[X] **New Program Code**   [ ] **Modify Program Code**   Date: 1/17/2017

REQUESTOR CONTACT INFORMATION

Name	Susan Kazama	Campus	Kapi'olani CC
Title	Interim Vice Chancellor for Academic Affairs	Email	smurata@hawaii.edu
Office/Dept	Academic Affairs	Phone	808-734-9519

NEW PROGRAM CODE TO CREATE

Institution	KAP - Kapiolani Community College	Campus	KAP - Kapiolani Community College
Level	UG - Undergraduate	Effective Term	fall 2017

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) AR	Arts & Sciences	[ ] See Banner form STVCOLL
Department	(4) AR	Arts & Sciences	[ ] See Banner form STVDEPT
Degree/Certificate	(6) ASC	Academic Subject Certificate	[ ] See Banner form STVDEGC
Major	(4) ~~HAW~~ HWST	Hawaiian Studies	[ ] See Banner form STVMAJR
Concentration	(4) HAW	Hawaiian Language	[ ] See Banner form STVMAJR
Minor	(4)		[ ] See Banner form STVMAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

_____

Is this major/concentration code being used the same way at the other UH campuses?	[ ] Yes	[X] No	
Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.*	[X] Yes	[ ] No	

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus?	[X] Yes	[ ] No
Is this program/major/certificate financial aid eligible?	[ ] Yes	[X] No
Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? *See http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html*	[ ] Yes	[X] No

Program Length
In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.   2.0   = 60 W

Special Program Designations
See Special Program Designations Code Definitions on IRAO Program Code Request webpage
[ ] A   [ ] B   [ ] N   [ ] P   [ ] T   [X] U

Required Terms of Enrollment: [X] Fall   [X] Spring   [ ] Summer   [ ] Extended

IRAO USE ONLY: DATE RECEIVED

ADDITIONAL COMMENTS

ATTACHMENTS

BOR Approved: Sole-credential Certificates, Associate (excluding ATS), Bachelor and Graduate Degrees, and sole credential certificates

☐ BOR Meeting Minutes & Supporting Documents   ☐ Curriculum

Chancellor Approved: Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

☒ Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.

☒ Curriculum

CERTIFICATES ONLY: Please check one (1) statement. This certificate is a...

☐ BOR approved certificate. BOR Meeting/Approval Date: _____

☒ Chancellor approved within an authorized BOR program. BOR Program: AA Hawaiian Studies *H WST*

☐ Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar (Print Name)	**Financial Aid Officer** (Print Name)	**For Community Colleges, verification of consultation with OVPCC Academic Affairs:**
J. Enokawa	J. Bradley	Suzette Robinson
Signature 8/11/17 Date	Signature 8/11/17 Date	Signature 8/28/17 Date

UNIVERSITY of HAWAI'I

KAPI'OLANI
COMMUNITY COLLEGE

Memorandum

August 17, 2017

TO: Peter Quigley
        Associate Vice President for Academic Affairs

FROM: Louise Pagotto
        Interim Chancellor, Kapi'olani Community College

SUBJECT: Requesting Code for New Academic Subject Certificate at
         Kapi'olani Community College

During AY 2016-2017, a curricular proposal for an Academic Subject Certificate in Hawaiian Language was presented to the campus. The Curriculum Committee, Faculty Senate, and Academic Affairs have approved the proposal. I approved the proposal on January 17, 2017. The approved proposal for the Academic Subject Certificate in Hawaiian Language is attached.

Please note that Kapi'olani CC now uses the digital database Kuali Student Curriculum Management (KSCM) for the approval process.

Kapi'olani Community College is submitting a code request for ASC-HAW.

