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MTVCOMP	

University of Hawai'i
Code Request Form for Academic Programs

NEW OR MODIFIED SUBJECT CODE

Date: June 12, 2018

REQUESTOR CONTACT INFORMATION

Name Ardis Eschenberg Campus Windward CC
 Title Vice Chancellor for Academic Affairs Email kevinkm@hawaii.edu (Kevin Morimatsu)
 Office/Dept Academic Affairs Phone (808)235-7495

- NEW SUBJECT CODE USE AT INSTITUTION**
 MODIFY SUBJECT CODE USE AT INSTITUTION

Institution Windward CC Effective Term Fall 2018

	Code (Max. Characters)	Description (30 characters max)	Check if requesting new code:
College	(2) <u>IN</u>	<u>Instructional</u>	<input type="checkbox"/> See Banner form STV_COLL
Division	(4) <u>LBRT</u>	<u>Liberal Arts</u>	<input type="checkbox"/> See Banner form STV_DIVS
Department	(4) <u>SSCI</u>	<u>Social Science</u>	<input type="checkbox"/> See Banner form STV_DEPT
Subject	(4) <u>HDFS</u>	<u>Human Development & Family Studies</u>	<input type="checkbox"/> See Banner form STV_SUBJ

ATTACHMENTS

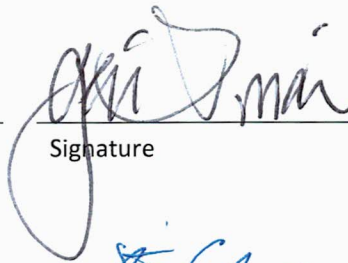
- Memo with appropriate campus approval (i.e. Campus Curriculum Committee, Vice Chancellor for Academic Affairs, etc.)

VERIFICATIONS

Registrar:

Geri Imai

Print Name



Signature

06-12-18

Date

Financial Aid Officer:

Steven Chigawa

Print Name



Signature

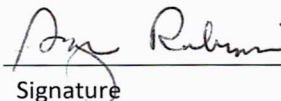
6/13/18

Date

For Community Colleges, verification of consultation with OVPCC Academic Affairs:

Suzette Robinson

Print Name



Signature

6/27/18

Date



MEMORANDUM

TO: Suzette Robinson
Academic Affairs Program Officer

VIA: Lance Uyeda
Curriculum Committee Chair

FROM: Ardis Eschenberg
Vice Chancellor for Academic Affairs

SUBJECT: **REQUEST FOR HUMAN DEVELOPMENT & FAMILY STUDIES (HDFS)
SUBJECT CODE**

ACTION REQUESTED:

It is requested that Windward Community College be provided the Human Development and Family Studies (HDFS) subject code for classes.

PURPOSE & BACKGROUND:

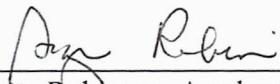
UH Mānoa has changed their Family Resources (FAMR) subject code to Human Development and Family Studies (HDFS). Windward Community College offers coursework in this area (i.e. FAMR 230) and requests the new subject code so as to maintain currency and facilitate transfer equivalency.

APPROVE/DISAPPROVE

 6/12/18

 Lance Uyeda, Curriculum Chair Date

APPROVE/DISAPPROVE

 6/27/18

 Suzette Robinson, Academic Affairs Program Officer Date



UNIVERSITY
of HAWAII
SYSTEM

Suzette Robinson <suzetter@hawaii.edu>

Subject Code Request for Windward CC

1 message

Kevin Morimatsu <kevinkm@hawaii.edu>

Wed, Jun 13, 2018 at 3:33 PM

To: Suzette Robinson <suzetter@hawaii.edu>, Pearl Iboshi <iboshi@hawaii.edu>, Ardis Eschenberg <ardise@hawaii.edu>

Hello,

Attached is a **Human Development & Family Studies (HDFS)** subject code request for Windward CC. The original memorandum has been sent via campus mail. The original New or Modified Subject Code request form and copy of memo are also being sent (separately) by campus mail.

Thank you.

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Kevin Morimatsu
Academic Support
Office of Academic Affairs
Windward Community College
kevinkm@hawaii.edu
(808) 235-7495



SubjectCodeRequest_HDFS_201910.pdf

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