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University of Hawai'i
Code Request Form for Academic Programs
NEW OR MODIFIED SUBJECT CODE

Date: 05/31/16

REQUESTOR CONTACT INFORMATION

Name Terri Ota Campus UH West Oahu
 Title Academic Program/Faculty Affairs Spec Email tota@hawaii.edu
 Office/Dept Academic Affairs Phone 689-2314

- NEW SUBJECT CODE USE AT INSTITUTION**
 MODIFY SUBJECT CODE USE AT INSTITUTION

Institution WOA Effective Term 201730

	Code (Max. Characters)	Description (30 characters max)	Check if requesting new code:
College	(2) <u>SO</u>	<u>Social Sciences</u>	<input type="checkbox"/> See Banner form STV_COLL
Division	(4) <u>SSCI</u>	<u>Social Science</u>	<input type="checkbox"/> See Banner form STV_DIVS
Department	(4) <u>SSCI</u>	<u>Social Science</u>	<input type="checkbox"/> See Banner form STV_DEPT
Subject	(4) <u>LBST</u>	<u>Labor Studies</u>	<input checked="" type="checkbox"/> See Banner form STV_SUBJ

ATTACHMENTS

Memo with appropriate campus approval (i.e. Campus Curriculum Committee, Vice Chancellor for Academic Affairs, etc.)

VERIFICATIONS

Registrar:

Robyn Oshiro  6/1/2016
 Print Name Signature Date

Financial Aid Officer:

James Cromwell  6/1/2016
 Print Name Signature Date

For Community Colleges, verification of consultation with OVPCC Academic Affairs:

 Print Name Signature Date

University of Hawai'i – West O'ahu
FORM FOR ADDITION OF COURSES

1. Course Information: Please provide the following information for the proposed course:

a. Course Subject and Number (Ex: ART 101): LBST 100

b. Course Title: Introduction to Labor Studies

If title is longer than 30 characters (including spaces) please provide shortened version here; this will appear on transcripts and on the online Class Availability:

Has the course previously been taught as an experimental (x96) Course?

No

Yes; please indicate all course alphas, titles and terms:

c. Number of credits (if variable, give range): 3

d. Course Description (for catalog):

Introduction to labor studies is a survey course providing the basic concepts, theories, and skills for analyzing labor in society, and the conditions of work from a labor perspective.

e. Prerequisite(s) (Ex: ENG 100)

will allow concurrent enrollment

(Ex: Completion of or concurrent enrollment in ENG 100)

f. Co-Requisite(s) (Student must register for this course in the same term):

g. Mode of Delivery: If course will be offered in online or hybrid modes, it must also be submitted through the Distance Education Committee.

In-person

Online

Hybrid

h. Can the course be repeated for credit to be applied to degree/certificate requirements?

No.

Yes, with a different alpha; or other (please state reason):

You may attach a syllabus if it includes the information for items #2-6.

2. Student Learning Outcomes (SLO) and alignment with Concentration Learning Outcomes (CLO), Division learning Outcomes (DLO) and Institutional Learning Outcomes (ILO). Please write the SLO in a measurable format and code the appropriate CLOs, DLOs and ILOs.

Student Learning Outcomes <i>(Please see attached program matrix for ILO/program alignment)</i>
LBRST_LO 1. Explain the role of Labor in society. Introduce
LBRST_LO 2. Demonstrate critical thinking, reflection, and constructive action on the importance of social, political, and economic issues as they relate to the workplace. Introduce
LBRST_LO 3. Use insights drawn from literature, history, and philosophy in order to reflect critically on issues of work and society. Introduce
LBRST_LO 4. Demonstrate knowledge of various aspects of labor law, including collective bargaining, worker, and individual rights. Introduce
LBRST_LO 5. Explain labor and workplace issues in a global context. Introduce
LBRST_LO 6. Demonstrate knowledge, skills, attitudes, and ethics necessary for responsible leadership of labor organizations. Introduce
LBRST_LO 7. Use the communication skills, (such as negotiation and mediation) necessary to intervene wisely in shaping their environment on the job, in their unions, and in the community. Introduce

3. Grading Criteria: Class activities and group projects (200 points); mid-semester and final writing projects (200 points)
4. Grading Scale: A: 90%+, B: 80%+, C: 70%+, D: 60%+, F: <60%
5. Course Outline:
Week 1: Why study Labor?
Week 2: Labor in Society
Week 3: Labor Art & Music
Week 4: Labor and Media
Week 5: Labor and Gender
Week 6: Labor and Race
Week 7: Labor and Politics
Week 8: Labor Theory
Week 9: International Labor
Week 10: Labor and Trade
Week 11: Labor and the Pacific
Week 12: Labor and Hawaii
Week 13: Labor Research
Week 14: Labor and Leadership
Week 15: Labor in Economic

6. Recommended Text(s):

No textbook will be used, rather a course reader of selected chapters and articles will be uploaded to a shared Zotero library.