4303 Diamond Head Road
Honolulu, Hawai'i 96816-4421
Telephone: (808)734-9565
Facsimile: (808)734-9162
Website: www.kapiolani.hawaii.edu
An Equal Opportunity/Affirmative Action Institution

ASC-HAW | ASC-Hawaiian Language

Future | Fall 2017 — Indefinite

BANNER CODE FOR PROGRAM
ASC-HAW

CIP CODE FOR PROGRAM

BANNER TITLE FOR PROGRAM
ASC-Hawaiian Language

A.) General Catalog Information ('Ike Mo'oha'awina)

A.1) PROGRAM TITLE (PO'O PAPAHANA)
Academic Subject Certificate in Hawaiian Language

A.2) PROGRAM LEVEL TYPE (KŪLANA PAPAHANA)
Certificate

A.3) DEGREE TYPE ('ANO O KE KĒKELĒ)
Academic Subject Certificate

A.4) PROGRAM DESCRIPTION FOR CATALOG (HULIKO'A PAPA NO KA MO'OHA'AWINA)
The Academic Subject Certificate in Hawaiian Language will provide students with a strong foundation of Hawaiian Language in terms of speaking, writing, listening, and reading through traditional and contemporary resources. This certificate will encourage students to complete an Associate in Arts degree in Hawaiian Studies and continue their education earning a baccalaureate degree. In addition, this certificate will enhance the Hawaiian speaking community in Hawai'i that fulfills one of the University of Hawai'i's goals to foster and promote Hawaiian culture and language on all campuses.

A.5) CAREER OPTIONS FOR CATALOG (NĀ KOHO 'OIHANA NO KA MO'OHA'AWINA)
Career placement/completion of AA in Hawaiian Studies/transfer to 4 year degree program.

A.6) CATALOG GRID
- ASC in Hawaiian Language updated on Apr 3.docx (/api/cm/files/58e2c38ad679797d713e3241)

A.7) CURRICULUM GRID COMMENTS (MANA'O KŪ PAPA HA'AWINA)
The issuance of an Academic Subject Certificate requires that the student must earn a grade point ratio (GPR) of 2.0 or higher for all courses required in the certificate. Any student who demonstrates that he or she has Hawaiian language skills equal to the 202 level (or higher) may request a waiver of the above listed language credit requirements. Prior to a student enrolling into HAW 290, the student will undergo an assessment conducted by the instructor. The assessment includes writing, reading, speaking, listening, and cultural understanding. These five elements of language learning are important elements that are assessed from HAW 101 to HAW 202.

A.8) MISSION STATEMENT (ALA NU'UKIA)
Create pathways with a Hawaiian Language and Hawaiian Studies for students continuing on to a four-year degree or the workforce.

A.9) PROGRAM ACCREDITATION INFORMATION ('IKEPILI HUI 'ĀPONO POLOKALAMU)

A.10) APPLICATION PERIOD TO BE LISTED IN THE CATALOG

B.) Program Learning Outcomes

B.1) PROGRAM LEARNING OUTCOMES (PAPAHANA KŪLE'A 'LKE)
ASC - Hawaiian Language - Demonstrate proficiency in Hawaiian language orally and in writing to communicate and reflect on traditional and contemporary issues in Hawaiian language, culture and history.
LINKED COURSE OUTCOMES
--- None ---
ASC - Hawaiian Language - Apply and interpret Hawaiian vocabulary and other language skills that integrate mālama honua learning activities, school, work, family in real life applications.
LINKED COURSE OUTCOMES
--- None ---
ASC - Hawaiian Language - Demonstrate Hawaiian perspective to the poetic, cultural heritage and distinctly Hawaiian world views embodied in Hawaiian language resources.
LINKED COURSE OUTCOMES
--- None ---

C.) Program Requirements

C.1) PROGRAM ENTRANCE REQUIREMENTS/PREREQUISITES (KOINA KOMO)
To mirror other 290 courses, students must receive a grade of "C" or higher to receive back language credits. Thus students who receive a "D" do not receive back language credits and would not be able to receive the ASC in Hawaiian language.

