

IRAO OFFICE USE ONLY	
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In Banner	
MTVCOMP	

University of Hawai'i
Code Request Form for Academic Programs
NEW OR MODIFIED SUBJECT CODE

Date: _____

REQUESTOR CONTACT INFORMATION

Name _____ Campus _____
 Title _____ Email _____
 Office/Dept _____ Phone _____

- NEW SUBJECT CODE USE AT INSTITUTION**
 MODIFY SUBJECT CODE USE AT INSTITUTION

Institution _____ Effective Term _____

	Code (Max. Characters)	Description (30 characters max)	Check if requesting new code:
College	(2) _____	_____	<input type="checkbox"/> See Banner form STVCOLL
Division	(4) _____	_____	<input type="checkbox"/> See Banner form STVDIVS
Department	(4) _____	_____	<input type="checkbox"/> See Banner form STVDEPT
Subject	(4) _____	_____	<input type="checkbox"/> See Banner form STVSUBJ

For Community Colleges, select one:
 General & Pre-Professional (GPP) or
 Career & Technical (CTE)

Explain the reason for the new subject code (i.e. - replacing an existing subject code (specify), revised name, new program, ...):

ATTACHMENTS

- Memo with appropriate campus approval (i.e. Campus Curriculum Committee, Vice Chancellor for Academic Affairs, etc.)

VERIFICATIONS

Registrar:

 Print Name Signature Date

Financial Aid Officer:

 Print Name Signature Date

For Community Colleges, verification of consultation with OVPCC Academic Affairs:

 Print Name Signature Date



February 9, 2023

MEMORANDUM

TO: Bonnie D. Irwin
Chancellor
University of Hawai'i at Hilo

FROM: Kris Roney
Vice Chancellor for Academic Affairs
University of Hawai'i at Hilo

A digital signature of Kris Roney, consisting of a stylized black scribble.

Digitally signed
by Kris Roney
Date: 2023.02.09
10:06:24 -10'00'

SUBJECT: Request for Approval of New Subject Code for use at UH Hilo- Fall 2023

SPECIFIC ACTION REQUESTED:

We request that the following new subject code be approved for use. This subject code will be used for the modified Daniel K. Inouye College of Pharmacy, Doctor of Pharmacy courses effective in Fall 2023.

New Subject Code:

PHAR Pharmacy
 Level: PR

RECOMMENDED EFFECTIVE DATE:

We request the effective date of Fall 2023.

ADDITIONAL COST:

There is no additional cost associated with this request.

PURPOSE:

The purpose of this request is to request approval for new subject codes from the UH System Institutional Research, Analysis and Planning (IRAPO) office for the above-mentioned degree programs and subject certificates.

ACTION RECOMMENDED:

We recommend that you approve the new subject code for use.

APPROVED/DISAPPROVED:



Bonnie Irwin, Chancellor

2/10/2023
Date

KR:si

Cc: Office of the Vice President for Academic Planning & Policy (OVPAPP)