □YES □NO List the end term of old code: | |
| Admissions? | |
| General Student? The Student S | |
| Academic History? □YES □NO List the end term of old code: | |
| Academic ristory: 2120 2100 Electric and term of old sodds. | |
| □ NEW Subject Alpha/Code Effective Term (semester/year): | |
| _ · · · · · · · · · · · · · · · · · · · | |
| College: Department: | |
| Does the same or similar subject code exist in Banner? | IO If YES, please list code: |
| Is the subject code being used the same way at other UH campuses? □YES □N | 10 |
| | |

University of Hawaiʻi Code Request Form

| Please briefly describe your request and explain why you are requesting the codes: The name change reflects current industry practices and nomenclature. The new name will more accurately convey program content to students. III. SUPPORTING DOCUMENTATION. Please statch the required supporting documentation. See Guide to Academic Program Actions and Approval at: http://www.hawaii.edu/vpaa/cms/guide to acad prog 121006.pdf BOR minutes from | ON OTHER: Change of co | nde hased on no | ame change of program | from "Desktop Publishing" to "G | Fraphic Design". |
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| Supportives and nomenclature. The new name will more accurately convey program content to students. Supporting Documentation Piease attach the required supporting documentation. See *Guide to *Academic Program Actions and Approval at: http://www.hawaii.edu/vpaa/cms/guide_to_acad_prog_121006.pdf | G Official ondings of Co | ac basea on ne | ime change of program | LI VIII | |
| Supporting Documentation The new name will more accurately convey program content to students. Supporting Documentation Supporting documentation. See Guide to Academic Program Actions and Approval at: http://www.hawaii.edu/vpaa/cms/guide_to_acad_prog_121006.pdf BOR minutes from | | | | | |
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| Please attach the required supporting documentation. See Guide to Academic Program Actions and Approval at: http://www.hawaii.edu/vpaa/cms/guide_to_acad_prog_121006.pdf BOR minutes from | practices and nomenclature. | The new name | will more accuraces | , convey program concern to bear | |
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| http://www.hawaii.edu/vpaa/cms/guide to acad prog 121006.pdf BOR minutes from | Please attach the required supportir | ig documentation. S | See Guide to Academic Progra | m Actions and Approval at: | |
| Memo from campus Chancellor Signed memo from UH President None required according to the Guide to Academic Program Actions and Approval W. CAMPUS VERIFICATION The appropriate parties (faculty, administrators, registrar) have been consulted. Michael Pecsok Name of Requestor (print or type) Signeture Date Send completed form with supporting documentation to: Institutional Research Office (Attn: Lynn Inoshita or Christine Shaw) ● 1633 Bachman Place ● Sinclair Annex 2, Room 4 ● Honolulu, HI 96822 Fax: 808-956-9870 Phone: 808-956-7532 For Internal Use Only: Appropriate Documentation Received: Approval Status: Major code: □YES □NO Program code: □YES □NO Program code: □YES □NO Concentr, code: □YES □NO Subject code: □YES □NO Code processing completion date: □YES □NO Code processing completion date: □YES□NO | | | | | |
| Memo from campus Chancellor Signed memo from UH President None required according to the Guide to Academic Program Actions and Approval None required according to the Guide to Academic Program Actions and Approval None required according to the Guide to Academic Program Actions and Approval None required according to the Guide to Academic Program Actions and Approval None required according to the Guide to Academic Program Actions and Approval None required according to the Guide to Academic Program Actions and Approval May 18 2011 | | | | e i constituto DOD | |
| □ Signed memo from UH President □ None required according to the Guide to Academic Program Actions and Approval IV. CAMPUS VERIFICATION | | | (date) meeting with sup | porting documentation provided to BUR | |
| None required according to the Guide to Academic Program Actions and Approval None required according to the Guide to Academic Program Actions and Approval None required according to the Guide to Academic Program Actions and Approval None of Program Separate None of Program Actions and Approval | | | | | |
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May 6, 2011

MEMORANDUM

TO:

Linda Johnsrud

Office of the Executive Vice President for Academic Affairs/Provost

VIA:

Michael Pecsok

Vice Chancellor for Academic Affairs

FROM:

Manuel J. Cabral

Chancellor

SUBJECT:

Curriculum Approval

I have approved the following program modifications on 4/26/11. These certificates are effective Fall 2011. The approvals can be found at: http://curriculumcentral.its.hawaii.edu:8080/central/core.cas.isp

Kung Celle

Certificate of Competence (CCP) - Digital Video

The name of the program has been updated from Video Web Casting to Digital Video.

Certificate of Competence (CCP) – Graphic Design

The name of the program has been updated from Desktop Publishing to Graphic Design.

Certificate of Competence (CCP) - Web Design

The name of the program has been updated from Web Page Design to Web Design.

c Division Chairs
James Goodman
Ron Umehira
Nancy Buchanan
Kathy Hill
Candy Hochstein
Michael Lane
Pearl Imada-Iboshi