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In Banner	
MTVCOMP/Codeset	
Master Curriculum	
CIP Code	
Program Code	
Program Description	

University of Hawai'i
Code Request Form for Academic Programs for

[Reset Form](#)

NEW OR MODIFY PROGRAM CODE

New Program Code **Modify Program Code**

Date: 02/05/16

REQUESTOR CONTACT INFORMATION

Name Katy Ho Campus Honolulu CC
 Title Vice Chancellor, Academic Affairs Email katyho@hawaii.edu
 Office/Dept Academic Affairs Phone 845-9158

NEW PROGRAM CODE TO CREATE

Institution HON - Honolulu CC Campus HON - Honolulu CC
 Level UG - Undergraduate Effective Term Fall 2016

	Code (Max. Characters)	Description	Check if requesting new code:
College	(2) <u>TR</u>	<u>Transportation & Trades</u>	<input type="checkbox"/> See Banner form STV_COLL
Department	(4) <u>AEC</u>	<u>Architectural, Engineering & CAD</u>	<input type="checkbox"/> See Banner form STV_DEPT
Degree/Certificate	(6) <u>CA</u>	<u>Certificate of Achievement</u>	<input type="checkbox"/> See Banner form STV_DEGC
Major	(4) <u>AEC</u>	<u>Architectural, Engineering & CAD</u>	<input type="checkbox"/> See Banner form STV_MAJR
Concentration	(4) <u>CMGT</u>	<u>Construction Management</u>	<input type="checkbox"/> See Banner form STV_MAJR
Minor	(4) _____	_____	<input type="checkbox"/> See Banner form STV_MAJR

If a similar major/concentration code exists in Banner, please list the code: _____

Justification to warrant a new major/concentration code similar to an existing major/concentration code:

CMGT is merging with AEC and becoming concentration.

Is this major/concentration code being used the same way at the other UH campuses? Yes No
 Should this program be available for applicants to select as their planned course of study on the online application? Yes No
If yes, student may select the code as their only program of study.

RULES PERTAINING TO FINANCIAL AID AND 150% DIRECT SUBSIDIZED LOAN LIMIT LEGISLATION

Is 50% or greater of the classes in this program offered at a location other than the Home Campus? Yes No

Is this program/major/certificate financial aid eligible? Yes No

Does this certificate qualify as a Gainful Employment Program (Title IV-eligible certificate program)? Yes No

See <http://www.ifap.ed.gov/GainfulEmploymentInfo/index.html>

Program Length

In academic years; decimals are acceptable. The length of the program should match what is published by the campus in any online and/or written publication.

Special Program Designations

See *Special Program Designations Code Definitions on IRAO Program Code Request webpage*

A B N P T U

Required Terms of Enrollment: Fall Spring Summer Extended

ADDITIONAL COMMENTS

Working with our Financial Aid Department on Title IV eligibility. CMGT is a provisional program and merging with AEC.

ATTACHMENTS

BOR Approved: Associate, Bachelor and Graduate Degrees, and sole credential certificates

BOR Meeting Minutes & Supporting Documents

Curriculum

Chancellor Approved: Certificates related to authorized BOR program & Associate in Technical Studies (ATS) Degree

Memo from Chancellor to notify VPAA about new program

Curriculum

For new certificates approved by the Chancellor, the related BOR authorized academic program is:
AEC

VERIFICATIONS

By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.

Registrar:

Josephine Stenberg

Print Name



Signature

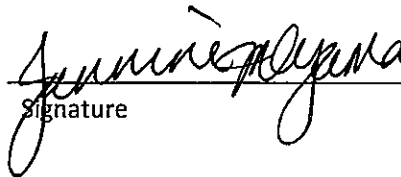
2/23/16

Date

Financial Aid Officer:

Jannine Oyama

Print Name



Signature

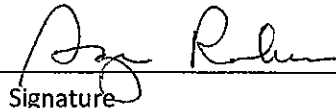
03/02/2016

Date

For Community Colleges, verification of consultation with OVPCC Academic Affairs:

Suzette Robinson

Print Name



Signature

3/17/16

Date




UNIVERSITY of HAWAII[®]
HONOLULU
COMMUNITY COLLEGE

April 5, 2016

MEMORANDUM

TO: Risa Dickson
Vice President for Academic Planning & Policy

FROM: Erika Lacro
Chancellor 

SUBJECT: Program Actions at Honolulu Community College

Honolulu CC's provisional Construction Management (CMGT) program is merging with our Architectural, Engineering and CAD Technologies (AEC) program and becoming concentration and a Certificate of Achievement.

