University of Hawai'i
Code Request Form for Academic Programs

NEW OR MODIFY PROGRAM CODE

Form #CR-AP1
Modified June 2017

☒ **New Program Code** ☐ **Modify Program Code** Date: Aug 28, 2018

REQUESTOR CONTACT INFORMATION

Name	Colette Higgins	Campus	Windward CC
Title	Dean, Division I	Email	kevinkm@hawaii.edu
Office/Dept	Academic Affairs	Phone	235-7495 (Kevin Morimatsu)

NEW PROGRAM CODE TO CREATE

Institution	WIN - Windward Community College	Campus	WIN - Windward Community College
Level	UG - Undergraduate	Effective Term	Fall 2018

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) IN	Instructional	☐ See Banner form STVCOLL
Department	(4) LBRT	Liberal Arts	☐ See Banner form STVDEPT
Degree/Certificate	(6) ~~AA~~ ASC	~~Associate in Arts~~ Academic Subj Cert	☐ See Banner form STVDEGC
Major	(4) MUSI	Music	☐ See Banner form STVMAJR
Concentration	(4) ~~MUSI~~	~~Music~~	☒ See Banner form STVMAJR
Minor	(4)		☐ See Banner form STVMAJR

If a similar major/concentration code exists in Banner, please list the code:

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

Is this major/concentration code being used the same way at the other UH campuses?	☒	Yes	☐ No
Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.*	☐	Yes	☒ No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus?	☐	Yes	☒ No
Is this program/major/certificate financial aid eligible?	☐	Yes	☒ No
Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? *See http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html*	☐	Yes	☒ No

Program Length
In academic years, decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication. 1 year

Special Program Designations
See Special Program Designations Code Definitions on IRAO Program Code Request webpage
☐ A ☐ B ☒ N ☐ P ☐ T ☐ U

Required Terms of Enrollment: ☒ Fall ☒ Spring ☐ Summer ☐ Extended

IRAO USE ONLY: DATE RECEIVED

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ADDITIONAL COMMENTS

ASC-MUSI

ATTACHMENTS

BOR Approved: Sole-credential Certificates, Associate (excluding ATS), Bachelor and Graduate Degrees, and sole credential certificates

☐ BOR Meeting Minutes & Supporting Documents   ☐ Curriculum

Chancellor Approved: Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

☒ Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.

☒ Curriculum

CERTIFICATES ONLY: Please check one (1) statement. This certificate is a...

☐ BOR approved certificate. BOR Meeting/Approval Date: _____

☐ Chancellor approved within an authorized BOR program. BOR Program: _____

☐ Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.
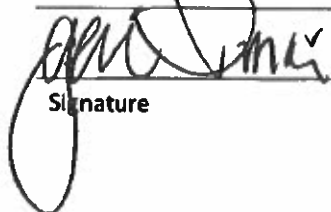
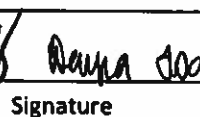| Registrar (Print Name)	Financial Aid Officer (Print Name)	For Community Colleges, verification of consultation with OVPCC Academic Affairs:
Geri Imai	Dayna Isa	Tammi Chun
Signature Date 8-29-18	Signature 8/20/18 Date	Signature 11/7/18 Date

Form modified: June 2017
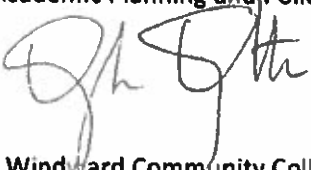
UNIVERSITY of HAWAI'I

WINDWARD
COMMUNITY COLLEGE

August 21, 2018

MEMORANDUM

TO: Donald Straney
            Vice President for Academic Planning and Policy

FROM: Douglas Dykstra
            Chancellor

SUBJECT: Program Actions at Windward Community College

I have approved the following program actions on June 8, 2018, effective Fall 2018.

New
Academic Subject Certificate (ASC) in General Music.

cc   Pearl Iboshi, IRAO
     Geri Imai, Registrar
     Dayna Isa, Financial Aid Officer

Windward Community College
Program Proposal

Proposed Name: _____ General Music _____

Date of proposal: _____

Date of proposed implementation: _____ Fall 2018 _____

Date of proposed end date: _____ Ongoing _____

Type of Program or Certificate

___	Associate of Arts	___ Associate of Science
X	Academic Subject Certificate (ASC)	___ Certificate of Achievement (CA)
___	Certificate of Competence (CC)	___ Certificate of Participation (CP)
___	Certificate of Professional Development (CPD)	

i. Narrative of the Program

Is this certificate or one similar to it, offered at any other college in the system? If so, discuss the similarities and differences between the course offerings.

