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University of Hawai'i
Code Request Form for Academic Programs

NEW OR MODIFIED SUBJECT CODE

Date: 2/7/2019

REQUESTOR CONTACT INFORMATION

Name Karen Lee Campus Honolulu CC
 Title VCAA Email karenlee@hawaii.edu
 Office/Dept Vice Chancellor Academic Affairs Phone 808-845-9158

- NEW SUBJECT CODE USE AT INSTITUTION
 MODIFY SUBJECT CODE USE AT INSTITUTION

Institution Honolulu CC Effective Term Fall 2020

	Code (Max. Characters)	Description (30 characters max)	Check if requesting new code:
College	(2) <u>HON</u>	<u>Honolulu CC</u>	<input type="checkbox"/> See Banner form STV COLL
Division	(4) <u>CO</u>	<u>Communication & Svcs</u>	<input type="checkbox"/> See Banner form STV DIVS
Department	(4) <u>CO</u>	<u>Community Services</u>	<input type="checkbox"/> See Banner form STV DEPT
Subject	(4) <u>HDFS</u>	<u>Human Dev & Family Studies</u>	<input type="checkbox"/> See Banner form STV SUBJ

ATTACHMENTS


- Memo with appropriate campus approval (i.e. Campus Curriculum Committee, Vice Chancellor for Academic Affairs, etc.)

VERIFICATIONS

Registrar:

Josephine Stenberg  2/7/19
 Print Name Signature Date

Financial Aid Officer:

Heather Florendo  2/7/19
 Print Name Signature Date

For Community Colleges, verification of consultation with OVPCC Academic Affairs:

Tammi Chun  MAR 12 2018
 Print Name Signature Date