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NEW OR MODIFIED SUBJECT CODE

Date: 12-27-2018

REQUESTOR CONTACT INFORMATION

Name Nawa'a Napoleon  Campus Kapi'olani Community College
 Title Dean of Arts & Sciences Email nawa'a@hawaii.edu
 Office/Dept Academic Affairs Phone (808) 734- 9517

- NEW SUBJECT CODE USE AT INSTITUTION
 MODIFY SUBJECT CODE USE AT INSTITUTION

Institution Kapi'olani Community College Effective Term Fall 2019 (Banner 202010)

	Code (Max. Characters)	Description (30 characters max)	Check if requesting new code:
College	(2) <u>AR</u>	<u>Arts & Sciences</u>	<input type="checkbox"/> See Banner form STVCOLL
Division	(4) <u>AR</u>	<u>Arts & Sciences</u>	<input type="checkbox"/> See Banner form STVDIVS
Department	(4) <u>LLL</u>	<u>Languages, Linguistics & Lit</u>	<input type="checkbox"/> See Banner form STVDEPT
Subject	(4) <u>LLL</u>	<u>Languages, Linguistics & Lit</u>	<input type="checkbox"/> See Banner form STVSUBJ

ATTACHMENTS

- Memo with appropriate campus approval (i.e. Campus Curriculum Committee, Vice Chancellor for Academic Affairs, etc.)

VERIFICATIONS


Registrar:

Jerilynn Enokawa  12-27-2018
 Print Name Signature Date

Financial Aid Officer:

Jennifer Bradley  12-27-2018
 Print Name Signature Date

For Community Colleges, verification of consultation with OVPCC Academic Affairs:

Tammi Chun  APR 11 2019
 Print Name Signature Date



UNIVERSITY
of HAWAII™
MĀNOA

Colleges of Arts and Sciences
College of Languages, Linguistics & Literature
Office of the Dean

November 2, 2018

Memo of Agreement

TO: Nāwa'a Napoleon
Dean, Dean of Arts & Sciences, Kapi'olani Community College

FROM: Kimi Kondo-Brown *Kimi Kondo-Brown*
Associate Dean, College of Languages, Linguistics & Literature
University of Hawai'i at Mānoa

SUBJECT: Permission to use of Mānoa alpha (JPN, CHN, and LLL)

This memo confirms that the College of Languages, Linguistics & Literature at UH-Mānoa supports KCC's use of the alpha CHN (for Chinese) and JPN (for Japanese) to align with the Mānoa equivalents. This memo also confirms that we support KCC's use of the alpha LLL (for Languages, Linguistics, & Literature) for a new course that intends to provide undergraduate research experiences for all the disciplines in the LLL Department.

If you have any questions or concerns about this memo, please do not hesitate to contact me.

2545 McCarthy Mall, Bilger Hall 101
Honolulu, Hawai'i 96822
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Fax: (808) 956-9879

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UNIVERSITY of HAWAII
KAPĪ'OLANI
COMMUNITY COLLEGE

MEMORANDUM

December 6, 2018

TO: Louise Pagotto
Brian Furuto
Brenda Ivelisse
Carol Hoshiko
Aaron Koseki
Nāwa'a Napoleon
John Richards

Leigh Dooley
Bob Franco
Karl Naito
Susan Pope
Julie Rancilio
Annie Thomas
Don Westover

FROM: Susan Kazama
Interim Vice Chancellor for Academic Affairs *[Signature]*

SUBJECT: Signing Authority

I will be in Shanghai from Monday, December 24, 2018 through Friday, December 28, 2018, on behalf of Chancellor Pagotto. I will meet with our Freeman scholars, attend their graduation, and return to Hawai'i with them. I will also be out of the office on December 31. Dean Nāwa'a Napoleon will have signing authority and may act on my behalf while I am away. I will be back in the office on Wednesday, January 2, 2019.

SK:ao

c: Kapi'olani CC - Business Office
Kapi'olani CC - Human Resources
Specialist Mary Inouye, College Advancement
Linh Hoang Poe, UHF Senior Director of Development