Author	Title	Year
Puette, William; Lopez, Leslie	Intro to Labor Studies Course Packet	2016

Justification or rationale for course action:

Introduction to Labor Studies is an interdisciplinary course including labor history, economics, media literacy skills, and critical thinking. By and large Human Resource Management Programs offer courses and perspectives that are at best, unsympathetic to labor unions. Labor Studies courses, by contrast include working class perspectives, and pragmatic topics such as workers' rights, collective bargaining, and labor law. This course will be foundational to the labor studies certificate program currently under development.

Course Type (Lecture, Lecture/Lab, Seminar, Fieldwork, Lab): Lecture

7. Effective Term (term course is added to the catalog): Spring 2017

8. Is Course a Core or Concentration Requirement: LBRST Certificate ATP in development
NOTE: If Yes, a program modification must be submitted to make this effective, most likely a PC3

9. Does this course have a Major/Level Restriction:

No Yes (restricted to):

10. Is this course seeking General Education status?

No

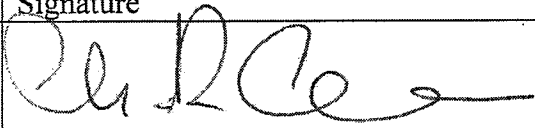
Yes; an application has been submitted to the Gen Ed committee (date): 4/8/16

Please indicate the Designation applying for: (WI)

11. Have all relevant faculty/personnel been consulted?

No

Yes; please obtain signatures of those consulted (additional rows may be added if needed):

Name	Concentration	Appr	Disappr	Signature
Chris Conybeare, JD	Labor Media Specialist	✓		


12. Will this course be cross-listed?

No


Yes; please indicate cross-list subject/number and obtain signatures of those approving:

Course Subject & Number	Approved by Faculty	Approved by Division Chair

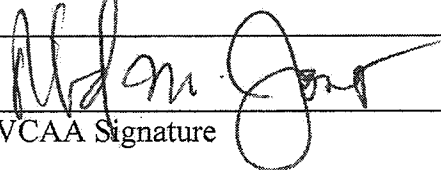
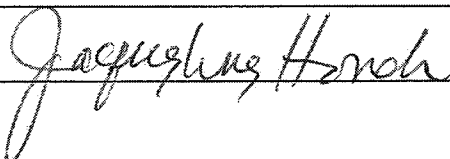
13. Addition requested by:

Requester Name (Please Print):	Requester Signature	Date
Leslie Lopez, PhD		3/10/16

14. Addition Reviewed by:

Division/Program Chair (Please Print)	Chair Signature	Date
William Puette, PhD CLEAR Director		3/10/16

15. Addition approved by:

Curriculum Chair (Please Print):	CC Signature	Date
RICHARD M. JONES		4/15/2016
Vice Chancellor Academic Affairs (Please Print):	VCAA Signature	Date
Jacqueline Honda		5/10/16

**University of Hawai'i - West O'ahu
Hawai'i Labor Studies Certificate Program Matrix**

CLEAR Program Learning Outcomes	LBRST 100 Intro to Labor Studies	LBRST 200 Hawai'i Labor Media & History	LBRST 300 Hawai'i Labor Politics and Economics	LBRST 400 Seminar in Labor Topics	LBRST 499 Applied Community Practicum
CLEARCLO 1. Explain the role of Labor in society.	I				A
CLEARCLO 2. Demonstrate critical thinking, reflection, and constructive action on the importance of social, political, and economic issues as they relate to the workplace.	I		D, P		A
CLEARCLO 3. Use insights drawn from literature, history, and philosophy in order to reflect critically on issues of work and society.	I	D, P			A
CLEARCLO 4. Demonstrate knowledge of various aspects of labor law, including collective bargaining, worker, and individual rights.	I			D, P	A
CLEARCLO 5. Explain labor and workplace issues in a global context.	I	D	D		A
CLEARCLO 6. Demonstrate knowledge, skills, attitudes, and ethics necessary for responsible leadership of labor organizations.	I			D, P	A
CLEARCLO 7. Use the communication skills, (such as negotiation and mediation) necessary to intervene wisely in shaping their environment on the job, in their unions, and in the community.	I	D	D	D	A
University of Hawai'i - West O'ahu Institutional Learning Outcomes	DISCIPLINARY KNOWLEDGE: Demonstrate knowledge of the purview, processes, and contributions associated with an academic discipline.	CULTURAL AWARENESS: Demonstrate knowledge of different cultures or sub-cultures or cultural phenomena through the study of art, music, history, literature, ideas, language or cross-cultural research.	CRITICAL THINKING: Demonstrate critical thinking skills by applying information to make well reasoned arguments or solve a problem.	EFFECTIVE COMMUNICATION: Use relevant information to communicate clearly and effectively to an intended audience through written and spoken language.	COMMUNITY ENGAGEMENT: Demonstrate engagement with campus life, the broader community or service to others through the use of co-curricular resources, participation in extracurricular activities or service learning.