This proposal is for Windward CC to offer an ASC in general music. On the Windward side of the island, we have many excellent high school music programs, but there is no option for them at Windward to continue their music studies towards a certificate because all the music classes at the College are electives.

UH Maui has a ASC in Music Studies. Our certificate would be similar to theirs, and would consist of the same core subjects with the addition of piano.

The certificate requires 13 core credits and 12 elective credits, 6 of which must be performance credits, for a total of 25 credits.

<u>Core Credits</u>
MUS106 Intro to Music Literature (3)
MUS107 Music in World cultures (3)
MUS108 Fundamentals of Western Music (3)
MUS 121C Piano 1 (2)* Helps sight reading, helps reinforce concepts of rhythm, expression, dynamics, and music reading. Teaches professional performance practices.

* If piano is your primary instrument, you must choose a MUS 121(B, D, F, or Z) course to fulfill your core requirement.

Level 2 of their primary instrument:
MUS 122(B, C, D, F, or Z) (2)

MUS 211 (2) Hawaiian Ensemble, if their primary instrument is guitar or ukulele

Other than this the only differences would be the different classes that our campus offers

ii. Student Learning Outcomes
Upon successful completion of this certificate, students will be able to:

- Demonstrate basic elements of music theory and applications in areas such as notation, rhythm, and expression.
- Demonstrate professional performance practices.
- Analyze music history, literature, and culture.
- Demonstrate proficiency on their instrument of choice.

iii. Courses connected to the Program

Specify the total number of credit hours required to earn the certificate. Provide a brief description of each required course, indicating the specific competencies to be attained. Indicate courses that are not currently offered by the college.

TOTAL CREDITS REQUIRED: 25

Core Courses (all required) 13 credits

MUS106 Intro to Music Literature (3) Students will gain an understanding of Music history and literature with a focus on classical music.
MUS107 Music in World cultures (3) Students will gain an understanding of music history and literature with a focus on world music.
MUS 108 Fundamentals of Western Music (3) Will help students understand basic music theory and applications.
MUS 121C Piano 1 (2)* Helps sight reading, helps reinforce concepts of rhythm, expression, dynamics, and music reading. Teaches professional performance practices.

* If piano is your primary instrument, you must choose a MUS 121(B, D, F, or Z) course to fulfill your core requirement.

Level 2 of their primary instrument:
MUS 122 (B, C, D, F, or Z) (2).
Or
MUS 211 (2) Hawaiian Ensemble, if their primary instrument is guitar or ukulele

TOTAL REQUIRED ELECTIVE CREDITS: 12

Elective Music Performance Courses: Minimum of 6 credits.

*If on UH West Oʻahu Music Concentration path, all 6 credits should be the same instrument.

MUS114 College Chorus (2) Teaches singing in ensembles and reading musical notation. Reinforces professional performance practices.

MUS114H Hawaiian Chorus (2) Not currently offered but it would teach the same competencies as College Chorus.

MUS122C Piano 2 (2) Proficiency in their instrument. Helps sight reading, helps reinforce concepts of rhythm, expression, dynamics, and music reading. Teaches professional performance practices.

MUS 221C Piano 3 (2) Proficiency in their instrument. Helps sight reading, helps reinforce concepts of rhythm, expression, dynamics. Teaches professional performance practices

MUS 222C Piano 4 (2) Proficiency in their instrument. Helps sight reading, concepts of rhythm. expression. dynamics. Teaches professional performance practices.

MUS121F Slack Key Guitar 1(2) Proficiency in their instrument. Helps reinforce concepts of music theory, rhythm, expression, dynamics and music chart reading. Teaches professional performance practices.

MUS122F Slack Key Guitar 2 (2) Proficiency in their instrument. Helps reinforce concepts music theory application, rhythm, expression. dynamics. and music chart reading. Teaches professional performance practices

MUS121Z ʻUkulele 1 (2) Proficiency in their instrument. Helps reinforce concepts music theory application, rhythm. expression. dynamics. and music chart reading. Teaches professional performance practices.

MUS 122Z ʻUkulele 2 (2) Proficiency in their instrument. Helps reinforce concepts music theory application, rhythm, expression, dynamics. and music chart reading. Teaches professional performance practices.

MUS 121B Voice 1(2) Teaches musical concepts of rhythm, expression, dynamics, and music reading. Teaches professional performance practices.

