




UNIVERSITY of HAWAII\*  
**LEEWARD**  
COMMUNITY COLLEGE

Office of the Vice Chancellor for Academic Affairs

January 10, 2020

**MEMORANDUM**

TO: Carlos Peñaloza  
Chancellor

FROM: Kay Ono   
Interim Dean of Academic Services

SUBJECT: Curriculum Approval

I have approved the following courses effective Spring 2020. The approval can be found at:  
<https://leeward.kuali.co/cm>

**New Course**  
ERTH 298E

c Division Chairs  
James Goodman  
Ron Umehira  
Pete Gross  
Adam Halemano  
Janel Oshiro  
Lexer Scully Chou  
Candy Hochstein  
Pearl Imada-Iboshi

96-045 Ala 'Ike  
Pearl City, Hawai'i 96782  
Telephone: (808) 455-0453  
Fax: (808) 455-0471

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UNIVERSITY of HAWAII\*  
**LEEWARD**  
COMMUNITY COLLEGE

Office of the Chancellor

December 30, 2019

**MEMORANDUM**

To: Administrators  
Business Office  
Human Resources  
Division Chairs

FROM: *for* Carlos Peñaloza *Chancellor*  
Chancellor

SUBJECT: Signing Authority for the Vice Chancellor for Academic Affairs

Due to the absence of a Vice Chancellor for Academic Affairs from January 1 – January 20, 2020, I am authorizing Interim Dean of Academic Services, Kay Ono, to have signing authority on all VCAA matters.

Thank you.

96-045 Ala `Ike  
Pearl City, Hawai`i 96782  
Telephone: (808) 455-0215  
Fax: (808) 455-0641

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UNIVERSITY of HAWAII\*  
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Office of the Chancellor

December 23, 2019

**MEMORANDUM**

To: Erika Lacro  
Vice President for Community Colleges

FROM: Carlos Peñaloza   
Chancellor

SUBJECT: Signing Authority

I will be on vacation from December 28, 2019 – January 1, 2020.

During my absence, the following individuals will act on my behalf and have signing authority on all matters.

December 28-31 Della Teraoka, Vice Chancellor for Academic Affairs  
January 1 Mark Lane, Vice Chancellor of Administrative Services

Thank you.

c: Leeward Administrators  
Leeward Business Office  
Leeward Human Resources  
Amy Luke, Executive Assistant to the President  
Chayne Dang, Secretary to the Board of Regents  
Chancellors' Secretaries

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