

IRAO OFFICE USE ONLY	
Received	
In Banner	
MTVCOMP	

University of Hawai'i  
Code Request Form for Academic Programs

# NEW OR MODIFIED SUBJECT CODE

Date: 3/16/2018

**REQUESTOR CONTACT INFORMATION**

Name Kathlen Lee Campus Kauai Community College  
 Title Educational Specialist Email kathlen@hawaii.edu  
 Office/Dept Academic Affairs Phone 808-245-8204

- NEW SUBJECT CODE USE AT INSTITUTION  
 MODIFY SUBJECT CODE USE AT INSTITUTION

Institution Kauai CC Effective Term Fall 2018

	Code (Max. Characters)	Description (30 characters max)	Check if requesting new code:
College	(2) <u>IN</u>	<u>Instructional</u>	<input type="checkbox"/> See Banner form STV_COLL
Division	(4) <u>TT</u>	<u>Trade Technology</u>	<input type="checkbox"/> See Banner form STV_DIVS
Department	(4) <u>EIMT</u>	<u>Electrical Installation &amp; Main</u>	<input type="checkbox"/> See Banner form STV_DEPT
Subject	(4) <u>EIMT</u>	<u>Electrical Installation &amp; Main</u>	<input type="checkbox"/> See Banner form STV_SUBJ

**ATTACHMENTS**

Memo with appropriate campus approval (i.e. Campus Curriculum Committee, Vice Chancellor for Academic Affairs, etc.)

**VERIFICATIONS**

**Registrar:**

Kailana Soto Kailana Soto 3/19/18  
 Print Name Signature Date

**Financial Aid Officer:**

Jeff Anderson Jeff Anderson 3/29/18  
 Print Name Signature Date

**For Community Colleges, verification of consultation with OVPC Academic Affairs:**

Suzette Robinson Suzette Robinson 4/4/18  
 Print Name Signature Date





UNIVERSITY of HAWAII  
**KAUAI**  
COMMUNITY COLLEGE

March 16, 2018

**MEMORANDUM**

TO: Susan Nishida  
Director of Articulation and Transfer

VIA: William Dressler/Ryan Girard  
Curriculum Committee Co-chair

FROM: James Dire  
Vice Chancellor for Academic Affairs

SUBJECT: Curriculum Approval

The Curriculum Committee has approved new courses with the following alpha code on 2/23/2018 effective Fall 2018.

**New alpha code**

EIMT – Electrical Installation and Maintenance Technology

kl

c: Division Chair  
Gordon Talbo

3-1901 Kaunualii Highway  
Lihue, Hawaii 96766-9500  
Telephone: (808) 245-8210  
Fax: (808) 245-0101

An Equal Opportunity/Affirmative Action Institution

