



UNIVERSITY of HAWAII®
HAWAII
COMMUNITY COLLEGE

January 5, 2021

TO: Tammi Chun
Interim Associate Vice President for Academic Affairs

FROM: Joni Y. Onishi *Joni Onishi*
Vice Chancellor for Academic Affairs

RE: Modify Subject Code Use for Fall 2021 - GEOG to GEO

On March 1, 2018, the "Department of Geography" at UH Manoa received approval to change its name to the "Department of Geography and Environment." Relevant units at UH Hilo, Leeward CC, Honolulu CC, Windward CC and Kapiolani CC were consulted and all responded in support of the name change. The department has since been instructed that in order to change the course subject description from "Geography" to "Geography and Environment", it will be necessary to also revise the corresponding course subject code.

To move forward, all CC's and 4 years agreed to have the change GEOG to GEO for Fall 2020 at our CCAO meeting on 1/22/20. That decision was delayed due to COVID. The UHCC's have agreed to implement the code change effective Spring 2021.

cc: Pearl Iboshi, IRAO

Kanoe Lambert, Pathway Coordinator, HawCC
Sherise Tiogangco, Registrar, HawCC
Lorianne Fukui-Stoos, Interim Financial Aid Officer, HawCC
Sherrie Ann Straslicka-Walker, Academic Support

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MTVCOMP	

University of Hawai'i
Code Request Form for Academic Programs

NEW OR MODIFIED SUBJECT CODE

Date: 1/4/2021

REQUESTOR CONTACT INFORMATION

Name Joni Onishi *JO* Campus Hawaii CC
 Title Vice Chancellor Email jonishi@hawaii.edu
 Office/Dept Academic Affairs Phone 808-934-2514

- NEW SUBJECT CODE USE AT INSTITUTION
 MODIFY SUBJECT CODE USE AT INSTITUTION

Institution HawCC Effective Term Fall 2021

	Code (Max. Characters)	Description (30 characters max)	Check if requesting new code:
College	(2) <u>HAW</u>	<u>Hawaii CC</u>	<input type="checkbox"/> See Banner form STV COLL
Division	(4) <u>LB</u>	<u>Social Sciences</u>	<input type="checkbox"/> See Banner form STV DIVS
Department	(4) <u>GEOG</u>	<u>Geography</u>	<input type="checkbox"/> See Banner form STV DEPT
Subject	(4) <u>GEO</u>	<u>Geography</u>	<input type="checkbox"/> See Banner form STV SUBJ

ATTACHMENTS

- Memo with appropriate campus approval (i.e. Campus Curriculum Committee, Vice Chancellor for Academic Affairs, etc.) Change geography subject code to "GEO" to align with all UHCC campuses.

VERIFICATIONS

Registrar:

Sherise Tiogangco *Sherise Tiogangco* Jan 11, 2021
 Print Name Signature Date

Financial Aid Officer:

Lorianne Fukui-Stoos *Lorianne Fukui-Stoos* Jan 11, 2021
 Print Name Signature Date

For Community Colleges, verification of consultation with OVPCC Academic Affairs:

Della Teraoka *Della Teraoka* Jan 11, 2021
 Print Name Signature Date










updated MEMO_ GEOG

Final Audit Report

2021-01-11

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"updated MEMO_ GEOG" History

-  Document created by Callie Villanueva (calliev@hawaii.edu)
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 Agreement completed.

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