Key = I: Introduce; D: Demonstrate; A: Apply; P: Project Artifact



LBRST 100: Introduction to Labor Studies

COURSE INFORMATION

SEMESTER/YR 2017 - Spring
Room Location: Online Hybrid (75% Online Synchronous sessions, 25% F2F)
This course assumes a level of computer proficiency skills.

INSTRUCTOR INFORMATION

Instructor: Leslie Ann Lopez, PhD
Labor Education Specialist, Center for Labor Education & Research
Class Schedule: BBC Synchronous Sessions, T /Th 6:30 – 7:30
Three 3 hour sessions (TBA))
Email: lalopez@hawaii.edu
Class email: hi.labor.hist@gmail.com
Office Hours: F2F - Monday 1:00 – 2:00 PM; Online - Sunday 7:00 – 8:00 PM
Office: Library B219
Office Phone: 808-689-2764
Cell Phone #: 808-271-2923 (cell).
Please feel free to text message me from 8:00 am – 5:00 pm if needed.
Laulima: <https://laulima.hawaii.edu>
Required Texts: Puette, W., Lopez, L. (2016). Introduction to Labor Studies Course Reader

COURSE DESCRIPTION

Introduction to labor studies is a survey course providing the basic concepts, theories, and skills for analyzing labor in society, and the conditions of work from a labor perspective.

ACADEMIC HONESTY

All students are expected to demonstrate integrity and honesty in completion of class assignments. Students must give credit to appropriate sources utilized in their work. Copying the work of professional writers or other students and then turning it in as one's own constitutes plagiarism and are not allowed. Plagiarism and cheating are serious offenses and, at the discretion of the instructor, may be punished by failure on the exam, paper, or project; failure in the course; and/or expulsion from the university. Integrity is expected of every student in all academic work. The guiding principle of academic integrity is that a student's submitted work must be the student's own. For further information on what is expected of UH West O'ahu students, please refer to the student Academic Responsibilities and Student Code of Conduct sections (pp. 17-18) of the UHWO Student Handbook.

LEARNING CHALLENGES & ACCOMODATIONS

In keeping with University policy, any student with a disability who needs academic accommodation for testing, note taking, reading, classroom seating, etc., is to call Student Services, as soon as possible, and speak with Dr. Steven Taketa, Psychologist: Taketetas@hawaii.edu The No'eau Center - The No'eau Center offers services designed to help students improve their overall academic performance.

Tutoring in writing and many other subject areas is offered by appointment, on a walk-in basis, and online via email. Students may schedule an appointment by emailing or calling the center or stopping by to make an appointment at the front desk. Workshops are also offered on topics including literature reviews, research papers, various formatting styles (e.g. MLA, APA, Chicago), studying for exams, and resumes and interviews. Testing services and ADA accommodations are also available. For more information, stop by the No'eau Center (Library, B203), visit our website (www.tinyurl.com/noeaucenter), or call 808- 689-2750

UNIVERSITY STATEMENT ON NON-DISCRIMINATION

The University of Hawai'i - West O'ahu (UHWO) strives to provide an environment that emphasizes the dignity and worth of every member of its community and that is free from harassment and discrimination. Such an environment is necessary to a healthy learning, working, and living atmosphere because discrimination and harassment undermine human dignity and the positive connection among all members in our UHWO community. UHWO can help to provide valuable information. Examples of behavior that may be considered sex or gender-based discrimination may include, but is not limited to, the following: sexual harassment, harassment of LGBTQ students, sexual assault, stalking, and domestic and dating violence. If you or someone you know is experiencing sex or gender-based discrimination, or if you have any questions regarding UHWO's process or policies, please feel free to contact the UHWO Title IX Coordinator via email at: uhwot9c@hawaii.edu, or you can visit the UHWO Title IX website for more information at: <http://www.uhwo.hawaii.edu/about-us/university-policies/title-ix/>

UHWO STUDENT CODE OF CONDUCT

UHWO supports a positive educational environment that will benefit student success. In order to ensure this vision, UHWO has established the UHWO Student Code of Conduct to ensure the protection of student rights and the health and safety of the UHWO community, as well as to support the efficient operation of all UHWO programs. All currently enrolled students at UHWO are required to abide by UHWO's Student Code of Conduct. A copy of the most current Student Code can be found on UHWO's website at: <http://www.uhwo.hawaii.edu/campus-life/student-affairs/studentpolicies/#studentconductcode>.

