

New Program Code Modify Program Code

Date: _____

REQUESTOR CONTACT INFORMATION

Name _____ Campus _____
 Title _____ Email _____
 Office/Dept _____ Phone _____

NEW PROGRAM CODE TO CREATE

Institution _____ Campus _____
 Level _____ Effective Term _____

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) _____	_____	<input type="checkbox"/> See Banner form STV_COLL
Department	(4) _____	_____	<input type="checkbox"/> See Banner form STV_DEPT
Degree/Certificate	(6) _____	_____	<input type="checkbox"/> See Banner form STV_DEGC
Major	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR
Concentration	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code: _____

If new major, please list the BOR's approved Classification of Instructional Programs (CIP) Code: _____

Is this major/concentration code being used the same way at the other UH campuses? Yes No

Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.* Yes No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus? Yes No

Is this program/major/certificate financial aid eligible? Yes No

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No

See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>

Program Length

In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.

Special Program Designations A B N P T U

See *Special Program Designations Code Definitions on IRAO Program Code Request webpage*

Required Terms of Enrollment: Fall Spring Summer Extended

IRAO USE ONLY: DATE RECEIVED

ADDITIONAL COMMENTS (for modifying existing program codes, specify the term to turn on/off the online application, the recruitment/admission term, and the general student/history/degree term.)

ATTACHMENTS

BOR Approved: Sole-credential Certificates, Associate (excluding ATS), Bachelor and Graduate Degrees, and sole credential certificates

- BOR Meeting Minutes & Supporting Documents Curriculum

Chancellor Approved: Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

- Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.
 Curriculum

CERTIFICATES ONLY: Please check one (1) statement. This certificate is a...

- BOR approved certificate. BOR Meeting/Approval Date: _____
 Chancellor approved within an authorized BOR program. BOR Program: _____
 Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar
(Print Name)

Financial Aid Officer
(Print Name)

**For Community Colleges,
verification of consultation with
OVPC Academic Affairs:**

Della Terraoka

Jerilynn L. EnoKawa
Signature Date

Jennifer Bradley
Signature Date

Della Terraoka 2/26/2021
Signature Date



UNIVERSITY *of* HAWAII'
KAPĪ'OLANI
COMMUNITY COLLEGE

Office of the Chancellor

January 7, 2021

TO: Erika Lacro
Vice President for Community Colleges

FROM: Louise Pagotto
Chancellor, Kapi'olani Community College

SUBJECT: PROGRAM CODE REQUEST FOR A NEW ASSOCIATE IN ARTS (AA) DEGREE IN LIBERAL ARTS (LBRT) WITH A CONCENTRATION IN ELEMENTARY EDUCATION AND SECOND LANGUAGE TEACHING

Kapi'olani Community College is submitting a program code request for a new Associate in Arts degree in Liberal Arts with a concentration in Elementary Education and Second Language Teaching. The new concentration in Liberal Arts is to create a clear pathway for students interested in a dual-prep Bachelor's degree in Elementary Education and Second Language Teaching.

The proposed program code is AA-LBRT-ELSL to become active in Spring 2021.

Approved/ Not Approved

Erika Lacro, UHCC VP

BANNER CODE FOR PROGRAM

AA-Liberal Arts-Elementary Education and Second Language Teaching

Current | Fall 2019 – Indefinite

BANNER CODE FOR PROGRAM ⓘ

BANNER TITLE FOR PROGRAM ⓘ

AA-Liberal Arts-Elementary Education and Second Language Teaching

CIP CODE FOR PROGRAM ⓘ

A.) General Catalog Information (‘Ike Mo‘oha‘awina)

A.1) PROGRAM TITLE (PO‘O PAPAHAHA) ⓘ

Associate in Arts in Liberal Arts with a concentration in Elementary Education and Second Language Teaching

