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University of Hawai'i  
Code Request Form for Academic Programs

# ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

CLEAR FORM

Form #CR-AP5  
Modified June 2017

Date: 9/18/17

## REQUESTOR CONTACT INFORMATION

Name	<u>Carol Okimi</u>	Campus	<u>Windward CC</u>
Title	<u>Secretary</u>	Email	<u>cokimi@hawaii.edu</u>
Office/Dept	<u>Academic Affairs</u>	Phone	<u>235-7463</u>

PROGRAM CODE FOR  ADMISSION STOP-OUT ONLY OR  TERMINATION (PLEASE CHECK ONE)

Program Code	<u>GIGP</u>	Program Description	<u>GIS/GPS</u>
Institution	<u>WIN - Windward Community College</u>	Campus	<u>WIN - Windward Community College</u>
College	<u>Windward Community College</u> <i>IN</i>	Department	<u>Academic Affairs</u> <i>SACS</i>
Level	<u>UG - Undergraduate</u>		

Are current students "grandfathered" under the program code?  Yes  No

Should the old program code be available for use in Banner?  Yes  No

Effective Fall 2015 , this program code will no longer be available to admit or recruit students.  
Term (ie. Fall 2014)

*This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.*

Effective Fall 2015 , this program code will no longer be available to enroll or award degree to students.  
Term (ie. Fall 2014)

*This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.*

**FOR ADMISSION STOP-OUT ONLY REQUEST**

Effective                      , this program code will be reactivated and available to admit or recruit students.  
Term (ie. Fall 2014)

*This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.*

Check here to leave ONLINE APPLICATION OFF

## ADDITIONAL COMMENTS

IRAO USE ONLY: DATE RECEIVED

**ATTACHMENTS**

Admission stop-out<sup>1</sup> greater than 2 years; Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action.

Admission stop-out<sup>1</sup> less than 2 years. Termination of a Certificates (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree.

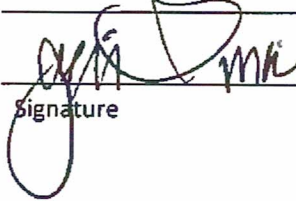
Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.

**VERIFICATIONS**

*By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.*

Registrar  
(Print Name)

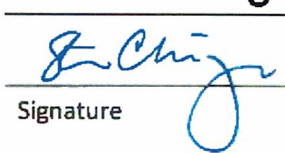
Geri Imai

  
Signature

9-15-17  
Date

Financial Aid Officer  
(Print Name)

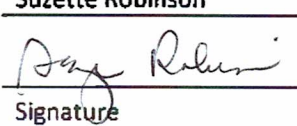
Steven Chigawa

  
Signature

9/18/17  
Date

For Community Colleges,  
verification of consultation with  
OVPC Academic Affairs:

Suzette Robinson

  
Signature

9/25/17  
Date

RECEIVED  
V/InCC Adm & Rec  
2017 SEP 15 A 11: 32

<sup>1</sup> "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)




UNIVERSITY of HAWAII  
**WINDWARD**  
COMMUNITY COLLEGE

September 15, 2017

**MEMORANDUM**

**TO:** Donald O. Straney  
Vice President for Academic Planning and Policy

**FROM:** Douglas Dykstra  
Chancellor 

**SUBJECT:** Program Actions at Windward Community College

I have approved the following program action on November 3, 2015, effective Spring 2016.

**Terminate**

Certificate of Competence in Geographic Information System/Global Positioning System (GIGP)

c: Pearl Iboshi, IRAO  
Geri Imai, Registrar  
Steven Chigawa, Financial Aid Officer  
Amy Rozek, Vice Chancellor for Student Affairs  
Charles Sasaki, Division II Dean



UNIVERSITY  
of HAWAII  
SYSTEM

Lance Uyeda <lkuyeda@hawaii.edu>

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## Deactivate CoC GIGP

4 messages

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Toshi Ikagawa <ikagawa@hawaii.edu>  
To: Lance Uyeda <lkuyeda@hawaii.edu>  
Cc: Charles Sasaki <sasakich@hawaii.edu>

Fri, Sep 18, 2015 at 11:15 AM

Lance,

I'd like to start the process of deactivate Certificate of Competence in GIS/GPS (GIGP). It has been filling the need of WCC students well. However, because it is a highly specialized skill/tool, the award of certificate has been 1 or 2 per academic year.

After consultation with Dean Charles Sasaki, I decided to deactivate this program for now. Otherwise, I need to assess the program annually, which is time consuming and not meaningful.

So, please start the curriculum process to deactivate this certificate.

Thanks.

Toshi

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Toshi Ikagawa, Ph.D.

Geography Associate Professor, UH Windward CC

(<http://windward.hawaii.edu/facstaff/ikagawa-t/>)

45-720 Kea'ahala Rd

Kane'ohe, HI 96744-3528

(808) 236-9216



**Curriculum Proposal Review Levels**

Proposal: Deactivation of Certificate of Competence in GIS/GPS (GIGP)

[Signature]  
Department Chair

Date: 9/21/15

[Signature]  
Curriculum Chair

Date: 10/13/15

[Signature]  
Faculty Senate Chair

Date: 10/20/15

[Signature]  
Division Dean

Date: 10/21/15

[Signature]  
Vice Chancellor

Date: 11/1/15

[Signature]  
Chancellor

Date: Nov - 3 2015