COURSE OBJECTIVES, STANDARDS, INSTITUTIONAL LEARNING OUTCOMES

Student Learning Outcomes <i>(Please see attached program matrix for ILO/program alignment)</i>
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REQUIRED MATERIALS

Technology		
1) Laptop or Desktop Computer; 2) Headset with microphone; 3) Ability to log in and participate in synchronous sessions 2x/week. This course assumes a minimum level of computer proficiency skills. This course is standardized on Open Office, Microsoft Word and/or pdf files.		
Text		
Puette, William; Lopez, Leslie	Intro to Labor Studies Course Packet	2016
Video		
Various streaming clips from CLEAR video archive.		

COURSE POLICIES AND EXPECTATIONS

Students will be expected to complete all reading assignments as indicated on the course schedule. Any work submitted as your own in Laulima forum postings, exams, class presentations and assignments must include proper crediting of all sources used. Do not "cut and paste" from text on posts, assignments, or exams without proper citations.

Plagiarism will result in "no credit" for this course.

All assignments and postings are due on the dates indicated on the course guide. **Late assignments will not be accepted.** Grading and feedback will be given within one week of submission date depending on the type of assignment. If I do not respond within 24 hours to an email sent to hi.labor.hist@gmail.com his likely means that I missed it - please email lalopez@hawaii.edu.

Class attendance and participation is required in all class sessions, it is an essential component of the participation grade (20%) for this course. GoogleDocs and the Laulima platform is used to house communication, activities, and assignments in addition to documenting collaboration and group work.

The academic standard is 1.5 to 2 hours of out-of-class student work per credit hour taken. Therefore, a three-credit course requires 4.5 – 6 hours of out-of-class work including readings and assignments. All work is due on the due date by 11:55 p.m. Rubrics are available for assignments and you are encouraged to ask for clarification on any assignment prior to the due date.

It is assumed that no college student will be absent from class without reason; therefore, there are no designations for excused or unexcused absences in this course. In the event of an absence, the student is responsible for all materials covered and announcements made during his/her absence. Excessive tardiness and leaving early affect student performance. The student's participation grade will be adjusted accordingly.

Do not email, facebook, text, participate in social media, watch movies, play video games, or "surf the net" during synchronous sessions, class discussions, presentations or activities. Please do not multi-task while your classmates are presenting or during lecture. Your education deserves your full attention.

In a highly collaborative and technical environment, it may be necessary for students to communicate and collaborate online. In addition, students should be aware of any personal information on their desktop when connecting their computers to desktop sharing. One way to prevent sharing your personal desktop is to configure separate user accounts on your computer for academic or personal use.

GRADING CRITERIA

Class activities and group projects		
Assignment	Brief Description	Points
Reading Responses	Students will complete 10 reading responses (200 words) on the topic of your choice. Format: 1 st paragraph: Summarize reading. 2 nd paragraph: Make personal connections. 3 rd paragraph: Implication to labor/workers/unions.	100
Reading Response Rubric	Full Credit: Posting contains all criteria, demonstrates exceptional understanding of topics and/or is exceptionally written. Posting uses relevant terminology is reflective, and analytical. Partial Credit: Posting demonstrates adequate understanding of topic. Posting contains writing errors. No credit: Inadequate understanding of topic, posting is devoid of reflection; submission contains multiple writing errors and/or misspelling.	
Group Presentation	2 group presentations of articles on topic of choice (10 points each)	20
Class Participation	Student attends sessions, participates in class discussions, supports classmates in speaking, and treats others respectfully.	80
Mid-semester and final writing projects		
Topic Paper 1	Mid-semester paper from student on topic of choice.	100
Topic Paper 2	End of semester paper on topic of choice.	100
		Total = 400 points

GRADING SCALE

A: 90%+, B: 80%+, C: 70%+, D: 60%+, F: <60%

SCHEDULE OF TOPICS

Week 1: Why study Labor? Week 2: Labor in Society Week 3: Labor Art & Music Week 4: Labor and Media Week 5: Labor and Gender Week 6: Labor and Race Week 7: Labor and Politics	Week 8: Labor Theory Week 9: International Labor Week 10: Labor and Trade Week 11: Labor and the Pacific Week 12: Labor and Hawaii Week 13: Labor Research Week 14: Labor and Leadership Week 15: Labor in Economic
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