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MTVCOMP	

University of Hawai'i
Code Request Form for Academic Programs
NEW OR MODIFIED SUBJECT CODE

Date: 10/19/2020

REQUESTOR CONTACT INFORMATION

Name Pheng Xiong Campus University of Hawai' at Manoa
 Title University Registrar Email pxiong@hawaii.edu
 Office/Dept Office of the Registrar Phone 65322

- NEW SUBJECT CODE USE AT INSTITUTION**
 MODIFY SUBJECT CODE USE AT INSTITUTION

Institution University of Hawai at Manoa Effective Term Fall 2020

	Code (Max. Characters)	Description (30 characters max)	Check if requesting new code:
College	(2) <u>03</u>	<u>Auxiliary Instruct. Activities</u>	<input type="checkbox"/> See Banner form STVCOLL
Division	(4) _____	_____	<input type="checkbox"/> See Banner form STVDIVS
Department	(4) <u>NAVL</u>	<u>Naval Science Leadership</u>	<input checked="" type="checkbox"/> See Banner form STVDEPT
Subject	(4) <u>NAVL</u>	<u>Naval Science and Leadership</u>	<input checked="" type="checkbox"/> See Banner form STVSUBJ

For Community Colleges, select one:
 General & Pre-Professional (GPP) or
 Career & Technical (CTE)


Explain the reason for the new subject code (i.e. - replacing an existing subject code (specify), revised name, new program, ...):
New Naval Science and Leadership Program

ATTACHMENTS

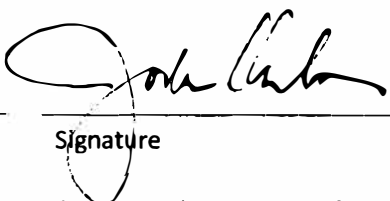
Memo with appropriate campus approval (i.e. Campus Curriculum Committee, Vice Chancellor for Academic Affairs, etc.)

VERIFICATIONS

Registrar:

Pheng Xiong  Digitally signed by Pheng Xiong
Date: 2020.10.29 13:12:03 -10'00' 10/29/2020
 Print Name Signature Date

Financial Aid Officer:

Jodie Kuba  11/05/2020
 Print Name Signature Date

For Community Colleges, verification of consultation with OVPCC Academic Affairs:

 Print Name Signature Date



UNIVERSITY
of HAWAII
MĀNOA

Office of the Vice Chancellor for Academic Affairs
Office of the Assistant Vice Chancellor for Undergraduate Education

September 11, 2020

Revised October 19, 2020

MEMORANDUM

TO: Laura Lyons
Interim Associate Vice Chancellor of Academic Affairs

FROM: Ronald Cambra 
Assistant Vice Chancellor of Undergraduate Education

SUBJECT: REQUEST FOR A NEW BANNER SUBJECT CODE: NAVL

SPECIFIC ACTION REQUESTED:

It is requested that Interim Associate Vice Chancellor of Academic Affairs approve the creation of a new Banner Subject Code (BSC), "NAVL" for the Naval Science and Leadership program to be used in the Naval ROTC Program (NROTC).

RECOMMENDED EFFECTIVE DATE:

October 1, 2020

ADDITIONAL COST: There is no additional cost associated with this request.

PURPOSE:

A new subject code will allow the Naval ROTC unit to propose courses they will offer as part of their academic program in Naval Science and Leadership. It will also allow NROTC to schedule their courses according to University of Hawai'i at Mānoa processes and procedures.

BACKGROUND:

The Navy ROTC unit was established at UHM in August 2020. NROTC anticipates its first partial selection class of freshmen in Fall 2021, with its first major freshmen class in Fall 2022. Eventually, the program will attract between 150 and 200 students. It is expected that the ten basic Naval Science Courses would be prepared, scheduled and offer by Fall 2022. To meet that deadline a subject code for Banner is required so the courses can proceed through our UHM approval process.

2600 Campus Road, QLCSS 213
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An Equal Opportunity/Affirmative Action Institution

Laura Lyons

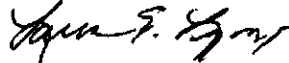
~~September 9, 2020~~ Revised October 19, 2020

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ACTION RECOMMENDED:

It is recommended that the Interim Associate Vice Chancellor for Academic Affairs approve the creation of a new Banner Subject Code (BSC), "NSL", for the Naval Science and Leadership program.
NAVL

APPROVED / DISAPPROVED:



Laura Lyons
Associate Vice Chancellor of Academic Affairs

10/5/20

Date

C: April Goodwin
Diane Nakashima