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MTVCOMP	

University of Hawai'i
Code Request Form for Academic Programs
NEW OR MODIFIED SUBJECT CODE

Date: 7/26/19

REQUESTOR CONTACT INFORMATION

Name William Albritton Campus Leeward CC
 Title Math & Sciences Division Chair Email walbritt@hawaii.edu
 Office/Dept Math & Sciences Division Phone 808-455-0252

- NEW SUBJECT CODE USE AT INSTITUTION**
 MODIFY SUBJECT CODE USE AT INSTITUTION

Institution Leeward CC Effective Term Spring 2020

	Code (Max. Characters)	Description (30 characters max)	Check if requesting new code:
College	(2) <u>IN</u>	<u>Instructional</u>	<input type="checkbox"/> See Banner form STV_COLL
Division	(4) <u>MS</u>	<u>Math and Science</u>	<input type="checkbox"/> See Banner form STV_DIVS
Department	(4) <u>ERTH</u>	<u>Earth Sciences</u>	<input type="checkbox"/> See Banner form STV_DEPT
Subject	(4) <u>ERTH</u>	<u>Earth Sciences</u>	<input type="checkbox"/> See Banner form STV_SUBJ

ATTACHMENTS

- Memo with appropriate campus approval (i.e. Campus Curriculum Committee, Vice Chancellor for Academic Affairs, etc.)

VERIFICATIONS


Registrar:

Grant Helgeson  7/25/19
 Print Name Signature Date

Financial Aid Officer:

Gregg Yoshimura  7/29/2019
 Print Name Signature Date

For Community Colleges, verification of consultation with OVPCC Academic Affairs:

Tammi Chun  AUG - 1 2019
 Print Name Signature Date



UNIVERSITY of HAWAII
LEEWARD
COMMUNITY COLLEGE

Memorandum

May 31, 2019

To: Della Teraoka, VCAA

Via: James Goodman, Dean of Arts and Sciences

Via: Petersen Gross, Curriculum Committee Chair

From: William Albritton, Math and Sciences Division Chair

CC: I-Chia Shih, ASNS Coordinator (from fall 2019)

Re: New Subject Code Request for EARTH

Assistant Professor Kakkala Mohanan, who teaches our Geology & Geophysics (GG) courses at Leeward Community College, is requesting the new subject code EARTH (Earth Sciences) to use at Leeward CC to match the EARTH alpha that is now being used for Earth Sciences at the University of Hawai'i at Mānoa. For fall 2019, Mohan is planning to submit a course modification to change the GG alpha to EARTH alpha for GG 101 and GG 101L and also submit a new geology course at Leeward CC that aligns with an existing UHM geology course, EARTH 200 Geological Inquiry. We are working with faculty at SOEST on a long-term goal to increase the number of Leeward CC students transferring into their undergraduate degree programs in Earth Sciences. Creating the EARTH alpha at Leeward CC will help with articulating these courses and make transfers more straightforward for students.

Let me know of any concerns or questions.

Approved/Not Approved:


Della Teraoka

Vice Chancellor for Academic Affairs

JUL 9 2019

Date

96-045 Ala Ike
Pearl City, Hawaii 96782
Phone: (808) 455-0251
Fax: (808) 455-0509



UNIVERSITY of HAWAII
LEEWARD
COMMUNITY COLLEGE

Office of the Vice Chancellor for Academic Affairs

July 2, 2019

To: Carlos Penaloza
Chancellor

From: Della Teraoka *Della Teraoka*
Vice Chancellor for Academic Affairs

Subject: Signing Authority

I will be on personal leave from July 3 - 9, 2019. During this time, James Goodman, Dean of Arts and Sciences, will have signing authority on all Academic Affairs matters.

I will return to the office on July 10, 2019.

c: Administrators
Business Office
Human Resources Office

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