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University of Hawai'i Code Request Form for Academic Programs

NEW OR MODIFIED SUBJECT CODE

Date: August 28, 2020 REQUESTOR CONTACT INFORMATION Name Bruce Lindquist Campus Leeward CC Associate Professor, Geography Title Email brucelin@hawaii.edu Office/Dept Social Science Division Phone (808) 455-0363 ■ NEW SUBJECT CODE USE AT INSTITUTION ☐ MODIFY SUBJECT CODE USE AT INSTITUTION Institution Leeward CC Effective Term Fall 2021 Code Description Check if requesting new code: (Max. Characters) (30 characters max) IN Instructional College (2)☐ See Banner form STVCOLL Division (4)SSCI Social Sciences ☐ See Banner form STVDIVS Department (4)**GEO** Geography and Environment ☐ See Banner form STVDEPT Subject (4)**GEO** Geography and Environment ☐ See Banner form STVSUBJ ATTACHMENTS Memo with appropriate campus approval (i.e. Campus Curriculum Committee, Vice Chancellor for Academic Affairs, etc.) VERIFICATIONS Registrar: **Grant Helgeson Print Name** Signature Financial Aid Officer: 2020 Gregg Yoshimura **Print Name** For Community Colleges, verification of consultation with OVPCC Academic Affairs: lla Ilaoka 11/30/2020 Della Teraoka **Print Name** Signature Date



September 9, 2020

TO:

Pearl Iboshi, Director

Institutional Research, Analysis and Planning Office

VIA:

James Goodman

Dean of Arts & Sciences

FROM:

Kay Ono KOW

Vice Chancellor for Academic Affairs

SUBJECT:

Alpha Code Change (Geography: GEOG to GEO)

To align with the UH Manoa alpha change for Geography which became effective Fall 2020, please find attached the New or Modified Subject Code change form to end the use of the "GEOG" alpha and switch to "GEO" effective Fall 2021 or as soon as practicable. The form has been vetted by the Registrar, Director of Financial Aid, and our academic operations unit.

Please reach out to me with any questions or concerns.

c: Eiko Kosasa, Chair, Social Sciences Division Petersen Gross, Chair, Curriculum Committee