New

Certificate of Achievement (effective Fall 2016)
TR-AEC-CA-AEC-CMGT

Associate in Science (effective Fall 2016)
TR-AEC-AS-AEC-CMGT

c: Pearl Iboshi, IRAO



Princess Soares <pfrederi@hawaii.edu>

Code Requests from HonCC

Katy Ho <katyho@hawaii.edu>

Tue, Apr 5, 2016 at 8:21 AM

To: Princess Soares <pfrederi@hawaii.edu>

Cc: Josephine Stenberg <jstenber@hawaii.edu>, Renette Sonomura <rsonomur@hawaii.edu>, Suzette Robinson <suzetter@hawaii.edu>, Roxanne Yee <rsyee@hawaii.edu>, Gayle Ishii <gaylei@hawaii.edu>

Princess

AS-AEC-CMGT program length is 2 years

CA-AEC-CMGT program length is one year

There is no special program designation on either program (also the link you have here doesn't work, can you check on your end as well?)

We will generate a memo and forward ASAP.

-Katy

[Quoted text hidden]

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UNIVERSITY OF HAWAII
HONOLULU
COMMUNITY COLLEGE

Katy Ho, Ph.D.

Vice Chancellor, Academic Affairs

Phone: (808) 845-9158 | Fax: (808) 845-9173 | Cell: (808) 295-9644

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Student Centered, Student Focused

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University of Hawai'i Honolulu Community College
CURRICULUM ACTION PROPOSAL
 Modify a Program

Program Name: Architectural, Engineering and CAD Technologies	Proposer: Doug Madden	Effective Term: Fall 2016
Division: Tech 1		
Department: AEC		

PROPOSAL SUMMARY (Include reasons for modifying program.):

MERGE AEC AND CMGT:

The plan is to absorb the Construction Management (CMGT) program into the AEC program. Although the CMGT program did not survive its introductory trial period, CMGT classes were full in the last year, and its health calls were "cautionary" in respect to industry demand, "healthy" in efficiency, and "healthy" in effectiveness. It also placed the vast majority of its employment-seeking graduates (many were already employed in the industry) in construction management-related employment. It will, therefore, be a valuable asset to the AEC program. The plan has the full support of both the AEC and CMGT advisory committees, all instructors involved, the HCC administration, and our sister Hawaii Community College AEC faculty in Hilo. The two full-time CMGT instructors, one of whom is an AEC graduate, are also capable of teaching the full range of AEC courses, and both have construction and design backgrounds that fit the AEC program.

Many of the CMGT courses somewhat replicated AEC courses, so it's necessary to absorb only seven specialized construction management courses. The addition of these courses is being made possible by creating two focuses -- a construction management focus and an architectural technology focus involving the same amount of specialized coursework. Both focuses will also include common AEC courses and four general education courses (two different and two the same). Both of the focuses will be comprised of 65 credits, both will lead to the Associate in Science degree, and the degrees will be worded differently to distinguish their emphases to employers.

The program mission, description, SLOs, and course requirements are proposed to be changed accordingly. At the same time, two other proposed changes are as follows.

COURSE RENUMBERING:

With the addition of seven courses (one is an elective), with HawCC using some of the same and differently numbered AEC courses, and due to the fact that the numbers of previously deleted courses cannot be reused, it's necessary to expand the range of course numbers. Where courses in the four semesters are currently numbered in the series 110 to 119, 120 to 129, 130 to 139, and 140 to 149, it's proposed to number them in the series 110 to 149, 150 to 189, 200 to 249, and 250 to 289. HawCC has already done this.

~~DEACTIVATE THE AEC 81 PRE-PROGRAM COURSE:~~ *KE*

The pre-program course AEC 81, Basic CAD Drafting, is being deactivated in part due to the system emphasis on "on time" graduation, the success that the HawCC AEC program has achieved without the course (an 87% graduation rate), the belief that students will do better when committing to a block of four AEC courses in the first semester, and the fact that the AEC 81 course material can be incorporated into regular-program courses.

