✔ Chancellor --> VPAA
✔ Curriculum
✔ PL = 1.0
✔ SP = N

UNIVERSITY OF HAWAI'I
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

REQUESTOR CONTACT INFORMATION	
Date: March 3, 2015	Effective term of request (Semester-Year): Fall 2014
Name: Katy Ho	Title: VCAA
Campus: Honolulu CC	Office/Department: Academic Affairs
Phone: 845-9158	Email: katyho@hawaii.edu

1. PROGRAM CODE, MAJOR CODE, CONCENTRATION CODE   Banner forms: SMAPRLE, SOACURR, STVMAJR

Institution: Honolulu CC (HON)	College: CO	Department: FT

☑ New program code   ☐ Change/replace existing program code: CO-FT-CR (Cutting Room Functions)

Level: ■ Undergraduate   ☐ Graduate   ☐ First-Professional   ☐ Post-Baccalaureate   ☐ Other:

Degree:	Certificate: Certificate of Competence

If requesting an existing Major code and/or Concentration code in Banner:

Existing Major: **FT**   **Fashion Technology**   Existing Concentration: **FTC**   **Cutting Room**
                Code   Description   Code   Description

If requesting a new ☐ Major code or ☐ Concentration code that does not exist in Banner:

New Code [4 char/space limit]:   Description [30 char/space limit]:

If a similar major/concentration code exists in Banner, please list the code:

Is this major/concentration code being used the same way at other UH campuses?

Is 50% or greater of the classes in this program offered at a location other than the Home Campus?   ☐ Yes ☑ No
(Please consult your Financial Aid Officer on Program Participation Agreement impact)

Is this program/major/certificate financial aid eligible?   ☐ Yes   ☑ No   *(Financial Aid Officer consultation required for all new program codes)*

Should this program be available for applicants to select as their planned course of study on the online application?   ☑ Yes ☐ No
(If yes, students may select the code as their only program of study.)

Replacing or eliminating an existing program code:

If replacing an existing program code, are current students "grandfathered" under the old code?   ☐ Yes ☐ No

Should the old program code be available for use in Banner?   ☐ Yes ☐ No

Will the old program code be available for:

Banner Module	Yes	No	Ending Term (Semester-Year)
Online Application	☐	☐	_____
Recruitment	☐	☐	_____
Admissions	☐	☐	_____
General Student	☐	☐	_____
Academic History	☐	☐	_____

2. CERTIFICATES ONLY:

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)?   ☐ Yes ☑ No
(Please consult your Financial Aid Officer or see: http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html)

For new certificates approved by the Chancellor, the related BOR authorized academic program is: AAS-FT

3. NEW CAMPUS, COLLEGE, DIVISION, OR DEPARTMENT CODE   Banner forms: STVCAMP, STVCOLL, STVDIVS, STVDEPT

Campus code [3 char]:	Campus description [30 char/space limit]:
College code [2 char]:	College description [30 char/space limit]:
Division code [4 char/space limit]:	Division description [30 char/space limit]:
Department code [4 char/space limit]:	Department description [30 char/space limit]:

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4. NEW COURSE SUBJECT CODE (Subject Alpha)	Banner form: STVSUBJ
College:	Department:
Subject code [4 char/space limit]:	Subject description [30 char/space limit]:

5. NEW MINOR (Minor codes are listed on the Major code table)	Banner form: STVMAJR
Minor Code [4 char/space limit]:	Minor Description [30 char/space limit]:

Please briefly describe your request and explain why you are requesting the code(s):

In Spring 2014 the college and Chancellor approved to modify the Certificate of Completion to a Certificate of Competence (CO) in response to the Community College system's decision to eliminate the Certificate of Completion. An Academic Program code was not created at that time.