A.2) PROGRAM LEVEL TYPE (KŪLANA PAPAHAHA) ⓘ

Associate

A.3) DEGREE TYPE (‘ANO O KE KĒKELĒ) ⓘ

Associate in Arts

A.4) PROGRAM DESCRIPTION FOR CATALOG (HULIKO‘A PAPA NO KA MO‘OHA‘AWINA) ⓘ

The AA degree in Liberal Arts with a concentration in Elementary Education and Second Language Teaching prepares students to transfer to four-year institutions. This 60-credit program satisfies all of the requirements for the AA degree in Liberal Arts and also provides students with solid knowledge and skills to be successful in entering a university teacher education dual-prep program in Elementary Education and Second Language Teaching. The degree provides students with an understanding of the school system and its diverse student population in Hawai‘i, the process for becoming a certified teacher in Hawai‘i, classroom management strategies, a framework for second language learning and teaching, skills and strategies for second language teaching, legal issues and advocacy strategies to support second language learners, linguistic principles to support second language learning, and innovative ways to use technology to enhance student learning. The degree also provides students with numerous opportunities to discuss and research current issues and challenges in Education, advocate for students and their families, and engage in numerous field experiences with working with preK-12 students in classroom settings. Personalized advising and a carefully planned course sequence enable students to successfully transfer to baccalaureate institutions in Hawai‘i that have education and language-related dual-prep majors, such as the College of Education / Multilingual Learners Program at the University of Hawai‘i at Mānoa.

A.5) CAREER OPTIONS FOR CATALOG (NĀ KOHO ‘OIHANA NO KA MO‘OHA‘AWINA) ⓘ

Concentration within an AA Liberal Arts degree. The purpose of the Concentration in Elementary Education and Second Language Teaching is to create a clear pathway for students interested in transferring to a 4-year institution with a dual-prep bachelor's degree in the areas of elementary education and second language teaching and to gain entry-level teaching positions in the workplace.

A.6) CATALOG GRID

- AAEDSLT_Sp18.docx

A.7) CURRICULUM GRID COMMENTS (MANA‘O KŪ PAPA HA‘AWINA) ⓘ

The issuance of an AA degree requires that the student must earn a grade point ratio (GPR) of 2.0 or higher for all courses applicable toward the degree. Please note: As part of the AA curriculum listed above, students must complete two writing intensive (WI) courses. Students must also complete one Hawaiian, Asian, and Pacific Issues (H) course. Please refer to http://www.hawaii.edu/gened/articulation_kapcc.htm for the most current listing of approved Hawaiian, Asian, and Pacific courses. The Hawaiian/Second language requirement may be met through the completion of first level study of approved language foreign to the student (i.e., through 102 or higher-level) and/or through demonstrated proficiency at the same level or higher. Any student who demonstrates that he or she has foreign language skills equal to the 102 level (or higher) may request a waiver of the foreign language credit requirement.

A.8) MISSION STATEMENT (ALA NU‘UKIA) ⓘ**A.9) PROGRAM ACCREDITATION INFORMATION (‘IKEPILI HUI ‘ĀPONO POLOKALAMU) ⓘ****A.10) APPLICATION PERIOD TO BE LISTED IN THE CATALOG ⓘ****B.) Program Learning Outcomes****B.1) PROGRAM LEARNING OUTCOMES (PAPAHANA KŪLE‘A ‘LKE) ⓘ**

AA - Liberal Arts - Make effective decisions with intellectual integrity to solve problems and/or achieve goals utilizing the skills of critical thinking, creative thinking, information literacy, and quantitative/symbolic reasoning.

LINKED COURSE OUTCOMES

--- None ---

AA - Liberal Arts - Ethically, compose, convey, and interpret varied perspectives with respect to an intended audience using visual, oral, written, social, and other forms of communication.

LINKED COURSE OUTCOMES

--- None ---

AA - Liberal Arts - Evaluate one's own ethics and traditions in relation to those of other peoples and embrace the diversity of human experience while actively engaging in local, regional, and other global communities.

LINKED COURSE OUTCOMES

--- None ---

AA - Liberal Arts - Through various modes of inquiry, demonstrate how aesthetics engage the human experience, revealing the interconnectedness of knowledge and life.

