☐ **New Program Code** ☐ **Modify Program Code** Date: _____

REQUESTOR CONTACT INFORMATION

Name _____ Campus _____

Title _____ Email _____

Office/Dept _____ Phone _____

NEW PROGRAM CODE TO CREATE

Institution _____ Campus _____

Level _____ Effective Term _____

		Code (Max. Characters)	**Description**	**Check if requesting new code:**
College	(2)	_____	_____	☐ See Banner form STVCOLL
Department	(4)	_____	_____	☐ See Banner form STVDEPT
Degree/Certificate	(6)	_____	_____	☐ See Banner form STVDEGC
Major	(4)	_____	_____	☐ See Banner form STVMAJR
Concentration	(4)	_____	_____	☐ See Banner form STVMAJR
Minor	(4)	_____	_____	☐ See Banner form STVMAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

_____

If new major, please list the BOR's approved Classification of Instructional Programs (CIP) Code: _____

Is this major/concentration code being used the same way at the other UH campuses? ☐ Yes ☐ No

Should this program be available for applicants to select as their planned course of study on the online application? *If yes, student may select the code as their only program of study.* ☐ Yes ☐ No

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus? ☐ Yes ☐ No

Is this program/major/certificate financial aid eligible? ☐ Yes ☐ No

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? ☐ Yes ☐ No
See http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html

Program Length
In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.

Special Program Designations ☐ A ☐ B ☐ N ☐ P ☐ T ☐ U
See Special Program Designations Code Definitions on IRAO Program Code Request webpage

Required Terms of Enrollment: ☐ Fall ☐ Spring ☐ Summer ☐ Extended

IRAO USE ONLY: DATE RECEIVED

ADDITIONAL COMMENTS (for modifying existing program codes, specify the term to turn on/ off the online application, the recruitment/admission term, and the general student/history/ degree term.)

Terminate AA-LBRT-DSDE Fall 2022

ATTACHMENTS

BOR Approved: Sole-credential Certificates, Associate (excluding ATS), Bachelor and Graduate Degrees, and sole credential certificates

☐ BOR Meeting Minutes & Supporting Documents   ☐ Curriculum

Chancellor Approved: Concentrations, Certificates and Associate in Technical Studies (ATS) Degree

☐ Memo from Chancellor to notify Vice President for Academic Planning and Policy regarding program action.

☐ Curriculum

CERTIFICATES ONLY: Please check one (1) statement. This certificate is a...

☐ BOR approved certificate. BOR Meeting/Approval Date: _____

☐ Chancellor approved within an authorized BOR program. BOR Program: _____

☐ Chancellor approved CO in accordance with UHCCP 5.203, Section IV.B.10.

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar (Print Name)	**Financial Aid Officer** (Print Name)	**For Community Colleges, verification of consultation with OVPCC Academic Affairs:**
		Della Terraoka
Jerilynn L. Enokawa	*Jennifer Bradley*	*Della Teraoka* 2/26/2021
Signature Date	Signature Date	Signature Date

UNIVERSITY *of* HAWAI'I'

KAPI'OLANI
COMMUNITY COLLEGE

January 6, 2021

TO: Erika Lacro

Vice President for Community Colleges

FROM: Louise Pagotto

Chancellor, Kapiʻolani Community College

SUBJECT: REQUEST PROGRAM CODE MODIFICATION FOR THE ASSOCIATE IN ARTS (AA) DEGREE IN LIBERAL ARTS (LBRT) WITH A CONCENTRATION IN DEAF STUDIES/DEAF EDUCATION (DSDE) TO A CONCENTRATION IN DEAF EDUCATION (DEAF)

_____

Kapiʻolani Community College is submitting a request for modification of a Program Code to provide a clear pathway for students interested in pursuing a Bachelor's degree in Deaf Education.

The Associate in Arts degree in Liberal Arts with a concentration in Deaf Studies/Deaf Education (AA-LBRT-DSDE) was stopped out in Fall 2019. The Associate in Arts degree in Liberal Arts with a concentration in Deaf Education was developed and approved to provide a clear pathway for students interested in pursuing a Bachelor's degree in Deaf Education (AA-LBRT-DEAF)

Kapiʻolani Community College is submitting a request for modification of the Program Code AA-LBRT-DSDE to AA-LBRT-DEAF, to become active in Spring 2021.

