

New Program Code Replace Program Code

Date: May 8, 2023

REQUESTOR CONTACT INFORMATION

Name Charles Sasaki Campus Windward CC
 Title Vice Chancellor for Academic Affairs Email kevinkm@hawaii.edu (Kevin Morimatsu)
 Office/Dept Academic Affairs Phone (808) 235-7495

NEW PROGRAM CODE TO CREATE

Institution WIN - Windward Community College Campus WIN - Windward Community College
 Level UG - Undergraduate Effective Term Fall 2023

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) <u>IN</u>	<u>Instructional</u>	<input type="checkbox"/> See Banner form STVCOLL
Department	(4) <u>LBRT</u>	<u>Associate in Arts in Liberal Arts</u>	<input type="checkbox"/> See Banner form STVDEPT
Degree/Certificate	(6) <u>CA</u>	<u>Certificate of Achievement</u>	<input type="checkbox"/> See Banner form STVDEGC
Major	(4) <u>THEA</u>	<u>Theater</u>	<input type="checkbox"/> See Banner form STVMAJR
Concentration	(4) <u>ACT</u>	<u>Foundation in Acting</u>	<input checked="" type="checkbox"/> See Banner form STVMAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STVMAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

As no program of this type exists in the islands, this certificate fills a need that students would otherwise be forced to travel to the mainland or abroad to attain.

This one-year Foundation in Acting develops talent and provides students in the islands with the skills needed in auditioning for major productions.

Is this major/concentration code being used the same way at the other UH campuses? Yes No

Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.* Yes No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus? Yes No

Is this program/major/certificate financial aid eligible? Yes No

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No

See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>

Program Length

In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and or written publication.

1 year

Special Program Designations

See *Special Program Designations Code Definitions on IRAO Program Code Request webpage*

A B N P T U

Required Terms of Enrollment: Fall Spring Summer Extended

EXISTING PROGRAM CODE TO REPLACE, IF APPLICABLE

Program Code _____	Program Description _____	
Institution _____	Campus _____	Windward CC
College _____	Department _____	
Level _____		
Are current students "grandfathered" under the program code?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Should the old program code be available for use in Banner?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Effective , old program code will no longer be available to admit or recruit students.		
<small>Term (ie. Fall 2020)</small>		
<i>This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.</i>		
Effective , old program code will no longer be available to award degree to students.		
<small>Term (ie. Fall 2020)</small>		
<i>This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.</i>		

ATTACHMENTS

BOR Approved: Sole-credential Certificate, Associate, Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents Curriculum

Chancellor Approved: Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.
 Curriculum

CERTIFICATES ONLY: Please check one (1) statement. This certificate is a...

BOR approved certificate. BOR Meeting/Approval Date: _____

Chancellor approved within an authorized BOR program. BOR Program: Associate in Arts in Liberal Arts

Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

<p>Registrar (Print Name)</p> <p>Farah Doiguchi</p> <p> 05/08/2023</p> <p>Signature Date</p>	<p>Financial Aid Officer (Print Name)</p> <p>Anna Chamberlain</p> <p> 5/8/23</p> <p>Signature Date</p>	<p>For Community Colleges, verification of consultation with OVPCC Academic Affairs:</p> <p>Tiana Loo</p> <p> 1/25/24</p> <p>Signature Date</p>
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ADDITIONAL COMMENTS




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May 5, 2023

MEMORANDUM

TO: Della Teraoka
Associate Vice President for Academic Affairs

FROM: Ardis Eschenberg 
Chancellor

SUBJECT: Program Actions at Windward Community College

I have approved the following program actions on March 29, 2023, effective Fall 2023:

New

Certificate of Achievement (CA) – Foundation in Acting

CC: Farah Doiguchi, Registrar
Jennifer Brown, Interim Vice Chancellor of Student Affairs



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Windward Community College Program Proposal

The purpose of this form is to propose a new program or certificate at Windward Community College through the Curriculum Committee.

For further guidance, see [WCC Curriculum Policies and Procedures](#).

To see descriptions of certificates and programs, see [UHCC Policy 5.203](#).

Proposed Program Name: Foundation in Acting

Date of proposal submission via email to Curriculum Chair:

Date of proposed program implementation: Fall 2023

Type of Program or Certificate:

- Associate of Arts*
- Concentration in Associate of Arts
- Associate of Science*
- Concentration in Associate of Science
- Certificate of Achievement (CA)*
- Certificate of Competence (CO)
- Academic Subject Certificate (ASC)
- Other: _____

*AA, AS, and CA degrees require an approved Authorization to Plan form prior to submitting the Program Proposal form.

i. Catalog Description of the Program

The Foundation in Acting is a one-year intensive workforce preparation program for performers intending to pursue a career in the entertainment industry on stage or screen.

ii. Program Learning Outcomes

After completing this program, graduates will:

- Demonstrate competency in various approaches to acting and performance for both live stage productions, and for new media productions.
- Portray roles in classical and established productions as well as originate roles in newly devised scripts.
- Demonstrate control, strength and nuance in both voice and physicality for theatre and media.
- Navigate the various access points of the professional entertainment industry.