SUPPORTING DOCUMENTATION

Please see the **Code Request Guide** for the required supporting documents to be submitted. Documents submitted with this form:

- ☐ Board of Regents meeting minutes and supporting documents provided to the BOR
- ☐ Memo from UH President
- ☑ ~~Memo from~~ Chancellor via curriculum action
- ☑ Curriculum (required for requests for new programs/majors/minors/certificates)
- ☐ Gainful Employment Program notification to the US Department of Education
- ☐ Other: _____

UNIVERSITY OF HAWAI'I
CODE REQUEST FORM FOR ACADEMIC PROGRAM CODES

CAMPUS VERIFICATION		
Requestor Signature _(signature)_		Date **3/13/15**
Registrar (If different from Requestor) Josephine Stenberg		**3/16/15**
Print name Email/memo in lieu of Registrar's signature may be attached	_Signature_	_Date_
Financial Aid Officer (Financial Aid Officer consultation required for all new program codes) **Jannine Oyama**	_(signature)_	**03/25/2015**
Print name Email/memo in lieu of Financial Aid Officer's signature may be attached	_Signature_	_Date_
For Community Colleges, verification of consultation with OVPCC Academic Affairs: Suzette Robinsn	_(signature)_	**3/30/15**
Print name Email/memo in lieu of signature may be attached	_Signature_	_Date_

Send completed form and supporting documentation to:
Institutional Research and Analysis Office (IRAO)

1633 Bachman Place	Email: iro-mail@lists.hawaii.edu
Sinclair Annex 2, Room 4	Fax: 808-956-9870
Honolulu, HI 96822	Phone: 808-956-7532

After all required forms and supporting documents have been submitted, please allow at least two weeks for processing by IRAO and Banner Central.

FOR INTERNAL USE ONLY	Date form/docs received:
Program code [12]:	Program Description [30]:
CIP code [6]:	CIP description [30]:

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March 16, 2015

MEMORANDUM

TO: Risa Dixon
        Vice President for Academic Affairs

FROM: Erika Lacro
        Chancellor

SUBJECT: Program Actions at Honolulu Community College

I had approved the following program actions in January 2014 and February 2015.

New
Certificate of Achievement (effective Fall 2015)
CA-FIRE-ER (Emergency Medical Response)

Certificate of Competence (effective Fall 2014)
CO-ECED-CDA
CO-FT-CG (Computerized Grading, Marking, and Patternmaking)
CO-FT-CR (Cutting Room Functions)
CO-FT-FP (Flat Patternmaking)

c: Pearl Iboshi, IRAO

University of Hawai'i Honolulu Community College
CURRICULUM ACTION PROPOSAL
Modify a Program

		Effective Term:
Program Name: Fashion Technology	**Proposer:** Joy Ann Nagaue	Fall 2014
Division: II		
Department: Fashion Technology		

PROPOSAL SUMMARY (Include reasons for modifying program.):

This program modification proposes to eliminate Fashion Technology's Certificate of Completion due to a system wide decision to no longer offer it.

SIGNATURES

☐YES ☒NO This Proposal Requires BOR Approval   Authorization/Date:

Proposal: _Joy L. Nagaue_ _Moore 12/5/13_ _Ru___ DEC 9
 Initiator / Date   Division Chair / Date   Program Dean / Date

Approval: _____ _12-6-13_ _____ 1/24/14
 Division Curriculum Committee Chair / Date   Committee on Programs & Curricula Chair / Date

 _____ _1/28/14_ _____ JAN 2
 Vice Chancellor of Academic Affairs / Date   Chancellor / Date

CURRICULUM ACTION PROPOSAL
Modify a Program

Program Name: Fashion Technology	Effective Term: Fall 2014

Instructions:
1. Complete only items being modified. Continue overflow text under "Additional Information".
2. Attach photocopies of all Catalog pages that are affected with changes marked.
3. If the Program Modification requires course changes, attach applicable Course Modification forms together as a package.

		EXISTING	PROPOSED
PROGRAM DATA	Program Name, Alpha:		
	Program Mission:		
	Program Description:		
	Program SLO:		
	Program Requirements:	Prerequisite: Prerequisite or Co-requisite: Recommended Prep: Other Requirement:	Prerequisite: Prerequisite or Co-requisite: Recommended Prep: Other Requirement:
	Degrees & Certificates:	Certificate of Completion	Eliminate Certificate of Completion
	Course Addition:		
	Course Deletion:		
	Credits:		
	Course Sequence:	*(Attach)*	*(Attach)*
	Minimum Credits Required:		
	Other:		
MISC. UPDATES	Program Liaison:		
	Website:		
	Address/Location:		
	Faculty:		
	Cost of Textbooks/Supplies:		
	Advisory Committee:		

IMPACT

☐ YES ☒ NO   Are any PROGRAMS impacted by this proposal? If "Yes" describe below.

