

UNIVERSITY OF HAWAI'I  
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

REQUESTOR CONTACT INFORMATION	
Date: January 23, 2012	Effective term of request (Semester-Year): Fall 2012
Name: Robin Takahashi	Title: Chair and Assistant Professor
Campus: UH Hilo	Office/Department: Kinesiology and Exercise Sciences
Phone: 808-974-7403	Email: takahash@hawaii.edu

1. PROGRAM CODE, MAJOR CODE, CONCENTRATION CODE		Banner forms: SMAPRLE, SOACURR, STVMAJR	
Institution: UH Hilo (HIL)	College: Arts and Sciences	Department: Kinesiology and Exercise Sciences	
<input checked="" type="checkbox"/> New program code <input type="checkbox"/> Change/replace existing program code:			
Level: <input checked="" type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> First-Professional <input type="checkbox"/> Post-Baccalaureate <input type="checkbox"/> Other:			
Degree: BA		Certificate:	
If requesting an existing Major code and/or Concentration code in Banner:			
Existing Major:		Existing Concentration:	
Code	Description	Code	Description
If requesting a new <input type="checkbox"/> Major code or <input checked="" type="checkbox"/> Concentration code that does not exist in Banner:			
New Code [4 char/space limit]: HLPR		Description [30 char/space limit]: Health Promotion	
If a similar major/concentration code exists in Banner, please list the code: NA			
Is this major/concentration code being used the same way at other UH campuses? NA			
Is 50% or greater of the classes in this program offered at a location other than the Home Campus? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Please consult your Financial Aid Officer on Program Participation Agreement impact)			
Is this program/major/certificate financial aid eligible? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No    (Financial Aid Officer consultation required for all new program codes)			
Should this program be available for applicants to select as their planned course of study on the online application? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If yes, students may select the code as their <u>only</u> program of study.)			

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**Replacing or eliminating an existing program code:**

If replacing an existing program code, are current students "grandfathered" under the old code?  Yes  No

Should the old program code be available for use in Banner?  Yes  No

Will the old program code be available for:	Banner Module	Yes	No	Ending Term (Semester-Year)
	Online Application	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Recruitment	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Admissions	<input type="checkbox"/>	<input type="checkbox"/>	_____
	General Student	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Academic History	<input type="checkbox"/>	<input type="checkbox"/>	_____

**2. CERTIFICATES ONLY:**

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?  Yes  No  
(Please consult your Financial Aid Officer or see: <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>)

For new certificates approved by the Chancellor, the related BOR authorized academic program is:

**3. NEW CAMPUS, COLLEGE, DIVISION, OR DEPARTMENT CODE**

Banner forms: STVCAMP, STV\_COLL, STVDIVS, STVDEPT

Campus code [3 char]:	Campus description [30 char/space limit]:
College code [2 char]:	College description [30 char/space limit]:
Division code [4 char/space limit]:	Division description [30 char/space limit]:
Department code [4 char/space limit]:	Department description [30 char/space limit]:

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<b>4. NEW COURSE SUBJECT CODE (Subject Alpha)</b>		Banner form: STVSUBJ
College:	Department:	
Subject code [4 char/space limit]:	Subject description [30 char/space limit]:	

<b>5. NEW MINOR</b> (Minor codes are listed on the Major code table)		Banner form: STVMAJR
Minor Code [4 char/space limit]:	Minor Description [30 char/space limit]:	

Please briefly describe your request and explain why you are requesting the code(s):

**SUPPORTING DOCUMENTATION**

Please see the **Code Request Guide** for the required supporting documents to be submitted. Documents submitted with this form:

- Board of Regents meeting minutes and supporting documents provided to the BOR
- Memo from UH President
- Memo from Chancellor
- Curriculum (required for requests for new programs/majors/minors/certificates)
- Gainful Employment Program notification to the US Department of Education
- Other: \_\_\_\_\_