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- Demonstrate a high level of professionalism in performance practices.

iii. Courses connected to the Program

THEA 101 (Introduction to Drama and Theatre)

3 credits

An introduction to the art of drama and theatre. Students study selected plays that are representative of important playwrights and historical periods. These plays are studied in their historical context and provide a basis for understanding elements and styles of drama. Theatre production will also be explored by considering the functions of actors, audiences, designers, playwrights and technicians.

Student Learning Outcomes

1. Discuss the origin and development of the theatre from its beginnings to the present.
2. Discuss the theatre's influence and importance in human culture.
3. Compare and contrast dramatic literature and global theatre practices throughout history.
4. Analyze the artistic choices and techniques used to transform a written dramatic script into a performed work presented to an audience.

THEA 133 (Stage Combat Workshop Level I)

3 credits

Introduction to theatrical stage combat with assorted weapons. May be repeated up to 9 credits.

Student Learning Outcomes

1. Correctly define stage combat specialized terminology and concepts.
2. Execute theatrical fight techniques.
3. Choreograph and perform staged fights.

THEA 200B, C, D (Beginning Theatre Practicum) x2

1 credit (x2 = 2 credits)

Beginning workshop experience in the practical application of theatre skills: (B) acting. THEA 200 is repeatable up to four credits in each alpha. Pre: for 200B, audition and performance of role in a THEA 260 production or similar performance deemed appropriate by instructor.

Student Learning Outcomes

1. Demonstrate skill in chosen role's duties in a professional theatrical production.



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2. Communicate effectively with Director and fellow cast and crew members in discipline specific language and terminology.
3. Execute all duties of chosen role in a live theatrical performance.

THEA 220 (Beginning Voice and Movement)

3 credits

Introduction to vocal and movement techniques to increase self-awareness and potential for self-expression. May be repeated up to 6 credits.

Student Learning Outcomes

1. Demonstrate awareness of personal habits, tensions and methods for releasing them, and physical and vocal preferences.
2. Execute a wide variety of warmup and performance tools.
3. Perform pieces with self-expression through vocal and physical choices.

THEA 221 (Acting I)

3 credits

Performance course concentrating on voice, relaxation, body awareness, and freedom from self-consciousness through theatre games, improvisation, and exercises. Emphasis on ensemble work. Students must see two plays and write about them or use the Service-Learning option. May be repeated up to 9 credits.

Student Learning Outcomes

1. Articulate and project the voice well.
2. Devise and execute improvisations.
3. Explore dramatic one and two person scenes
4. Identify, analyze and critically evaluate the technique and believability of dramatic performances.

THEA 222 (Acting II)

3 credits

Performance course concentrating on exploration of character creation; continued work on voice, relaxation, and self-realization. Students must see two plays and write about them or use the Service-Learning option. May be repeated up to 9 credits. Pre-Requisites: Grade of "C" or better in THEA 221.

Student Learning Outcomes

1. Articulate and project the voice well.
2. Devise and execute improvisations.
3. Explore dramatic one and two person scenes
4. Identify, analyze and critically evaluate the technique and believability of dramatic performances.

CM/THEA 223 (Introduction to Acting for Camera)



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3 credits

An introduction to acting techniques for film, TV production, and other camera-based media. Repeatable up to 6 credits.

Student Learning Outcomes

1. Demonstrate the skill of acting by using the camera lens to convey story.
2. Illustrate the complexities of character within a given text.
3. Analyze performances for television and film for quality and desired effect on the audience.

THEA 225 (Shakespeare Workshop)

3 credits

A study of William Shakespeare's life, works, contemporary performance practices, and the Royal Shakespeare Company's current training and methods of bringing the Bard's work to life for modern audiences. The curriculum of this course is tailored to the Royal Shakespeare Company's Summer Season, and this course serves as mandatory preparation for the WCC Footholds Shakespeare Study Abroad program to London and Stratford-upon-Avon. May be repeated up to 6 credits.

Student Learning Outcomes

1. Analyze Shakespeare's use of meter and poetry.
2. Replicate Shakespeare's Contemporary Performance Practices
3. Deliver Shakespeare's Poetic Text with skillful use of iambic pentameter.
4. Perform Scenes and Monologues from some of Shakespeare's great roles.

THEA 251 (Applied Theatre) x2

1 credit (x2 = 2 credits)

This course provides individual instruction in theatre, covering intermediate and advanced performance techniques taught to each student's individual level. Applied theatre is a performance course. The emphasis will be toward developing performing skills from a wide range of methods focusing on bringing characters to vivid life, textual analysis, cold reading, voice and movement training, and playing truthful and effective moments on stage or screen for a contemporary audience. The goal is to facilitate student actors in attaining a level of confidence and skill that allows for consistently powerful and playful performances. This course may be repeated for up to 4 credits.

Student Learning Outcomes

1. Incorporate theoretical concepts in theatrical performance.
2. Cold read scripts with commitment, and strong appropriate character-driven choices.
3. Demonstrate professional performance practices.



