

University of Hawai'i Code Request Form

I. REQUESTOR CONTACT INFORMATION

Name: Ralph Kam Date: April 7, 2011
 Title: Dean, University College

Phone Number: 845-9110

Email Address: kam@hawaii.edu

Campus/Office/Department/Address: _____

Action Requested:

- NEW Program Code (new major/concentration, etc.)
 NEW Subject Code
 Change of existing code
 Type (subject, program, etc): _____

Old: _____

New: _____

OTHER: _____

II. CODE REQUEST

Academic program code preferences for consideration:

NEW Program Code Effective Term (semester/year): Fall 2011
 Major: PSY Major Description: Psychology Is this major financial aid eligible? YES NO
 Is the major code being used the same way at other UH campuses? YES NO Comment: _____
 Does the same or similar major code exist in Banner? YES NO If YES, please list code: _____

Concentration (if applicable): _____ Concentration Description: _____
 Is the concentration code being used the same way at other UH campuses? YES NO
 Does the same or similar concentration code exist in Banner? YES NO If YES, please list code: _____
 Attach concentration to program code? YES NO

Level: Undergraduate Graduate First-Professional Other: _____
 Degree/Certificate: Academic Subject Certificate
 College: UN Department: LBART

If requesting a program name change, will current students be grandfathered in under the old program name? YES NO

If requesting a program name change, will the old code be available for:

Recruitment?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	List the end term of old code: _____
Admissions?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	List the end term of old code: _____
General Student?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	List the end term of old code: _____
Academic History?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	List the end term of old code: _____

NEW Subject Alpha/Code Effective Term (semester/year): _____
 Code: _____ Description: _____
 College: _____ Department: _____
 Does the same or similar subject code exist in Banner? YES NO If YES, please list code: _____
 Is the subject code being used the same way at other UH campuses? YES NO

**University of Hawai'i
Code Request Form**

OTHER:

Please briefly describe your request and explain why you are requesting the codes: _____

III. SUPPORTING DOCUMENTATION


Please attach the required supporting documentation. See *Guide to Academic Program Actions and Approval* at:
http://www.hawaii.edu/vpaa/cms/guide_to_acad_prog_121006.pdf

- BOR minutes from _____ (date) meeting with supporting documentation provided to BOR
- Memo from campus Chancellor
- Signed memo from UH President
- None required according to the Guide to Academic Program Actions and Approval
- Other: _____

IV. CAMPUS VERIFICATION

The appropriate parties (faculty, administrators, registrar) have been consulted.

Ralph Kam
Name of Requestor (print or type)


Signature

April 7, 2011
Date

Send completed form with supporting documentation to:

Institutional Research Office • 1633 Bachman Place • Sinclair Annex 2, Room 4 • Honolulu, HI 96822
Fax: 808-956-9870 Phone: 808-956-7532

For Internal Use Only:

Appropriate Documentation Received: YES NO

Approval Status:

Major code: YES NO
 Concentr. code: YES NO
 Program code: YES NO
 Subject code: YES NO

NOTES:


Entered into SMAPRLE/SOACURR: _____
 Entered into STVMAJR: _____
 Entered into STVSUBJ: _____
 Other: _____

Code processing completion date: _____
 Copies sent to: _____



UNIVERSITY of HAWAII®
HONOLULU
COMMUNITY COLLEGE

TO: Linda K. Johnsrud, Vice President for Academic Planning and Policy

FROM: Mike Rota, Chancellor 

DATE: April 7, 2011

SUBJECT: Banner Codes for Honolulu Community College Academic Subject Certificates

Please generate Banner codes for the Academic Subject Certificate in Psychology and the Academic Subject Certificate in Communication for Honolulu Community College. The Code Request forms have been attached.