SIGNATURES

YES NO This Proposal Requires BOR Approval

Authorization/Date:

Proposal: *[Signature]* 11-19-15 *[Signature]* *[Signature]*
Initiator / Date Division Chair / Date Program Dean / Date
 Approval: *[Signature]* 12/8/15 *[Signature]* 12/29/15
Division Curriculum Committee Chair / Date Committee on Programs & Curricula Chair / Date
[Signature] 2/4/16 *[Signature]* 2-5-16
Vice Chancellor of Academic Affairs / Date Chancellor / Date



UNIVERSITY of HAWAII*
HONOLULU
 COMMUNITY COLLEGE

RECEIVED

'15 AUG 10 P12:15

August 3, 2015

UNIVERSITY OF HAWAII
 PRESIDENT'S OFFICE

MEMORANDUM

TO: David Lassner
 President, University of Hawai'i

VIA: John Morton *[Signature]*
 Vice President, University of Hawai'i Community Colleges

CC: Katy Ho *[Signature]*
 Vice Chancellor, Academic Affairs

Keala Chock *[Signature]*
 Dean, Transportation & Trades

FROM: Erika Lacro *[Signature]*
 Chancellor, Honolulu Community College

SUBJECT: PROVISIONAL PROGRAM TERMINATION FOR THE ASSOCIATE IN
 SCIENCE (AS) DEGREE AND CERTIFICATE OF ACHIEVEMENT IN
 CONSTRUCTION MANAGEMENT

SPECIFIC ACTION REQUESTED:

Approval to terminate the provisional Associate in Science (AS) degree and Certificate of Achievement (CA) in Construction Management (CMGT) at Honolulu Community College.

RECOMMENDED EFFECTIVE DATE:

Admissions stop-out in effect for Fall 2015. Degree termination to take place Spring 2017, with last graduating class in Spring 2017.

ADDITIONAL COST:

There are no additional costs to this request.

PURPOSE:

The purpose of this request is to terminate the provisional Associate of Science degree in Construction Management. This will include the removal of the Academic Program Code in Banner.

BACKGROUND INFORMATION:

In accordance with BOR Policy E5.202 Review of Established Programs, Honolulu Community College is requesting approval from the UH President to terminate the provisional Associate in Science (AS) degree in Construction Management.

This degree was originally created and provisionally approved in 2012 to provide a coordinated undergraduate program of preparation for middle level management needs of the construction industry. Recruitment strategies to identify early program participants targeted students from the Honolulu Community College's Construction Academy as well as individuals from the current construction industry workforce. Plans also included the development of a partnership with the UHM College of Engineering.

Projected student enrollment and completion goals placed approximately 40 students entering per year, totaling enrollment over the next three years at 80 majors. Actual student enrollment and student completions have been significantly lower with an average of 20 students entering each year with the first graduating class of three students. Further program and curricular modifications will not prepare students to transition to UH Mānoa because the lack of appropriate science and math requirements.

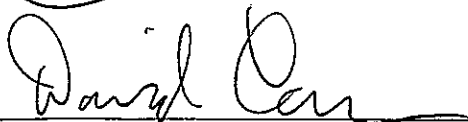
The College has determined the provisional program does not appropriately meet and address current and projected workforce demands. During the 2015-2016 academic year, the College has identified other opportunities to continue offering construction management related courses in other established construction related degrees and continuing education programs.

Honolulu Community College will continue to work directly with all CMGT program majors who have signed and returned a statement of intention declaring their future academic goals. Coordinated efforts throughout the College have been implemented to maintain consistent communication with students regarding changes to the program, and information to access various academic support services. The Spring 2017 semester will serve as the terminal semester for final degree confirmation.

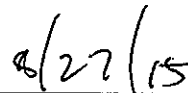
ACTION RECOMMENDED:

Approval to terminate the provisional Associate in Science (AS) degree and Certificate of Achievement in Construction Management (CMGT) at Honolulu Community College.

APPROVED/DISAPPROVED:



David Lassner, President



Date