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University of Hawai'i
Code Request Form for Academic Programs
NEW OR MODIFIED SUBJECT CODE

Date: 1/11/17

REQUESTOR CONTACT INFORMATION

Name	<u>Ardis Eschenberg</u>	Campus	<u>Windward CC</u>
Title	<u>Vice Chancellor for Academic Affairs</u>	Email	<u>cokimi@hawaii.edu (secretary Carol Okimi)</u>
Office/Dept	<u>Academic Affairs</u>	Phone	<u>235-7463 (secretary Carol Okimi)</u>

- NEW SUBJECT CODE USE AT INSTITUTION**
 MODIFY SUBJECT CODE USE AT INSTITUTION

Institution Windward CC Effective Term Spring 2017

	Code (Max. Characters)	Description (30 characters max)	Check if requesting new code:
College	(2) <u>IN</u>	<u>Instructional</u>	<input type="checkbox"/> See Banner form STV_COLL
Division	(4) <u>LBRT</u>	<u>Liberal Arts</u>	<input type="checkbox"/> See Banner form STV_DIVS
Department	(4) <u>NATS</u>	<u>Natural Sciences</u>	<input type="checkbox"/> See Banner form STV_DEPT
Subject	(4) <u>CHW</u>	<u>Community Health Worker</u>	<input type="checkbox"/> See Banner form STV_SUBJ

ATTACHMENTS

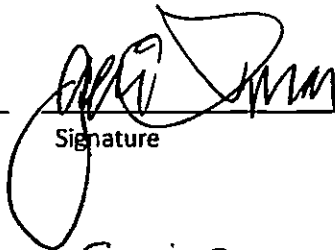
- Memo with appropriate campus approval (i.e. Campus Curriculum Committee, Vice Chancellor for Academic Affairs, etc.)

VERIFICATIONS

Registrar:

Geri Imai

Print Name



Signature

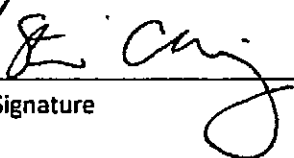
01-11-17

Date

Financial Aid Officer:

Steven Chigawa

Print Name



Signature

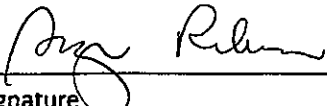
1/11/17

Date

For Community Colleges, verification of consultation with OVPCC Academic Affairs:

Suzette Robinson

Print Name



Signature

1/11/17

Date



UNIVERSITY of HAWAII
UNIVERSITY of HAWAII
WINDWARD
COMMUNITY COLLEGE
COMMUNITY COLLEGE

January 11, 2017

MEMORANDUM

TO: Suzette Robinson
Academic Affairs Program Officer

VIA: Lance Uyeda *Lance Uyeda*
Curriculum Committee Chair

FROM: Ardis Eschenberg *Ardis Eschenberg*
Vice Chancellor for Academic Affairs

SUBJECT: REQUEST FOR COMMUNITY HEALTH WORKER (CHW) SUBJECT CODE

ACTION REQUESTED:

It is requested that the Windward Community College be provided the Community Health Worker (CHW) subject code for classes.

PURPOSE:

To begin offering courses specific to Community Health Worker (CHW) field and pathway at WCC in compliance with our C3T4 grant responsibilities.

BACKGROUND:

WCC has participates in the C3T4 grant project health consortium, which currently is ramping up Community Health Worker training and certification. At this time, WCC is ready to begin offering these classes at WCC through WCC instructors. The first two offerings, CHW 100 and CHW 140 are being planned for a Spring 2017 offering. An additional three courses will be proposed so that an entire Community Health Worker Certificate of Competence can be offered. The CHW subject code is requested to promote this growth and to fulfill grant objectives for this system wide grant initiative.

APPROVED/DISAPPROVE:

Lance Uyeda _____ *1/11/17*
Lance Uyeda, Curriculum Committee Chair Date

APPROVED/DISAPPROVE:

Suzette Robinson _____ *1/11/17*
Suzette Robinson Date
Academic Affairs Program Officer