Approved/ Not Approved

_____

Erika Lacro, UHCC VP

4303 Diamond Head Road
Honolulu, Hawaiʻi 96816-4421
Telephone: (808)734-9565
Facsimile: (808)734-9162
Website: www.kapiolani.hawaii.edu
An Equal Opportunity/Affirmative Action Institution

AA-LBRT-DEAF
AA-Liberal Arts-DEAF

Current | Fall 2020 — Indefinite

BANNER CODE FOR PROGRAM ❓

AA-LBRT-DEAF

BANNER TITLE FOR PROGRAM ❓

AA-Liberal Arts-DEAF

CIP CODE FOR PROGRAM ❓

A.) General Catalog Information ('Ike Moʻohaʻawina)

A.1) PROGRAM TITLE (POʻO PAPAHANA) ❓

Associate in Arts Degree in Liberal Arts with a concentration in Deaf Education

A.2) PROGRAM LEVEL TYPE (KŪLANA PAPAHANA) ❓

Associate

A.3) DEGREE TYPE ('ANO O KE KĒKELĒ) ❓

Associate in Arts

A.4) PROGRAM DESCRIPTION FOR CATALOG (HULIKOʻA PAPA NO KA MOʻOHAʻAWINA) ❓

The AA degree in Liberal Arts with a concentration in Deaf Education provides students with a 60-credit program that satisfies all of the requirements for the AA degree in Liberal Arts, prepares them with the necessary competencies to be successful working with deaf students in preK-12 school settings, and/or entering a teacher licensure-track program at baccalaureate institutions. The program also provides students with strong intermediate skills in American Sign Language and an understanding of the diversity of Deaf education programs in Hawaiʻi. Targeted advising and a carefully planned course sequence enable students to successfully transfer to baccalaureate institutions in Hawai`i and other universities.

A.5) CAREER OPTIONS FOR CATALOG (NĀ KOHO ʻOIHANA NO KA MOʻOHAʻAWINA) ❓

The purpose of this concentration is to create a clear pathway for students interested in transferring to a baccalaureate institution to obtain a with a Bachelor's degree in the area of Deaf Education and/or entry-level positions in preK-12 settings/programs that serves deaf students.

A.6) CATALOG GRID

- Concentration in Deaf ED-Semester Plan_v1.docx
- Concentration in Deaf ED-Catalog Grid_v2.docx
- Concentration in Deaf ED-Catalog Grid_v3.docx

A.7) CURRICULUM GRID COMMENTS (MANAʻO KŪ PAPA HAʻAWINA) ❷

The issuance of an AA degree requires that the student must earn a grade point ratio (GPR) of 2.0 or higher for all courses applicable toward the degree. Students pursuing the AA concentration in Deaf Education must earn a grade of "B" or higher in ASL 201 and ASL 202 and a grade of "C" or higher in ENG/ESL 100 and all DEAF and ED courses. Please note: As part of the AA curriculum listed above, students must complete two writing intensive (WI) courses. Students must also complete one Hawaiian, Asian and Pacific Issues (HAP) course. Please refer to http://www.hawaii.edu/gened/articulation_kapcc.htm for the most current listing of approved Hawaiian, Asian and Pacific courses. The Hawaiian/Second language requirement may be met through the completion of first level study of approved language foreign to the student (i.e., through 102 or higher-level) and/or through demonstrated proficiency at the same level or higher. Any student who demonstrates that he or she has foreign language skills equal to the 102 level (or higher) may request a waiver of the foreign language credit requirement.