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CAMPUS VERIFICATION		
<b>Requestor Signature</b> <u>Rob Takahashi</u>	Date <u>01/27/12</u>	
<b>Registrar</b> (If different from Requestor) <u>Cathy Zanz</u> Print name	<u>[Signature]</u> Signature	<u>1/27/12</u> Date
Email/memo in lieu of Registrar's signature may be attached		
<b>Financial Aid Officer</b> (Financial Aid Officer consultation required for all new program codes) <u>Jeff Scofield</u> Print name	<u>[Signature]</u> Signature	<u>01/27/2012</u> Date
Email/memo in lieu of Financial Aid Officer's signature may be attached		
<b>For Community Colleges, verification of consultation with OVPCC Academic Affairs:</b>		
_____ Print name	_____ Signature	_____ Date
Email/memo in lieu of signature may be attached		

**Send completed form and supporting documentation to:**

Institutional Research and Analysis Office (IRAO)  
1633 Bachman Place                      Email: iro-mail@lists.hawaii.edu  
Sinclair Annex 2, Room 4              Fax: 808-956-9870  
Honolulu, HI 96822                      Phone: 808-956-7532

**After all required forms and supporting documents have been submitted, please allow at least two weeks for processing by IRAO and Banner Central.**

<b>FOR INTERNAL USE ONLY</b>	Date form/docs received:
Program code [12]:	Program Description [30]:
CIP code [6]:	CIP description [30]:

## **Program Requirements: BA in Kinesiology and Exercise Sciences: Health Promotion**

### **GROUP 1. General Education Requirements (and Assigned Credits)**

- GF Composition (3)
- GL Language Arts (3)
- GQ Quantitative Reasoning (6)
- GW World Cultures (6)
- GH Humanities Electives (6)
- GS Social Science Electives (PSY 100 and HIST 274)
- GN Natural Science Electives (KES 206 or 207 and 3 lecture credits in another certified NS course plus associated certified NS lab )

### **GROUP 2. Major Requirements (and Assigned Credits)**

- TWO one-semester-hour KES activity courses of choice (2)
- KES 202 Health Promotion (3)
- KES 206 Basic Human Movement (3)
- KES 207 Basic Human Nutrition (3)
- KES 208 Elementary Tests and Measurements (3)
- KES 234 Care and Prevention of Athletic Injuries (3)
- BIOL 125 Introduction to Cell and Molecular Biology (3)
- KES 260 Exercise Science Anatomy and Physiology I (3)
- KES 261 Exercise Science Anatomy and Physiology II (3)
- PSY 100 Survey of Psychology (3)
- KES 306 Advanced Human Movement (3)
- KES 310 Basic Human Movement (3)
- KES 320 Drug Awareness (3)
- KES 343 Musculoskeletal Anatomy (3)
- KES 344 Musculoskeletal Physiology (3)
- KES 370 Sport Psychology (3)
- KES 399 Health Promotion Practicum (3)
- KES 443 Adapted Physical Education (3)
- PSY 380 Health Psychology (3)
- NURS 350 Transcultural Care and Health Promotion (3)
- NURS 372 Spirituality in Health Care (3)

**GROUP 3.** Electives from the total university selection of courses: 12 Credits of 300-400 level semester credits to meet graduation requirements

**GROUP 4.** Writing Intensive, Hawai'i Pan-Pacific (HPP) and Global and Community Citizenship (GCC) Requirements. Credits vary

**UNIVERSITY OF HAWAII AT HILO**

Office of the Vice Chancellor for Academic Affairs

January 23, 2012

MEMORANDUM

TO: Linda Johnsrud, Vice President  
Academic Policy and Planning, University of Hawaii System

VIA: Donald Straney Chancellor *Donald D. Straney*  
University of Hawai'i at Hilo

FROM: Kenith Simmons *K Simmons*  
Interim Vice Chancellor for Academic Affairs

SUBJECT: Code Request: Health Promotion concentration, BA in Kinesiology and Exercise Sciences

We request the following Banner code for the Health Promotion concentration in the UH Hilo BA in Kinesiology

BA in Kinesiology and Exercise Science—Health Promotion Code: HLPR

The program will admit its first students in Fall 2012.

Thank you for your assistance in notifying the appropriate University offices so that this program will be reflected properly in the University's operational and reporting systems.

Cc: Randy Hirokawa, Dean, College of Arts and Sciences  
Cathy Zenz, Registrar  
Luoluo Hong, Vice Chancellor for Student Affairs  
Pearl Imada Iboshi, Director, UH System Institutional Research Office  
Joanne Itano, Director, Academic Planning and Policy  
Robin Takahashi, Chair, Kinesiology and Exercise Sciences