First Semester   4
Total Credits

- Complete 1 of the following
  - Earned at least 4 credits from the following:
    - HAW 290 - Ma Ka Hana Ka 'Olelo me Ka 'Ike Hawai'i (3)
  - Earned at least 4 credits from the following:
    - HAW 101 - Elementary Hawaiian I (4)

Second Semester   4
Total Credits

- Earned at least 4 credits from the following:
  - HAW 102 - Elementary Hawaiian II (4)

Third Semester

4
Total Credits

- Earned at least 4 credits from the following:
  - HAW 201 - Intermediate Hawaiian I (4)

Fourth Semester

4
Total Credits

- Earned at least 4 credits from the following:
  - HAW 202 - Intermediate Hawaiian II (4)

Grand Total Credits: ~~16~~   *4 - 20*

C.2) SATISFACTORY PROGRESS REQUIREMENTS (KOINA HOLOMUA KŪPONO)

The minimum required GPR will be set as 2.0 (C) and the minimum acceptable grade will be set as 1.0 (D).

No Rules

C.3) PROGRAM COMPLETION REQUIREMENTS (KOINA PAPAHANA HOʻOPAU)

A minimum of 4 credits in HAW 290 along with language back credits, or 16 credits in HAW 101-202, or a maximum of 20 credits from the sequence of HAW 101-202 plus HAW 290.

No Rules

C.4) STAR GPS REGISTRATION PRIORITY LIST

- ASC HAW GPS.pdf (/api/cm/files/0a319306-409d-4682-a7e6-262b75e36ccd)

D.) BOR Information Pre-Fall 2016 (ʻIke Pili Papa o NĀ Kahu Kula)

D.1) PROGRAM JUSTIFICATION (HOʻĀPONO PAPAHANA)

D.2) PROGRAM MISSION AND OBJECTIVES (PAPAHANA ALA NUʻUKIA ME KA PAHUHOPU HĀIKI)

D.3) PROGRAM CURRICULUM PLAN (MOʻOHAʻAWINA)

D.4) PROGRAM TARGET GROUP (NA WAI E KOMO)

D.5) PROGRAM RESOURCES (PONO PAPAHANA)

D.6) PROGRAM EFFICIENCY (PAPAHANA HOLO PONO)

D.7) PROGRAM EFFECTIVENESS (PAPAHANA KŪLEʻA)   D.8) ATTACH A BOR SUBMISSION HERE

D.9) ATTACH A MEMO CONFIRMING BOR APPROVAL HERE

E.) New Academic Programs Fall 2016 and Later

E.1) PROGRAM PURPOSE AND OUTCOMES

E.1a) DESCRIBE THE PURPOSE OF THE PROPOSED PROGRAM IN TERMS OF MEETING STUDENT, COMMUNITY OR STATE NEEDS

.

E.1b) IDENTIFY THE PROGRAM OUTCOMES, WHAT THE STUDENT WILL KNOW AND BE ABLE TO DO AT THE COMPLETION OF THE PROGRAM.

.

E.1c) DESCRIBE THE FIT OF THE PROPOSED PROGRAM WITH SYSTEM/CAMPUS MISSION AND STATE NEED.

.

E.2) PROGRAM ORGANIZATION

E.2a) PROVIDES A DESCRIPTION OF CURRICULUM ORGANIZATION, TOTAL CREDITS TO COMPLETE THE PROGRAM INCLUDING ALL PREREQUISITE REQUIREMENTS, ADMISSION POLICIES, ADVISING, AND OTHER ASPECTS OF THE PROGRAM, WITH REFERENCE TO ITS GOALS/OUTCOMES.

.

E.2b) INCLUDES AN ACADEMIC MAP FOR CERTIFICATE OF ACHIEVEMENT, ASSOCIATE AND BACHELOR DEGREES THAT DEMONSTRATES ON TIME COMPLETION.

.

E.2c) PROVIDES JUSTIFICATION FOR A PROGRAM THAT IS MORE THAN 30 CREDITS FOR A CERTIFICATE OF ACHIEVEMENT OR 60 CREDITS FOR AN ASSOCIATE DEGREE OR 120 CREDITS FOR A BACHELOR'S DEGREE.