A.8) MISSION STATEMENT (ALA NUʻUKIA) ❷

A.9) PROGRAM ACCREDITATION INFORMATION (ʻIKEPILI HUI ʻĀPONO POLOKALAMU) ❷

A.10) APPLICATION PERIOD TO BE LISTED IN THE CATALOG ❷

B.) Program Learning Outcomes

B.1) PROGRAM LEARNING OUTCOMES (PAPAHANA KŪLEʻA ʻLKE) ❷

AA - Liberal Arts with a concentration in Deaf Education - Use communication skills to work effectively with deaf students, their families, school administrators, teachers, staff, and other related personnel.
LINKED COURSE OUTCOMES
--- None ---
AA - Liberal Arts with a concentration in Deaf Education - Use informed decision making to function effectively in the classroom, school, local, and/or professional communities.
LINKED COURSE OUTCOMES
--- None ---
AA - Liberal Arts with a concentration in Deaf Education - Use instructional and behavioral management strategies to facilitate a positive learning environment for students.
LINKED COURSE OUTCOMES
--- None ---
AA - Liberal Arts with a concentration in Deaf Education - Demonstrate professionalism and ethical practices in the classroom, school, local, and professional communities.
LINKED COURSE OUTCOMES
--- None ---
AA - Liberal Arts with a concentration in Deaf Education - Demonstrate knowledge and skills specific to the instruction and support of Deaf students in a variety of settings.
LINKED COURSE OUTCOMES
--- None ---
AA - Liberal Arts with a concentration in Deaf Education - Demonstrate intermediate skills in American Sign Language and English.
LINKED COURSE OUTCOMES
--- None ---

C.) Program Requirements

C.1) PROGRAM ENTRANCE REQUIREMENTS/PREREQUISITES (KOINA KOMO) ❓

AA Degree Requirements: Some courses fulfill both the University of Hawaiʻi at Mānoa and Kapiʻolani Community College general education core requirements. Others fulfill only Kapiʻolani Community College requirements. Students intending to transfer to University of Hawaiʻi at Mānoa must be careful when selecting courses that satisfy only Kapiʻolani Community College requirements. Students should note that baccalaureate degree requirements vary at University of Hawaiʻi at Mānoa and should see their academic advisor for program details. As part of the AA curriculum, students must complete two writing intensive (WI) courses. The Hawaiian/ASL/foreign language requirement may be met through the completion of first level study of approved language foreign to the student (i.e., through 102) and/or through demonstrated proficiency at same level. Course Substitutions: Substitutions to the AA degree requirements may be granted if identical substitutions are officially granted by a college at University of Hawaiʻi at Mānoa. Please see an academic advisor for details. Students majoring in Liberal Arts may substitute other courses for a specific requirement if the Vice Chancellor for Academic Affairs agrees that the substitution is required at the college to which the student intends to transfer. The student must complete and submit a course waiver form with supporting documentation. University of Hawaiʻi Articulation: Effective Fall 1994, students who have earned an articulated Associate in Arts (AA) degree from a University of Hawaiʻi Community College shall be accepted as having fulfilled the general education core requirements at all other University of Hawaiʻi campuses. While an articulated AA degree satisfies general education core requirements, students must also complete all specialized lower-division, major, college and degree/graduation requirements. Additional campus specific requirements, such as competency in a foreign language or writing intensive courses may also be required. With planning, most, if not all, of these requirements may be incorporated into the Associate in Arts degree; if not, they are required in addition to the Associate in Arts degree. Articulation information may be viewed at http://www.hawaii.edu/gened/articulation.htm Information specific to Kapiʻolani Community College courses and the UHM General Education Core Requirements may be viewed at http://www.hawaii.edu/gened/articulation_kapcc.htm.

❓

First Semester

16
Total Credits

No Rules

Required Courses

16
Total Credits

- Complete all of the following
    - Earned at least 3 credits from: Courses from -
        - ENG 100 - Composition I (3)
        - ESL 100 - Composition I (3)

    Must earn minimum grade of C in all selected courses
    - Earned at least 3 credits from: Courses from -

        ▼ AA FGA Global and Multicultural Perspectives Electives

        ▼ AA FGB Global and Multicultural Perspectives Electives

        ▼ AA FGC Global and Multicultural Perspectives Electives

    - Earned at least 4 credits from: Courses from -
        - ASL 201 - Intermediate American Sign Language I (4)

    Must earn minimum grade of B in all selected courses
    - Earned at least 3 credits from: Courses from -
        - DEAF 201 - Introduction to Deaf Education (3)

    Must earn minimum grade of C in all selected courses
    - Earned at least 3 credits from: Courses from -
        - ED 285 - Classroom Management within the Instructional Process (3)