LINKED COURSE OUTCOMES

--- None ---

AA - Liberal Arts - Explore and synthesize knowledge, attitudes, and skills from a variety of cultural and academic perspectives to enhance our local and global communities.

LINKED COURSE OUTCOMES

--- None ---

AA LBRT conc Elem & 2nd Ed - Build and maintain partnerships with students, their families, school personnel, and community stakeholders to positively impact students' lives.

LINKED COURSE OUTCOMES

--- None ---

AA LBRT conc Elem & 2nd Ed - Advocate for quality education and the right to education for all learners.

LINKED COURSE OUTCOMES

--- None ---

AA LBRT conc Elem & 2nd Ed - Apply critical thinking, reflection, and problem-solving skills to make informed decisions as a teacher.

LINKED COURSE OUTCOMES

--- None ---

AA LBRT conc Elem & 2nd Ed - Conduct educational research using sound quantitative and qualitative methods.

LINKED COURSE OUTCOMES

--- None ---

AA LBRT conc Elem & 2nd Ed - Demonstrate professionalism, ethical practices, and effective communication and collaboration skills in all interactions and situations as a teacher.

LINKED COURSE OUTCOMES

--- None ---

AA LBRT conc Elem & 2nd Ed - Develop and/or utilize: (a) appropriate curricula, (b) technology, (c) instructional approaches,(d) assessments, (e) classroom management techniques, including specific behavioral supports/strategies to foster positive and inclusive learning environments for all students.

LINKED COURSE OUTCOMES

--- None ---

AA LBRT conc Elem & 2nd Ed - Reflect on, appraise, and increase personal and professional development and efficacy as a teacher.

LINKED COURSE OUTCOMES

--- None ---

AA - Liberal Arts with a concentration in Second Language Teaching - Demonstrate an ability to effectively facilitate the language development of students based on individual language needs.

LINKED COURSE OUTCOMES

--- None ---

C.) Program Requirements

C.1) PROGRAM ENTRANCE REQUIREMENTS/PREREQUISITES (KOINA KOMO) ⓘ

none



First Semester

15

Total Credits

- Complete all of the following
 - Earned at least 3 credits from the following:
 - ENG 100 - Composition I (3)
 - ESL 100 - Composition I (3)
 - Earned a minimum grade of C in each of the following:
 - MATH 111 - Mathematics for Elementary Teachers I (3)
 - Earned at least 3 credits from the following course sets:
 - ▼ AA FGA Global and Multicultural Perspectives Electives
 - ▼ AA FGB Global and Multicultural Perspectives Electives
 - ▼ AA FGC Global and Multicultural Perspectives Electives
 - Earned a minimum grade of C in each of the following:
 - ED 285 - Classroom Management within the Instructional Process (3)
 - Rule Not Selected
 - Earned a minimum grade of C in each of the following:
 - ED 290 - Foundations of Education (3)

Second Semester

15

Total Credits

- Complete all of the following
 - Earned a minimum grade of C in each of the following:
 - MATH 112 - Mathematics for Elementary Teachers II (3)
 - Earned at least 3 credits from the following course sets:
 - ▼ AA FGA Global and Multicultural Perspectives Electives
 - ▼ AA FGB Global and Multicultural Perspectives Electives
 - ▼ AA FGC Global and Multicultural Perspectives Electives
 - Earned a minimum grade of C in each of the following:
 - ED 289 - Educational Psychology (3)
 - Earned a minimum grade of C in each of the following:
 - SLT 103 - Language Teaching (3)
 - Earned a minimum grade of C in each of the following:
 - LING 102 - Introduction to the Study of Language (3)

Third Semester

15

Total Credits

- Complete all of the following
 - Earned at least 3 credits from the following course sets:
 - ▼ AA Diversification Biological Sciences
 - ▼ AA Diversification Physical Sciences
 - Earned a minimum grade of C in each of the following:
 - FAMR 230 - Human Development (3)
 - Earned a minimum grade of C in each of the following:
 - ED 277 - Introduction to Multicultural Education (3)
 - Earned a minimum grade of C in each of the following:
 - ED 284 - Foundations of Inclusion in Teaching (3)
 - Earned a minimum grade of C in each of the following:
 - SLT 102 - Language Learning (3)