☐ YES ☒ NO   Are any COURSES impacted by this proposal? If "Yes" describe below.

☐ YES ☐ NO   Were the affected Programs/Departments consulted and notified?

Describe impact on Programs and/or Courses.

Additional Information:

FT Fashion Technology

Liaison: Joy Nagaue (845-9203, jnagaue@hawaii.edu)

Website: *http://tech.honolulu.hawaii.edu/ft*

Faculty: Joy Nagaue

Program Mission: The Fashion Technology program's mission is to serve the community as a learning-centered, open door program that provides technical training to meet the demands of the fashion industry and the needs of the individual. An open-exit option allows the students to identify their career objectives and participate in program exploration.

Program Description: The curriculum is designed to provide competency for a wide range of occupations in the fashion industry. Theoretical knowledge and practical skills are applied in clothing construction, industrial sewing, flat patternmaking, designing, textiles, fashion sketching, grading, marking and cutting, and computerized grading and marking. Internship or cooperative education experiences are available to interested students. This broad background enables students to select various occupations such as designer, patternmaker, cutter, or custom dressmaker.

FT student drapes a mannequin.

The program offers an Associate degree, and Certificates of Achievement, Completion and Competence. Faculty members assist students in selecting the courses related to their talents and interest.

Program Student Learning Outcomes (SLO): Upon successful completion of the FT program, students will be able to:

- Design and sketch appropriate garment designs suitable to the market or customer.
- Select appropriate fabrics and notions suitable to the garment's design.
- Drape, draft or manipulate flat patterns to create accurate garment patterns.
- Lay perfected patterns correctly and economically onto markers or fabric.
- Cut fabric using appropriate tools, including power tools.
- Construct garments using various sewing techniques.
- Fit garments on various body types and be able to make the proper adjustments.
- Grade the finished patterns into various sizes.
- Present the garments in a professional manner to "sell" the designs.
- Define the fashion industry's manufacturing process.

Program Requirements:

Program Prerequisites: MATH 9, OR Placement in MATH 50, or higher		Certificate of Completion Credits	Certificate of Achievement Credits	Associate in Applied Science Degree Credits
First Semester				
FT 111	Art and Design in Fashion *	3	3	3
FT 205	Clothing Construction Methods	4	4	4
FT 215	Flat Patternmaking I	3	3	3
FT 200	Culture, Gender and Appearance *			3
MATH 100 or Higher	Survey of Mathematics			3
		10	10	16
Second Semester				
FT 28	Introduction to Industrial Sewing	3	3	3
FT 40	Fabric Analysis	3	3	3
FT 216	Fashion Design and Sketching	3	3	3
FT 217	Flat Patternmaking II	3	3	3
FT 237	Pattern Grading			3
		9	12	15

Third Semester

FT 29	Textile Art	3	3
FT 36	Draping	3	3
FT 43	Cutting Room Functions	3	3
FT Electives (highly recommended) **			
FT 41	Apparel Design		3
FT 160	Computer Aided Digitizing, Grading & Marking		3
		9	15

Fourth Semester

FT 30	Basic Creative Designing	3	3
FT Elective **		9	3
General Education Requirements*			9
		12	15
Minimum Credits Required	22	43	61

*   General Education Requirements for the AAS degree are listed under *DEGREES AND CERTIFICATES.* (15 credits required.)

** FT Electives: 9 credits required (FT 32, 34, 38, 41, 90, 100, 125, 160, ~~298~~ 170, 93V or 193V)

(FT 298 is an experimental #)

Flat Patternmaking

Program Prerequisite: *FT 28 or demonstrated ability*		Certificate of Competence Credits
FT 215	Flat Patternmaking I	3
FT 217	Flat Patternmaking II	3
FT 237	Pattern Grading	3
		9

Cutting Room Functions

		Certificate of Competence Credits
FT 43	Cutting Room Functions	3
FT 28	Introduction to Industrial Sewing	3
FT 215	Flat Patternmaking I	3
		9

Computerized Grading, ~~And~~ Marking, *and Pattern making*

Program Prerequisites: *FT 43 and 237 or demonstrated ability*		Certificate of Competence Credits
FT 160	~~Computer Aided Digitizing,~~ Grading and Marking	3
FT 170	~~Computer Aided~~ Pattern Making	3
		6

Computerized (initials) 1/30/14