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University of Hawai'i  
Code Request Form for Academic Programs

## NEW OR MODIFIED SUBJECT CODE

Date: 09/06/2022

### REQUESTOR CONTACT INFORMATION

Name P. Jayne Bopp Campus Leeward Community College  
 Title Associate Professor, Sociology & Women's Studies Email pbopp@hawaii.edu  
 Office/Dept Social Sciences Phone 808-455-0372

- NEW SUBJECT CODE USE AT INSTITUTION  
 MODIFY SUBJECT CODE USE AT INSTITUTION

Institution Leeward Community College Effective Term Fall 2023

	Code (Max. Characters)	Description (30 characters max)	Check if requesting new code:
College	(2) <u>IN</u>	<u>Instructional</u>	<input type="checkbox"/> See Banner form STV_COLL
Division	(4) <u>SSCI</u>	<u>Social Sciences</u>	<input type="checkbox"/> See Banner form STV_DIVS
Department	(4) <u>WGSS</u>	<u>Women, Gender &amp; Sexuality Studies</u>	<input type="checkbox"/> See Banner form STV_DEPT
Subject	(4) <u>WGSS</u>	<u>Women, Gender &amp; Sexuality Studies</u>	<input type="checkbox"/> See Banner form STV_SUBJ

For Community Colleges, select one:  
 General & Pre-Professional (GPP) or   
 Career & Technical (CTE)

Explain the reason for the new subject code (i.e. - replacing an existing subject code (specify), revised name, new program, ...):  
Revised discipline name.

### ATTACHMENTS

Memo with appropriate campus approval (i.e. Campus Curriculum Committee, Vice Chancellor for Academic Affairs, etc.)

### VERIFICATIONS

#### Registrar:

Grant Helgeson Grant Helgeson Digitally signed by Grant Helgeson  
Date: 2022.09.22 08:23:28 -10'00' 9/22/2022  
 Print Name Signature Date

#### Financial Aid Officer:

Gregg Yoshimura Gregg Yoshimura Digitally signed by Gregg Yoshimura  
Date: 2022.10.07 14:22:27 -10'00' 10/07/2022  
 Print Name Signature Date

#### For Community Colleges, verification of consultation with OVPCC Academic Affairs:

Della Teradaka Della Teradaka 11/14/2022  
 Print Name Signature Date


September 1, 2022

## MEMORANDUM

**TO:** Keala Chock  
Vice Chancellor for Academic Affairs

**VIA:** Kathryn Fujioka-Imai  
Interim Dean of Arts and Sciences

**VIA:** Eiko Kosasa  
Social Sciences Department Chair

**FROM:** P. Jayne Bopp   
Women's Studies Discipline Coordinator

**RE:** Discipline name and Subject Code change

We are requesting College approval to change the current discipline name "Women's Studies" (Subject Code "WS") to "Women, Gender, and Sexuality Studies" (Subject Code "WGSS"). To complete this change a Memorandum of support from the College needs to accompany the UH Code Request Form.

In 2021, the Department of Women's Studies at UH Manoa received approval to change its name to the Department of Women, Gender, and Sexuality Studies to better reflect the discipline's teaching and research endeavors. This change was made in consultation with other relevant units in the UH System including the Gender and Women's Studies at UH-Hilo and the Gender Studies program at UH-West Oahu. UH Manoa's subject is now WGSS.

One driving force behind the name change is to keep pace with the evolution of the discipline. Across the U.S., women's studies programs and departments have been updating their titles for the past 10-15 years to reflect trends in the field and most departments have added gender and/or sexuality to their titles.

To date Honolulu Community College and Windward Community College have changed their discipline name and subject code to Women, Gender, and Sexuality Studies and WGSS. As the Women's Studies discipline coordinator, I support making the change at Leeward Community College to maintain alignment of subject names and codes across System Units to ease student transfer of credits and to reflect shifts in the evolution of the discipline.

I have discussed the proposed changes with Social Science Division Chair, Eiko Kosasa. To initiate these changes, I have consulted with Banner Specialist, Janel Oshiro to facilitate the subject code change. I will begin the formal course modification process to facilitate the discipline name

change for courses with the Leeward Community College Curriculum Committee this semester. I thank you for considering this request. Please contact me if additional information is required.

Approved / Disapproved

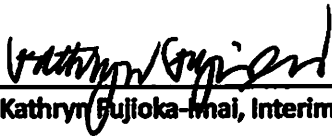


Elko Kosasa, Social Sciences Division Chair

9/1/22

Date

~~Approved / Disapproved~~



Kathryn Fujioka-Imai, Interim Dean of Arts and Science

09/01/2022

Date

~~Approved / Disapproved~~



Keala Chock, Vice Chancellor for Academic Affairs

9/1/22

Date