Fourth Semester

15

Total Credits

- Complete all of the following
 - Earned at least 3 credits from the following:
 - SP 151 - Personal and Public Speech (3)
 - SP 251 - Principles of Effective Public Speaking (3)
 - THEA 221 - Beginning Acting I (3)
 - THEA 222 - Beginning Acting II (3)
 - Earned at least 3 credits from the following:
 - HWST 107 - Hawai'i: Center of the Pacific (3)
 - Earned at least 3 credits from the following course sets:
 - ▼ AA Diversification Biological Sciences
 - ▼ AA Diversification Physical Sciences
 - Earned at least 1 credits from the following course sets:
 - ▼ AA Diversification Laboratory Science
 - Earned a minimum grade of C in each of the following:
 - SLT 202B - Concepts and Issues in Second Language Teaching (SLT) – Language Skills (3)
 - Earned at least 2 credits from the following course sets:
 - ▼ AA FGC Global and Multicultural Perspectives Electives
 - ▼ AA FGB Global and Multicultural Perspectives Electives
 - ▼ AA FGA Global and Multicultural Perspectives Electives
 - ▼ AA Foundations Symbolic Reasoning
 - ▼ AA Hawaiian/Second Language 101
 - ▼ AA Diversification Arts
 - ▼ AA Diversification Humanities
 - ▼ AA Diversification Literatures
 - ▼ AA Diversification Biological Sciences
 - ▼ AA Diversification Physical Sciences
 - ▼ AA Diversification Laboratory Science
 - ▼ AA Diversification Social Sciences

Grand Total Credits: 60

C.2) SATISFACTORY PROGRESS REQUIREMENTS (KOINA HOLOMUA KŪPONO) ⓘ

The minimum required GPR will be set as 2.0 (C) and the minimum acceptable grade will be set as 1.0 (D).



No Rules

C.3) PROGRAM COMPLETION REQUIREMENTS (KOINA PAPAHAHA HO'OPAU) ⓘ

Minimum of 60 credits from the first, second, third and fourth semester sequence of required courses.



No Rules

C.4) STAR GPS REGISTRATION PRIORITY LIST

- AAEDSLT_15toFinish.png
- SLT 15 to Finish-Revised.docx

D.) BOR Information Pre-Fall 2016 ('Ike Pili Papa o NĀ Kahu Kula)

D.1) PROGRAM JUSTIFICATION (HO'ĀPONO PAPAHAHA) ⓘ

D.2) PROGRAM MISSION AND OBJECTIVES (PAPAHAHA ALA NU'UKIA ME KA PAHUHOPU HĀIKI) ⓘ

D.3) PROGRAM CURRICULUM PLAN (MO'OHA'AWINA) ⓘ

D.4) PROGRAM TARGET GROUP (NA WAI E KOMO) ⓘ

D.5) PROGRAM RESOURCES (PONO PAPAHAHA) ⓘ

D.6) PROGRAM EFFICIENCY (PAPAHAHA HOLO PONO) ⓘ

D.7) PROGRAM EFFECTIVENESS (PAPAHAHA KŪLE'A) ⓘ

D.8) ATTACH A BOR SUBMISSION HERE ⓘ

D.9) ATTACH A MEMO CONFIRMING BOR APPROVAL HERE 

E.) New Academic Programs Fall 2016 and Later

E.1) PROGRAM PURPOSE AND OUTCOMES

E.1a) DESCRIBE THE PURPOSE OF THE PROPOSED PROGRAM IN TERMS OF MEETING STUDENT, COMMUNITY OR STATE NEEDS

E.1b) IDENTIFY THE PROGRAM OUTCOMES, WHAT THE STUDENT WILL KNOW AND BE ABLE TO DO AT THE COMPLETION OF THE PROGRAM.