E.2d) DESCRIBES PROVISIONS FOR ARTICULATION WITH UH COMMUNITY COLLEGE DEGREES FOR BACHELOR'S DEGREES.

E.3) STUDENT DEMAND

E.3a) DESCRIBES THE PROFILE OF STUDENTS WHO WILL LIKELY ENROLL IN THE PROGRAM AND INCLUDES A DISCUSSION ON THE LIKELIHOOD OF THE PROGRAM ATTRACTING NEW STUDENTS TO THE CAMPUS OR EXISTING STUDENTS.

.

E.3b) PROVIDES EVIDENCE OF STUDENT INTEREST (I.E. NEEDS ASSESSMENT).

E.3c) INCLUDES AN ESTIMATE NUMBER OF MAJORS PER YEAR WITH AN EXPLANATION ON HOW THIS NUMBER WAS DETERMINED.

.

E.4) PROGRAM RESOURCES AND EFFICIENCY

E.4a) DESCRIBE RESOURCES REQUIRED FOR PROGRAM IMPLEMENTATION AND FIRST CYCLE OPERATION.

.

E.4b) DESCRIBE THE EXPECTED SOURCES OF FUNDS, INCLUDING SOURCES OF REALLOCATED FUNDS.

.

E.4c) COMPARE ANTICIPATED COST PER SSH, COST PER MAJOR, SSH/FACULTY, AVERAGE CLASS SIZE OR OTHER QUANTITATIVE MEASURE WITH OTHER PROGRAMS IN THE COLLEGE AND SIMILAR PROGRAMS ON OTHER UH CAMPUSES.

.

E.4d) LIST SIMILAR PROGRAMS AT OTHER UH CAMPUSES AND DESCRIBE HOW THE PROPOSED PROGRAM DIFFERS OR IS SIMILAR TO THESE PROGRAMS. PROVIDE THE RATIONALE FOR THE NEW PROGRAM IF A SIMILAR PROGRAM OR PROGRAMS EXIST.

.

            E.5a) DESCRIBE THE PLAN FOR ASSESSING THE QUALITY OF STUDENT LEARNING.

     .

E.5b) IDENTIFY RELEVANT PROGRAM ACCREDITATION AND PLANS TO MEET ACCREDITATION REQUIREMENTS.

.

E.6) ATTACH A COMPLETED DOCUMENT WITH ALL OF THE INFORMATION FROM 1-5 ABOVE. NOTE THAT THE PAGE LIMIT IS 15 PAGES.

- ASC HAW GPS (1).pdf (/api/cm/files/598e601b1e3c44010047eb98)

F. Attachments (Pākuʻina)

F.1) ATTACH MEMO OR OTHER DOCUMENT(S) FROM ACCREDITING BODY HERE (IF APPLICABLE).

F.2) ATTACH MISCELLANEOUS DOCUMENT(S) HERE.

G.) Academic Affairs

G.1) INITIAL CODE REQUEST TO IRAO G.2) COPY OF THE MEMO FROM THE CHANCELLOR TO THE THE UH SYSTEM VPAA

G.3) PREVIOUS VERSIONS OF THE PROGRAM

H.) Instructions

ACADEMIC SUBJECT CERTIFICATE CURRICULUM, HAWAIIAN LANGUAGE
(4-20 CREDITS)

Course	Title	Credits	1	2	3	4
Hawaiian Language Requirements (4-20 credits)						
HAW 101	Elementary Hawaiian I	4	•			
HAW 102	Elementary Hawaiian II	4		•		
HAW 201	Intermediate Hawaiian I	4			•	
HAW 202	Intermediate Hawaiian II	4				•
The four language courses above OR the one course below plus back language credits in Hawaiian OR all five courses in the certificate						
HAW 290	Ma Ka Hana Ka ʻOlelo me Ka ʻIke Hawaiʻi	4	•			
TOTAL		**20**				

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