

# ADMISSION STOP-OUT OR TERMINATION OF PROGRAM CODE

CLEAR FORM

Form #CR-AP5  
Modified March 2019

Date: 03/08/2021

## REQUESTOR CONTACT INFORMATION

Name Kathlen Lee Campus Kaua'i CC  
Title Educational Specialist Email kathlen@hawaii.edu  
Office/Dept Academic Affairs Phone (808) 245-8204

## PROGRAM CODE FOR ADMISSION STOP-OUT ONLY OR TERMINATION (PLEASE CHECK ONE)

Program Code CO-PBS Program Description Plant Biology and Tropical Ag  
Institution KAU - Kauai Community College Campus KAU - Kauai Community College  
College IN - Instructional Department MS  
Level UG - Undergraduate

Are current students "grandfathered" under the program code?  Yes  No  
Should the old program code be available for use in Banner?  Yes  No

Effective Fall 2021, this program code will no longer be available to admit or recruit students.  
Term (ie. Fall 2014)

*This will turn off the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.*

Effective , this program code will no longer be available to enroll or award degree to students.  
Term (ie. Fall 2014)

*This will turn off the general student (effects Banner form SGASTDN) and academic history (effects Banner form SHADEGR) Banner modules.*

## FOR ADMISSION STOP-OUT ONLY REQUEST

Effective , this program code will be reactivated and available to admit or recruit students.  
Term (ie. Fall 2014)

*This will turn on the online application, recruitment (effects Banner forms SRASUMI and SRAQUIK) and admissions (effects Banner forms SAADCRV, SAAADMS, SAASUMI, SAAQUIK, and SAAQUAN) Banner modules.*

Check here to leave ONLINE APPLICATION OFF

## ADDITIONAL COMMENTS

Requesting to stop out the CO-PBS effective Fall 2021. Dialogue will take place with President Lassner to determine direction of the program.

IRAO USE ONLY: DATE RECEIVED

### ATTACHMENTS

Termination of an Associate, Bachelor and Graduate Degrees, and sole credential certificates.

Memo with President's Approval, with cc to Vice President for Academic Planning and Policy, regarding program action.

Admission stop-outs, termination of a Certificate (eg. Certificate of Achievements, Certificates of Competence, Subject Certificates, Academic Subject Certificates) & Associate in Technical Studies (ATS) Degree.

Memo from Chancellor to Vice President for Academic Planning and Policy regarding program action.

### VERIFICATIONS

*By signing below, I verify that I have reviewed and confirm the above information that is pertinent to my position.*

Registrar  
(Print Name)

Kailana Soto

Kailana A Soto 3/16/21  
Signature Date

Financial Aid Officer  
(Print Name)

Jeff Anderson

Jeff Anderson 3/24/21  
Signature Date

For Community Colleges,  
verification of consultation with  
OVPC Academic Affairs:

DELLA TERAOKA  
Della Teraoka 6/7/2021  
Signature Date

<sup>1</sup> "Admission stop-out" is defined as a halt to new admissions to a program. (Regent Policy 5.201)

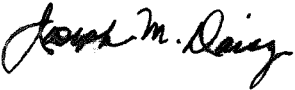


March 8, 2021

**MEMORANDUM**

TO: Debora Halbert  
Associate Vice President for Academic Planning and Policy

VIA: Erika Lacro  
Vice President for Community Colleges

FROM: Joseph Daisy  
Chancellor 

SUBJECT: Termination and Stop Out of Programs

I have approved the following:

1. Termination of the ASC in Fitness Professional effective Fall 2022 due to low enrollment.
2. Stop out of the CO in Plant Biology and Tropical Agriculture effective Fall 2021 to review the future of the program after dialogues with President Lassner.
3. Stop out of the ASC in Plant Biology and Tropical Agriculture effective Fall 2021 to review the future of the program after dialogues with President Lassner.



**Request for Temporary Stop Out or Termination of Program**

This form is intended to stop out or terminate an entire program. To stop out or terminate a specific certificate or degree, a Program Action Request (PAR) modification proposal must be submitted.

**Program title:** Plant Biology and Tropical Agriculture (CO)

**Effective term:**  Fall  Spring Year: 2021

**Please indicate (Select one of the following):**

**Stop Out:** Students will not be recruited or admitted into this program **temporarily**.  
 This program should be reactivated in  Fall  Spring Year: 2022 or 2023 (tbd)  
*Note: Maximum stop out for a program is 2 years.*

**Terminate:** Students will not be recruited/admitted into this program **permanently**.

**Justification:** Revisions will take place after dialogues led by president Lassner regarding the future of AG and PBT. Not certain of reactivation time. Will revisit in Fall 2021 with the hope of having decisions/guidance on what president wants to see.

**Submitted by:** Ryan Girard *Ryan Girard* 2/27/2021  
 Name Signature and Date

**Approved by:** Ryan Girard *Ryan Girard* 2/27/2021  
 Division Chair Name Signature and Date

JAMES D. ANDREWS *James D. Andrews* 3/5/21  
 Curriculum Chair/Co-chair Name Signature and Date

Frankie Harriss *Frankie Harriss* MARCH 2021  
 Vice Chancellor, Academic Affairs Signature and Date

Joseph Daisy *Joseph M. Daisy* 3/5/2021  
 Chancellor Signature and Date