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University of Hawai'i
Code Request Form for Academic Programs
NEW OR MODIFIED SUBJECT CODE

Date: December 5, 2017

REQUESTOR CONTACT INFORMATION

Name Stuart Lau Campus Manoa
 Title University Registrar Email stuartl@hawaii.edu
 Office/Dept Office of the Registrar Phone 956-5322

- NEW SUBJECT CODE USE AT INSTITUTION**
 MODIFY SUBJECT CODE USE AT INSTITUTION

Institution Manoa Effective Term Fall 2018

	Code (Max. Characters)	Description (30 characters max)	Check if requesting new code:
College	(2) <u>10</u>	<u>Colleges of Arts & Sciences</u>	<input type="checkbox"/> See Banner form STV COLL
Division	(4) <u>ASLL</u>	<u>Arts&Sciences--Lang.,Ling&Lit</u>	<input type="checkbox"/> See Banner form STVDIVS
Department	(4) <u>LING</u>	<u>Linguistics</u>	<input type="checkbox"/> See Banner form STVDEPT
Subject	(4) <u>ASL</u>	<u>American Sign Language</u>	<input type="checkbox"/> See Banner form STVSUBJ

ATTACHMENTS

- Memo with appropriate campus approval (i.e. Campus Curriculum Committee, Vice Chancellor for Academic Affairs, etc.)

VERIFICATIONS

Registrar:

Stuart Lau [Signature] December 5, 2017
 Print Name Signature Date

Financial Aid Officer:

Jodie Kuba [Signature] 12/12/2017
 Print Name Signature Date

For Community Colleges, verification of consultation with OVPCC Academic Affairs:

 Print Name Signature Date



UNIVERSITY
of HAWAII®
MĀNOA

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17 SEP 26 P4 :15

Colleges of Arts & Sciences
College of Languages, Linguistics & Literature
Office of the Dean

MANOA COLLEGE OF LANGUAGES
OFFICE

September 22, 2017

To: Michael Bruno
Interim Vice Chancellor for Academic Affairs and
Vice Chancellor for Research

Via: Laura E. Lyons *Laura E. Lyons*
Interim Dean, College of Languages, Linguistics & Literature

From: Kamil Deen *Kamil Deen*
Chair, Linguistics Department

Re: Request for Alpha for American Sign Languages

We are requesting the creation of a new alpha "ASL" for American Sign Language courses, effective Fall 2018. We plan to develop and offer ASL courses in the Linguistics Department with the suggested timeline below for the initial two years. Note that we are simultaneously processing new course proposals for ASL 101 and 102 this semester.

Timeline

	ASL 101 (3 credit)	ASL 102 (3 credit)	ASL 201 (3 credit)	ASL 202 (3 credit)
Fall 2017	Process proposal for ASL 101	Process proposal for ASL 102		
Spring 2018				
Fall 2018	Offer 1 section of 101 (20 max) (GA)		Process proposal for ASL 201	Process proposal for ASL 202
Spring 2019		Offer 1 section of 102 (20 max) (GA)		
Summer 2019	[Pending demand and instructor availability] Offer 101 and/or 102 (5 min. enrollment per course required to break-even.)			
Fall 2019	Offer 1 section of 101 (20 max) (Lecturer A)		Offer 1 section of 201 (20 max) (GA)	
Spring 2020		Offer 1 section of 102 (20 max) (Lecturer A)		Offer 1 section of 202 (20 max) (GA)
Summer 2020	[Pending demand and instructor availability] Offer 101, 102, 201, and/or 202 (5 min. enrollment per course required to break-even.)			

2545 McCarthy Mall, Bilger Hall 101
Honolulu, Hawai'i 96822
Telephone: (808) 956-8516
Fax: (808) 956-9879

An Equal Opportunity/Affirmative Action Institution

Note that, in order for the Linguistics department to recruit a graduate student to teach ASL next fall (Fall 2018), we need to know approval or denial of this request by early November.

Approved Disapproved: Effective Fall 2018



10/23/17

Michael Bruno

Date

Interim Vice Chancellor for Academic Affairs and
Vice Chancellor for Research

¹ A note about ASL courses in relation to the language requirement is published at the UHM General Education website: <https://www.hawaii.edu/gened/hsl.htm>

² See the 2013 Modern Language Association report:
https://apps.mla.org/pdf/2013_enrollment_survey.pdf