University of Hawai'i Honolulu Community College
CURRICULUM ACTION PROPOSAL
Modify a Program

Program Name: Liberal Arts	Proposer: Jennifer Higa-King	Effective Term: Fall 2011
Division: Humanities and Social Sciences		
Department: University College		

PROPOSAL SUMMARY (Include reasons for modifying program.):

This proposal creates an Academic Subject Certificate in Psychology, thus modifying the Liberal Arts program by adding a new option for the A. A. degree.

SIGNATURES

YES NO This Proposal Requires BOR Approval

Authorization/Date: _____

Proposal: Jennifer Higa-King 1/24/11 Monica Roberts-Dentals 1/24/11 Ray Donato 1/26/11
Initiator / Date Division Chair / Date Program Dean / Date

Approval: [Signature] 1/25/11 Monica Roberts-Dentals 1/24/11
Division Curriculum Committee Chair / Date Committee on Programs & Curricula Chair / Date

[Signature] 1/26/11 [Signature] 1/26/11
Vice Chancellor of Academic Affairs / Date Chancellor / Date

COURSE: Psychology (ASC) NEW: MODIFICATION: DELETION:

Please read the attached curriculum proposal. Then make your preliminary recommendation. If you have reservations or are against the proposal, please add your comments for the committee to discuss. After discussion, we will vote on the recommendations to forward to the Committee on Programs and Curricula (CPC).

PROPOSAL SUMMARY:

This proposal calls for the establishment of an Academic Subject Certificate (ASC) in Psychology. The ASC in Psychology would enhance the value of the Associate of Arts (Liberal Arts) degree. It will also provide coursework supporting students declaring a Psychology major within the College of Arts and Sciences at the University of Hawaii at Manoa.

PRELIMINARY (non-binding) RECOMMENDATION

<u>NAME</u>	<u>FOR</u>	<u>FOR W/ RES</u>	<u>AGNST</u>	<u>COMMENTS</u>
Members:				
Cubero, Tim	✓			
Ferguson, Michael	✓			
Higa-King, Jennifer	✓			
Kam-Kalani, Karadeen	✓			
Takemoto, Cory				
Yee, Arlene	✓			
Counselors:				
Maslowski, Jean	✓			
Div Chairs:				
Roberts-Deutsch, Marcia	✓			
Shaffer, Eric	✓			
Tanimoto, Kerry	✓			
ASUH Representative:				
Dean:				
Kam, Ralph	✓			

University of Hawai'i Honolulu Community College
CURRICULUM ACTION PROPOSAL
Modify a Program

Program Name: Liberal Arts

Effective Term: Fall 2011

Instructions:

1. Complete only items being modified. Continue overflow text under "Additional Information".
2. Attach photocopies of all Catalog pages affected with changes marked.
3. If the Program Modification requires Course changes, attach the applicable Course Modification forms together as a package.

COMPLETE ONLY ITEMS TO BE MODIFIED:

PROGRAM DATA

	EXISTING DATA	PROPOSED DATA
Program Name, Alpha		
Program Description:		
Program SLO:		
Prerequisite:		
Recommended Prep:		
Requirement:		
Certificate/Degree:	see attached	Psychology A. S. C (see attached)
Course Addition:		
Course Deletion:		
Credits		
Course Sequence:	(Attach)	(Attach)
Minimum Credits Required:		
Other:		

- YES NO Does this proposal affect other Programs and/or Courses? (If "Yes" continue below.)
- YES NO Were the affected Programs/Departments consulted and notified of the proposed changes?

Describe impact on other Programs and/or Courses:

Additional Information:

PROPOSAL TO ESTABLISH AN ACADEMIC SUBJECT CERTIFICATE IN PSYCHOLOGY

This proposal calls for the establishment of an Academic Subject Certificate (ASC) in Psychology. The ASC in Psychology would enhance the value of the Associate of Arts (Liberal Arts) degree. It will also provide coursework supporting students declaring a Psychology major within the College of Arts and Sciences at the University of Hawaii at Manoa.

Background

Psychology is the second most popular major at the University of Hawaii at Manoa.