    Must earn minimum grade of C in all selected courses

Second Semester

16
Total Credits

No Rules

Required Courses

16
Total Credits

- Complete all of the following
  - Earned at least 3 credits from: Courses from -
    - ▼ MATH 100 or higher including MATH 111/112
  - Earned at least 3 credits from: Courses from -
    - ▼ AA Diversification Physical Sciences
  - Earned at least 4 credits from: Courses from -
    - ASL 202 - Intermediate American Sign Language II   (4)

    Must earn minimum grade of B in all selected courses
  - Earned at least 3 credits from: Courses from -
    - DEAF 202 - Effective Teaching Strategies for Deaf Students   (3)

    Must earn minimum grade of C in all selected courses
  - Earned at least 3 credits from: Courses from -
    - ED 284 - Foundations of Inclusion in Teaching   (3)

    Must earn minimum grade of C in all selected courses

Third Semester

16
Total Credits

No Rules

Required Courses

16
Total Credits

- Complete all of the following
  - Earned at least 3 credits from: Courses from -
    - FAMR 230 - Human Development (3)
    - HDFS 230 - Human Development (3)
  - Earned at least 3 credits from: Courses from -

    ▾ AA FGA Global and Multicultural Perspectives Electives

    ▾ AA FGB Global and Multicultural Perspectives Electives

    ▾ AA FGC Global and Multicultural Perspectives Electives

  - Earned at least 3 credits from: Courses from -

    ▾ AA Diversification Biological Sciences

  - Earned at least 1 credits from: Courses from -

    ▾ AA Diversification Laboratory Science

  - Earned at least 3 credits from: Courses from -
    - HWST 107 - Hawai`i: Center of the Pacific (3)
  - Earned at least 3 credits from: Courses from -
    - ED 277 - Introduction to Multicultural Education (3)

  Must earn minimum grade of C in all selected courses

Fourth Semester

12

Total Credits

- Complete all of the following
    - Earned at least 3 credits from: Courses from -

        ▼ AA Diversification Arts

        - ENG 271 - (Alpha) Introduction to Literature: Genre   (3)
        - ENG 272 - (Alpha) Introduction to Literature: Culture and Literature   (3)

    - Earned at least 3 credits from: Courses from -

        ▼ AA Oral Communication

    - Earned at least 3 credits from: Courses from -
        - DEAF 294 - Deaf Education Capstone Seminar and Practicum   (3)

        Must earn minimum grade of C in all selected courses
    - Earned at least 3 credits from: Courses from -
        - ED 290 - Foundations of Education   (3)

        Must earn minimum grade of C in all selected courses

Grand Total Credits: 60

C.2) SATISFACTORY PROGRESS REQUIREMENTS (KOINA HOLOMUA KŪPONO) ❓

The minimum required GPR will be set as 2.0 (C) and the minimum acceptable grade will be set as 1.0 (D).

❓

No Rules

C.3) PROGRAM COMPLETION REQUIREMENTS (KOINA PAPAHANA HOʻOPAU) ❓

Minimum of 60 credits from the first, second, third, and fourth semester sequence of required courses.

❓

No Rules

C.4) STAR GPS REGISTRATION PRIORITY LIST

- AA-LBRT-DE - STAR GPS REGISTRATION PRIORITY LIST.doc

D.) BOR Information Pre-Fall 2016 (ʻIke Pili Papa o NĀ Kahu Kula)

D.1) PROGRAM JUSTIFICATION (HOʻĀPONO PAPAHANA) ❓

D.2) PROGRAM MISSION AND OBJECTIVES (PAPAHANA ALA NUʻUKIA ME KA PAHUHOPU HĀIKI) ❷

D.3) PROGRAM CURRICULUM PLAN (MOʻOHAʻAWINA) ❷

D.4) PROGRAM TARGET GROUP (NA WAI E KOMO) ❷

D.5) PROGRAM RESOURCES (PONO PAPAHANA) ❷

D.6) PROGRAM EFFICIENCY (PAPAHANA HOLO PONO) ❷

D.7) PROGRAM EFFECTIVENESS (PAPAHANA KŪLEʻA) ❷

D.8) ATTACH A BOR SUBMISSION HERE ❷

D.9) ATTACH A MEMO CONFIRMING BOR APPROVAL HERE ❷

E.) New Academic Programs Fall 2016 and Later

E.1) PROGRAM PURPOSE AND OUTCOMES

E.1a) DESCRIBE THE PURPOSE OF THE PROPOSED PROGRAM IN TERMS OF MEETING STUDENT, COMMUNITY OR STATE NEEDS

E.1b) IDENTIFY THE PROGRAM OUTCOMES, WHAT THE STUDENT WILL KNOW AND BE ABLE TO DO AT THE COMPLETION OF THE PROGRAM.