E.1c) DESCRIBE THE FIT OF THE PROPOSED PROGRAM WITH SYSTEM/CAMPUS MISSION AND STATE NEED.

E.2) PROGRAM ORGANIZATION

E.2a) PROVIDES A DESCRIPTION OF CURRICULUM ORGANIZATION, TOTAL CREDITS TO COMPLETE THE PROGRAM INCLUDING ALL PREREQUISITE REQUIREMENTS, ADMISSION POLICIES, ADVISING, AND OTHER ASPECTS OF THE PROGRAM, WITH REFERENCE TO ITS GOALS/OUTCOMES.

E.2b) INCLUDES AN ACADEMIC MAP FOR CERTIFICATE OF ACHIEVEMENT, ASSOCIATE AND BACHELOR DEGREES THAT DEMONSTRATES ON TIME COMPLETION.

E.2c) PROVIDES JUSTIFICATION FOR A PROGRAM THAT IS MORE THAN 30 CREDITS FOR A CERTIFICATE OF ACHIEVEMENT OR 60 CREDITS FOR AN ASSOCIATE DEGREE OR 120 CREDITS FOR A BACHELOR'S DEGREE.

E.2d) DESCRIBES PROVISIONS FOR ARTICULATION WITH UH COMMUNITY COLLEGE DEGREES FOR BACHELOR'S DEGREES.

E.3) STUDENT DEMAND

E.3a) DESCRIBES THE PROFILE OF STUDENTS WHO WILL LIKELY ENROLL IN THE PROGRAM AND INCLUDES A DISCUSSION ON THE LIKELIHOOD OF THE PROGRAM ATTRACTING NEW STUDENTS TO THE CAMPUS OR EXISTING STUDENTS.

E.3b) PROVIDES EVIDENCE OF STUDENT INTEREST (I.E. NEEDS ASSESSMENT).

E.3c) INCLUDES AN ESTIMATE NUMBER OF MAJORS PER YEAR WITH AN EXPLANATION ON HOW THIS NUMBER WAS DETERMINED.

E.4) PROGRAM RESOURCES AND EFFICIENCY

E.4a) DESCRIBE RESOURCES REQUIRED FOR PROGRAM IMPLEMENTATION AND FIRST CYCLE OPERATION.

E.4b) DESCRIBE THE EXPECTED SOURCES OF FUNDS, INCLUDING SOURCES OF REALLOCATED FUNDS.

E.4c) COMPARE ANTICIPATED COST PER SSH, COST PER MAJOR, SSH/FACULTY, AVERAGE CLASS SIZE OR OTHER QUANTITATIVE MEASURE WITH OTHER PROGRAMS IN THE COLLEGE AND SIMILAR PROGRAMS ON OTHER UH CAMPUSES.

E.4d) LIST SIMILAR PROGRAMS AT OTHER UH CAMPUSES AND DESCRIBE HOW THE PROPOSED PROGRAM DIFFERS OR IS SIMILAR TO THESE PROGRAMS. PROVIDE THE RATIONALE FOR THE NEW PROGRAM IF A SIMILAR PROGRAM OR PROGRAMS EXIST.

E.5) PROGRAM EFFECTIVENESS

E.5a) DESCRIBE THE PLAN FOR ASSESSING THE QUALITY OF STUDENT LEARNING.

E.5b) IDENTIFY RELEVANT PROGRAM ACCREDITATION AND PLANS TO MEET ACCREDITATION REQUIREMENTS.

E.6) ATTACH A COMPLETED DOCUMENT WITH ALL OF THE INFORMATION FROM 1-5 ABOVE. NOTE THAT THE PAGE LIMIT IS 15 PAGES. 📎

F. Attachments (Pāku'ina)

F.1) ATTACH MEMO OR OTHER DOCUMENT(S) FROM ACCREDITING BODY HERE (IF APPLICABLE).

F.2) ATTACH MISCELLANEOUS DOCUMENT(S) HERE. 📎

H.) Instructions