MUS 122B Voice 2 (2) Teaches musical concepts of rhythm, expression, dynamics, and music reading. Teaches professional performance practices.

MUS 121D Guitar 1 (2) Proficiency in their instrument. Helps reinforce concepts music theory application, rhythm, expression. dynamics, and music chart reading. Teaches professional performance practices.

MUS 211 Hawaiian Ensemble (2) Proficiency in their instrument. Helps reinforce concepts music theory application, rhythm, expression, dynamics, and music chart reading. Teaches professional performance practices. Helps with ensemble performance. Song composition component helps students apply music theory.

Music Elective Courses: minimum of 3 credits

MUS 166 Popular Music in America (3) Students will gain an understanding of Music history and literature popular in America.

MUS 177 Intro to Hawaiian Music (3) Students will gain an understanding of Music history and literature in the Hawaii context.

MUS 240 Intro to Digital Music Production (3) Students will attain basic skills in music production and recording)

MUS 241 Digital Music Production 2 (3) Students will attain level 2 skills in music production and recording.

MUS 253 Elementary Music in Action (3) Elementary education candidates learn to apply appropriate strategies in order to provide music making as part of everyday classroom activities.

MUS 296 Special Topics in Music (3) Students will investigate important topics in music, such as specific people, genres, or periods. Classes may include a performance component.

iv. Description of demand and social value of the program

The windward side of the island of Oʻahu has a number of high schools with bands and music programs. These programs are currently untapped by Windward CC. Without a certificate in General Music we have limited ability to recruit students within these high schools. As of right now, we can only offer that they can come and learn music from us and get elective credits. With a certificate, we will be able to go to these schools, explain our certificate offerings and show a music pathway for those students who have already committed quite a bit of time and energy to learn music at pre-college levels.

The social value of the program comes with the territory of music programs. The social value of the program comes with the territory of music programs. There are great opportunities for intergenerational knowledge transfer in our music program. Our students have had the opportunity to perform with treasured Hawaiian musicians and recording artists such as Cyril Pahinui, Palani Vaughan, Jerry Santos, Amy Hanaialiʻi, Ledward Kaʻapana, Dennis Kamakahi and many more. This has helped to connect our students to the culture of this place that they currently call home. It has also inspired many of them to pursue careers in music. Music is a great outlet for students to discover self-identity and as a means of expression for those students that has a platform for their voice and thoughts to be heard.

Having a certificate also positions us to be able to apply for funding, grants, and scholarships that will provide opportunities for Windward CC students. Right now, with no music certificate deliverables or outcomes, we are very limited in what funding the College qualifies for. Therefore, our requests for funding would probably be viewed as non-essential or extracurricular.

v. Description of resources needed, including budget, personnel, and facilities.
If none are required, how will existing facilities and equipment be utilized ?
We would need to hire a minimum of one, possibly two music lecturers in order to offer the

classes needed so that students can graduate within a two-year time frame. As far as resources, budget, and facilities, we would be able to function within our current model.

Review of Windward Community College Program

Name: Academic Subject Certificate in General Music

1. Proposer _____ _____

2. Department Area (more than one departmental instructor's signature required)

   _____   2.9.18
              Signature   Date

                                                2/9/18

                                                02.09.18

3. Department   2.9.18
              Department Chairperson   Date
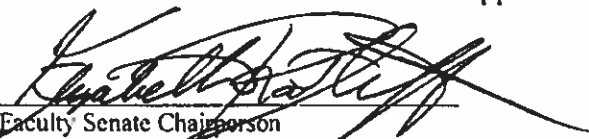
4. Division   3/16/18
              Dean of Academic Affairs   Date

5. Curriculum Committee Review   Approved / Disapproved

   _____   2/27/18
   Curriculum Committee Chairperson   Date

6. Faculty Senate Review   Approved / Disapproved
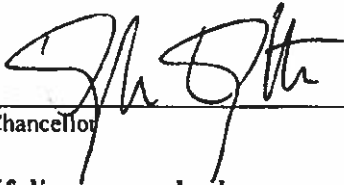
   _____   3/6/18
   Faculty Senate Chairperson   Date

7. Vice Chancellor for Academic Affairs Approved / Disapproved

   _____   4/5/2018
   Vice Chancellor of Academic Affairs   Date

8. Chancellor

Approved / Disapproved

_____
Chancellor

If disapproved, please provide reasons on the back of the form

6/8/18
_____
Date