E.1c) DESCRIBE THE FIT OF THE PROPOSED PROGRAM WITH SYSTEM/CAMPUS MISSION AND STATE NEED.

E.2) PROGRAM ORGANIZATION

E.2a) PROVIDES A DESCRIPTION OF CURRICULUM ORGANIZATION, TOTAL CREDITS TO COMPLETE THE PROGRAM INCLUDING ALL PREREQUISITE REQUIREMENTS, ADMISSION POLICIES, ADVISING, AND OTHER ASPECTS OF THE PROGRAM, WITH REFERENCE TO ITS GOALS/OUTCOMES.

E.2b) INCLUDES AN ACADEMIC MAP FOR CERTIFICATE OF ACHIEVEMENT, ASSOCIATE AND BACHELOR DEGREES THAT DEMONSTRATES ON TIME COMPLETION.

E.2c) PROVIDES JUSTIFICATION FOR A PROGRAM THAT IS MORE THAN 30 CREDITS FOR A CERTIFICATE OF ACHIEVEMENT OR 60 CREDITS FOR AN ASSOCIATE DEGREE OR 120 CREDITS FOR A BACHELOR'S DEGREE.

E.2d) DESCRIBES PROVISIONS FOR ARTICULATION WITH UH COMMUNITY COLLEGE DEGREES FOR BACHELOR'S DEGREES.

E.3) STUDENT DEMAND

E.3a) DESCRIBES THE PROFILE OF STUDENTS WHO WILL LIKELY ENROLL IN THE PROGRAM AND INCLUDES A DISCUSSION ON THE LIKELIHOOD OF THE PROGRAM ATTRACTING NEW STUDENTS TO THE CAMPUS OR EXISTING STUDENTS.

E.3b) PROVIDES EVIDENCE OF STUDENT INTEREST (I.E. NEEDS ASSESSMENT).

E.3c) INCLUDES AN ESTIMATE NUMBER OF MAJORS PER YEAR WITH AN EXPLANATION ON HOW THIS NUMBER WAS DETERMINED.

E.4) PROGRAM RESOURCES AND EFFICIENCY

E.4a) DESCRIBE RESOURCES REQUIRED FOR PROGRAM IMPLEMENTATION AND FIRST CYCLE OPERATION.

E.4b) DESCRIBE THE EXPECTED SOURCES OF FUNDS, INCLUDING SOURCES OF REALLOCATED FUNDS.

E.4c) COMPARE ANTICIPATED COST PER SSH, COST PER MAJOR, SSH/FACULTY, AVERAGE CLASS SIZE OR OTHER QUANTITATIVE MEASURE WITH OTHER PROGRAMS IN THE COLLEGE AND SIMILAR PROGRAMS ON OTHER UH CAMPUSES.

E.4d) LIST SIMILAR PROGRAMS AT OTHER UH CAMPUSES AND DESCRIBE HOW THE PROPOSED PROGRAM DIFFERS OR IS SIMILAR TO THESE PROGRAMS. PROVIDE THE RATIONALE FOR THE NEW PROGRAM IF A SIMILAR PROGRAM OR PROGRAMS EXIST.

E.5) PROGRAM EFFECTIVENESS

E.5a) DESCRIBE THE PLAN FOR ASSESSING THE QUALITY OF STUDENT LEARNING.

E.5b) IDENTIFY RELEVANT PROGRAM ACCREDITATION AND PLANS TO MEET ACCREDITATION REQUIREMENTS.

E.6) ATTACH A COMPLETED DOCUMENT WITH ALL OF THE INFORMATION FROM 1-5 ABOVE. NOTE THAT THE PAGE LIMIT IS 15 PAGES. ❷

F. Attachments (Pākuʻina)

F.1) ATTACH MEMO OR OTHER DOCUMENT(S) FROM ACCREDITING BODY HERE (IF APPLICABLE).

F.2) ATTACH MISCELLANEOUS DOCUMENT(S) HERE. ❓

H.) Instructions