The proposed Academic Subject Certificate finds support in the strategic planning documents at the University of Hawaii system, University of Hawaii Community Colleges system and Honolulu Community College levels.

This proposal helps achieve Goal 2 of the University of Hawaii System Strategic Plan, Goal B of the Community Colleges Strategic Plan (Functions as a Seamless State System), and Goal B of the Honolulu Community College strategic plan.

The proposal meets Goal 2, Objective 2, of the University of Hawaii System Strategic Plan to: "To support Hawai'i's economy, workforce development, and improved access and flow of education in Hawai'i from preschool through a lifetime of learning by building partnerships within the University and with other public and private educational, governmental, and business institutions." The proposal supports the objective's action strategy to: "Involve faculty in the development of an efficient articulation process based on trust among faculties and on student outcomes and competencies across all campuses; maximize opportunities for students to enroll and transfer among campuses in order to achieve their educational objectives in a timely manner."

An action strategy for Goal B of the University of Hawaii Community Colleges Strategic Plan is to "Increase the educational capital of the state by increasing the participation and completion of students, particularly low-income students and those from underserved regions," especially "Increase by 3% per year the number of students who successfully progress and graduate, or transfer to baccalaureate institutions, while maintaining the percentage of transfers who achieve a first year GPA of 2.0 or higher at the transfer institution."

The proposal also works towards Goal B of Honolulu Community College's strategic Plan to "increase by 3% per year the number of students who successfully progress and graduate (3,607 degrees by 2015)."

Other Academic Subject Certificates in Psychology

No other community college offers an Academic Subject Certificate in Psychology. Windward Community College does offer an ASC in Psycho-Social Development that does require 3-4 psychology courses.

Honolulu Community College Academic Subject Certificate

Honolulu Community College currently offers sufficient courses to provide an academically rigorous certificate.

The Academic Subject Certificate in Psychology (see below) would require 21 credits (which would fulfill the UHM pre-major and lower division degree requirements for the Bachelor of Arts degree in Psychology).

Future Psychology Courses

In the future Psychology courses could be developed patterned after the lower division courses in the Psychology program at University of Hawai'i at Mānoa and integrated into the Psychology Academic Subject Certificate at Honolulu Community College. The courses include:

PSY 220	Behavioral Psychology (3)
PSY 225	Statistical Techniques (3)
PSY 230	Introduction to Psychobiology (3)
PSY 202	Psychology of Gender (3)
PSY 270	Introduction to Clinical Psychology (3)
PSY 280	Introduction to Community Psychology (3)

HONOLULU COMMUNITY COLLEGE

PSYCHOLOGY

ACADEMIC SUBJECT CERTIFICATE

Program Description : Honolulu Community College offers its students the opportunity to study Psychology in a program leading to an Academic Subject Certificate in Psychology.

This academic credential is included on student transcripts and can be the first step toward employment in a variety of professional and academic fields related directly or indirectly to Psychology.

To receive this credential, the student must complete survey of psychology, survey of research methods, and one course each from three of four areas: Experimental, Psychobiology, Developmental, and Social or Personality. In addition, the student must complete one elective course in psychology. A grade of "C" or higher must be earned for all courses required in the certificate.

Program Student Learning Outcomes

Upon successful completion of the Academic Subject Certificate in Psychology, the student will be able to:

- Demonstrate an awareness of the major methods, theories, and research findings in psychology.
- Demonstrate the ability to critically review material related to psychology.
- Demonstrate the ability to apply the theories and research findings of psychology to contemporary social problems.