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THEA 252 (Professional Preparation)

1 credit

This course provides individual instruction in theatre, covering necessary professional skills and resources to facilitate student performers' transition into the professional performing arts industry. Students will learn audition best practices, procure headshots, build a resume, and cultivate a repertoire of audition pieces. This course may be repeated for up to 4 credits.

Student Learning Outcomes

1. Research and contact casting directors, agents, companies and studios.
2. Generate self-promotional materials.
3. Prepare slates, monologues and other audition pieces.
4. Demonstrate professional performance practices.

THEA 260 (Dramatic Production)

3 credits

Introduction to the process of converting a play into a performance. Students are required to participate in at least two aspects of an actual production. May be repeated up to 9 credits.

Student Learning Outcomes

1. Identify key theatrical terms and concepts.
2. Critically evaluate a theatrical event.
3. Demonstrate professionalism in one particular area of theatrical production.

SUMMARY TABLE: <i>(Add rows as needed)</i>	Credits	Grading (A-F, Cr/No Cr, etc.)
REQUIRED COURSES (Total credits: 29)		
THEA 101 Introduction to Theatre and Drama	3	A-F
THEA 133 Stage Combat Workshop Level I	3	A-F
THEA 200B,C, D Beginning Theatre Practicum X2	1x2 =2	A-F
THEA 220 Beginning Voice and Movement	3	A-F
THEA 221 Acting I	3	A-F
THEA 222 Acting II	3	A-F
CM/THEA 223 Introduction to Acting for Camera	3	A-F
THEA 225 Shakespeare Workshop	3	A-F
THEA 251 Applied Theatre x@	1x2=2	A-F
THEA 252 Professional Preparation	1	A-F
THEA 260 Dramatic Production	3	A-F



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iv. Description of demand and social value of the program

The Certificate of Achievement: Foundation in Acting is a one year, cohort-based talent development program that is unique in the UH System (no overlap with any other programs system-wide). Foundation in Acting mirrors similar Certificates of Higher Education (commonly called Foundation Year programs) found in conservatories and top-flight drama schools the world over.

The Foundation in Acting focuses on a suite of courses developed to prime novitiate actors for entering the workforce with their best foot forward, forearmed with specific career-oriented training, industry-standard knowledge and industry-standard skills and credentials. The courses prepare students for a wide array of employment opportunities on stage, on screen (in television/film/streaming), in the writer's room, or as creators of their own original content for user-generated platforms.

This Foundation in Acting CA is modeled most closely on East 15 Acting School's Foundation Year, but with special consideration and adjustments made to best serve our local population of performers-in-training and the viable pathways into the entertainment industry here on-island. As no program of this ilk exists in the islands, our department feels this fills a need that students would otherwise be forced to travel to the mainland or abroad to attain.

This one-year Foundation in Acting develops talent for local productions and provides students in the islands with the skills needed to audition for professional troupes, casting directors, agents, and well-respected conservatories (to continue their training if they so choose). Agents and casting directors on-island face a dearth of locally developed talent in the form of well trained, professionally prepared performers, and most of the major film and television productions shot in the islands import the majority of their talent from agencies on the continent. These jobs could be in the hands of our local graduates instead.

East 15 Acting School (the top conservatoire in the UK) has agreed to recognize this certificate as the equivalent of their Foundation in Theatre Certificate in Higher Education program, and are also willing to accredit this new credential externally (students would earn their Foundation in Theatre and our Foundation in Acting at the same time).

v. Description of resources needed, including budget, personnel, and facilities.

Palikū Theatre on Windward Community College's campus along with the many resources available in the Humanities department already possesses most of the resources required for delivery of this program, though at present the theatre resides under CCE.



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The administration and all stakeholders have supported a reorganization of the theatre from CCE to Academic Support, so that this venue can support this program and other performance-related disciplines (Dance, Hawaiian Studies, Music, and other Theatre programs).

Additionally, at the start of the pandemic the Theatre Manager position was swept. The last manager had retired and we were mid-hiring of his replacement when the pandemic hit. This position is necessary for the delivery of this new Certificate of Achievement. We requested it last academic year through our campus Planning and Budget Council. It was approved and we are forwarding a Critical to Fill memorandum up through the ranks of administration to get this permanent position restored (we currently have a temporary Manager filling in).



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APPENDIX: Draft of 1-year Foundation in Acting schedule

FALL SEMESTER (17 Credits)

Full Semester

M/W 10am – 11:15pm THEA 220

M/W 11:30pm – 12:45pm THEA 101

M/W/F 7pm – 10pm THEA 260

First 8 Weeks

M/W 2:30pm – 5:00pm THEA 221

Second 8 Weeks

M/W 2:30pm – 5:00pm THEA 222

M/W 6:00pm – 9:00pm THEA 200B

Times Arranged by Instructor and Student - THEA 251

SPRING SEMESTER (12 Credits)

Full Semester

T/R 10am – 2:30pm THEA 133

F 2:30pm – 5:00pm CM/THEA 223

M/W 1:00pm – 3:00pm THEA 225

Times Arranged by Instructor and Student - THEA 251

Second 8 Weeks

M/W 6:00pm – 9:00pm THEA 200B

Times Arranged by Instructor and Student - THEA 252