Course Requirements

PSY 100	Survey of Psychology	3
PSY 212	Survey of Research Methods	3
PSY 225 [UHM]	Statistical Techniques	3

		9

One Course from three of these four sets:		
<i>Experimental</i>		
PSY 220 [UHM]	Behavioral Psychology (3)	
<i>Psychobiology</i>		
PSY 230 [KCC, LCC]	Introduction to Psychobiology (3)	
<i>Developmental</i>		
PSY 240	Developmental Psychology (3)	
<i>Social or Personality</i>		
PSY 250 or	Social Psychology (3)	
PSY 260	Psychology of Personality (3)	

		9
Electives		
PSY 180	Psychology of Work (3)	
PSY 202 [KCC, LCC]	Psychology of Gender (3)	
PSY 270 [KCC, LCC]	Introduction to Clinical Psychology (3)	

		3
	Minimum Credits Required	21

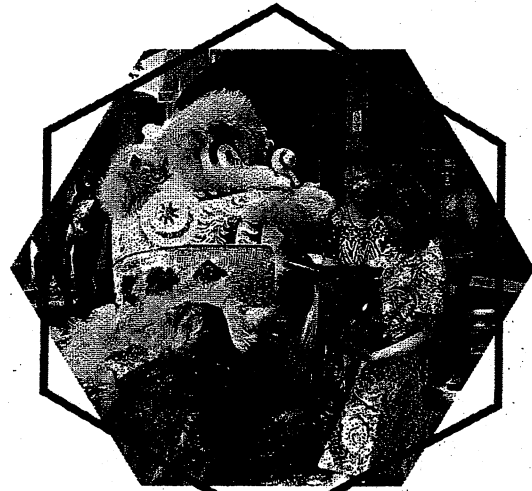
Liberal Arts: Academic Subject Certificate

Asian Studies

Honolulu Community College offers students the opportunity to study the language, culture, history, politics, economics, and religion of Asia in an interdisciplinary program leading to an Academic Subject Certificate in Asian Studies. This academic credential is designed to provide students with an extension of the AA degree and when included on student transcripts, can be the first step toward employment in a variety of professional and academic fields related directly or indirectly to Asia.

To receive this credential, students must complete two years of an Asian language and 24 credits of related academic coursework. A grade of "C" or higher must be earned for all courses required in the certificate.

For more information on requirements, see Asian Studies in the *LIBERAL ARTS DEPARTMENTS* section.



Hawaiian Studies

Honolulu Community College offers its students the opportunity to study the language and culture of Hawai'i in an interdisciplinary program leading to an Academic Subject Certificate in Hawaiian Studies. This academic credential is included on student transcripts and can be the first step toward employment in a variety of professional and academic fields related directly or indirectly to Hawai'i.

To receive this credential, students must complete two years of Hawaiian language, and 9 credits of related academic coursework. A majority of the credits for the Academic Subject Certificate must be taken at HCC, including HAW 201, HAW 202, HWST 107, and either HWST 105 or BOT 105. A grade of "C" or higher must be earned for all courses required in the certificate.

For more information on requirements, see Hawaiian Studies in the *LIBERAL ARTS DEPARTMENTS* section.



Liberal Arts: Associate in Science Degree

Music & Entertainment Learning Experience (MELE)

The MELE program will offer two distinct degree paths to promote the business and profession of music in Hawai'i encompassing song writing and record production as well as contracts and career management. The Associate of Science in Music Business & Production and Associate of Science in Audio Engineering Technology may be earned during a four semester sequence:

- Associate in Science in MELE Music Business & Production: (62 credits)
- Associate in Science in MELE Audio Engineering Technology: (63 credits)

For more information on degree requirements, see MELE in the *LIBERAL ARTS PROGRAM DESCRIPTION* section.



Psychology

Honolulu Community College offers its students the opportunity to study Psychology in a program leading to an Academic Subject Certificate in Psychology.

This academic credential is included on student transcripts and can be the first step toward employment in a variety of professional and academic fields related directly or indirectly to Psychology.

To receive this credential, the student must complete survey of psychology, survey of research methods, and one course each from three of four areas: Experimental, Psychobiology, Developmental, and Social or Personality. In addition, the student must complete one elective course in psychology. A grade of "C" or higher must be earned for all courses required in the certificate.